

RUSTINGTON PARISH COUNCIL

LEISURE AND RECREATION COMMITTEE

MINUTES: of the Meeting held on 8 March 2007

PRESENT: Councillors G Tyler (Chairman of the Meeting), T Field, D Murphy and D Rogers

1/07 **CHAIRMAN OF THE MEETING**

The Committee RESOLVED that Councillor Tyler should be appointed Chairman of the Meeting.

2/07 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Mrs Lines (Personal Commitment), Steward (Business Commitment) and Warrington (Personal Commitment). These apologies were accepted by the Committee.

3/07 **DECLARATIONS OF INTEREST**

Councillor Field expressed a prejudicial interest in Minute 6/07(c). He left the Meeting during the consideration of this item and did not take part in any discussion thereon.

Councillor Rogers expressed a personal interest in Minute 6/07(c). He remained in the Meeting during the consideration of this item and took part in the discussion thereon.

4/07 **MINUTES**

The Minutes of the Meeting held on 9 November 2006 were signed by the Chairman as a correct record.

5/07 **ORDER OF BUSINESS**

The Chairman asked the Committee to consider a change to the order of business by moving the following item, namely Woodland Park Sportsfield - Extension of Current Lease, to be considered and discussed in exempt business (Minute 12/07 refers).

The Committee AGREED that the order of business should be changed to allow the following item to be considered and discussed in exempt business:-

Woodland Park Sportsfield - Extension of Current Lease (Minute 12/07 refers).

6/07 **WOODLANDS CENTRE - EXTERNAL FACILITIES**

(a) **Play Area - Replacement Crazy Reflection Mirror Panels**

The Clerk referred to Minute 23/06(b) and reported that the replacement crazy reflections mirror panels had been received from Wicksteed Leisure and would be being installed prior to the Easter School Holidays.

The Committee was pleased to NOTE this information.

(b) **Donated Tree Planting Scheme**

The Clerk referred to Minute 23/06(d) and reported that the most recent phase of the Tree Planting Scheme had taken place on 16 November 2006 on the Recreation Ground. She confirmed that the dead trees from the previous phase of the Scheme which had been replaced by Ferring Nurseries, had also been planted at the same time.

She said that it was hoped that the next phase of the Scheme, which was proving to be most popular, would take place later in the year when, members of the local community would again be asked to donate trees at an approximate cost of £60.00 per tree, including a commemorative plaque.

She also advised that the next phase of tree planting would be on the North Field, as there was no longer any available space on the main Recreation Ground for such plantings.

The Committee NOTED this information.

(c) Rustington Football Club - Proposal for Ground Improvements

The Chairman of the Meeting referred to Minute 23/06(f) and reminded the Committee of the Council's decision to approve the recommendations from the Working Party in respect of the Football Club's proposals as follows:-

- (a) Prior to proceeding with any of the works detailed in the Proposal, a Meeting between the Football Club and the Council's Working Party would be convened, when designs and materials could be discussed and finalised.

The Football Club would then obtain three quotations for the agreed works, from Companies with £10 Million Public Liability Insurance, for consideration and a final decision in respect of the successful Company, by both parties.

- (b) The Council would undertake all future maintenance and necessary repairs to both the permanent fencing and the hard surface, with the Football Club being responsible, and re-charged accordingly, for any costs incurred.
- (c) The Football Club would both erect and remove all temporary fencing, screening and the barriers on the northern and western boundaries of the pitch, immediately before and after each football match.
- (d) The Football Club would be responsible for undertaking Risk Assessments and Health and Safety Inspections in respect of the permanent fencing, hard surface, temporary fencing, screening and the barriers along the northern and western boundaries of the pitch, before and after each football match. Copies of all Reports in this regard, to be submitted to the Council.
- (e) No further approaches to be made to the Council by the Football Club for any additional ground improvements at the Woodlands Recreation Ground.
- (f) The Football Club would enter into discussions with the Council's Working Party in an attempt to identify alternative land that could be developed as a possible dedicated Football Ground for the future.
- (g) No gated entrances to be installed as part of this proposal.

She said that the Football Club had contacted her to ask for a further Meeting with the Working Party and a provisional date had now been set for 15 March 2007, to discuss the Council's decision.

The Committee NOTED this information.

(d) Rustington Football Club (Youth Section) and North Field Football Club - Use of North Field

The Chairman of the Meeting referred to Minute 23/06(g) and advised the Committee that the North Field Football Club had requested that a Meeting be convened with representatives of the Rustington Football Club and the Council to discuss the arrangements for the use of the North Field for the 2007/2008 Season.

He said that, unfortunately, the Club had subsequently postponed two Meetings, so there was nothing further to report in this regard at the present time.

The Committee NOTED this information.

7/07 WOODLANDS CENTRE - INTERNAL FACILITIES

(a) Current Lettings

The Clerk gave a progress report on the current lettings against budget and said that the income was currently running on target to achieve the estimated 2006/2007 budgeted figure of £42,000.00.

The Committee pleased to NOTE this information.

(b) Village Memorial Hall - Replacement Chairs

The Clerk referred to Minute 24/06(f) and reported that the replacement chairs and trolleys for the Village Memorial Hall had recently been delivered and were now in full use, although some teething problems were being experienced by certain hirers, due to the increased storage space requirements. She advised that the old chairs had been sold on eBay for just over £100.00.

The Committee was pleased to NOTE this information.

(c) Purchase of a Numatic Scrubber Drier

The Clerk referred to Minute 24/06(g) and said that the Numatic Scrubber Drier had been delivered towards the end of December 2006. She said that the Caretaker of The Woodlands Centre was most pleased with the efficiency of the new Scrubber Drier, and this would also be utilised in the future by the Caretaker of the Youth Centre.

The Council was pleased to NOTE this information.

8/07 WOODLAND PARK SPORTSFIELD

(a) Risk Assessment - Rabbits and Moles

The Clerk referred to Minute 26/06(a) and reported that the service provided by the Arun Pest Control Service was continuing in respect of the Sportsfield.

The Committee NOTED this information.

(b) Pavilion

The Clerk referred to Minute 26/06(b) and the Committee NOTED a letter received from the Council's Chartered Surveyor, detailing his recommendations following an inspection of the Pavilion.

She said that certain items had been addressed, namely the fixing of warning signs to the building in respect of the roof, and the clearance of the void beneath the building. She then referred to the requirement for an Electrical Installation Safety Test Certificate and reminded the Committee that she had previously circulated an estimate received from Owen Electrical Limited for recommended remedial works that were required at the Pavilion in the sum of £2,760.00.

Following a detailed discussion the Committee RECOMMENDED that a Meeting should be arranged with representatives from both Football Clubs using the Woodland Park Sportsfield, and the Working Party currently dealing with the Rustington Football Club's Ground Improvement Proposal at the Woodlands Recreation Ground, to discuss the future of the Pavilion.

(c) **Champions Soccer Camps**

The Clerk reported that she had received a request from Mr D Oakes, the Organiser of the 2007 Champions' Soccer Summer Camps, requesting permission to hold two five-day Camps at the Woodland Park Sportsfield during the Summer School Holidays from 23-27 July 2007 and Half Term School Holidays from 22-26 October 2007. The Clerk reminded the Council that these Camps had proved to be most successful in 2005 and 2006, at which time Mr Oakes had been asked to make a similar approach for any future Camps.

Following a discussion, the Committee RECOMMENDED unanimously to grant permission for two five-day Soccer Camps to be held at the Woodland Park Sportsfield from 23-27 July 2007 and 22-26 October 2007.

9/07 **RUSTINGTON SPORTS AND SOCIAL CLUB - EXTERNAL SMOKING SHELTER**

The Committee considered a letter received from the Honorary Secretary seeking the Council's approval, in principle, for the construction of an external Smoking Shelter to be erected on the tarmac area outside of the Club.

Following a discussion, the Committee RECOMMENDED that the request be agreed, in principle, subject to the following:-

- (a) The Sports and Social Club should be advised to approach the Arun District Council, to establish whether planning permission was required, and also the implications of the introduction of an external Smoking Shelter in respect of the Club's existing Premises Licence
- (b) The Smoking Shelter should be positioned adjacent to the east side of the building
- (c) Prior to construction, designs be submitted to the Council for approval.

10/07 **RUSTINGTON YOUTH CENTRE**

(a) **Progress Report**

The Chairman of the Meeting in his capacity as Chairman of the Youth Centre Management Committee gave a brief report of the Meeting held on 6 March 2007. He referred particularly to the problems that were currently being experienced at the Youth Centre on Senior Club nights. He said that the Neighbourhood Youth Worker was working closely with the Police in an effort to combat these problems.

The Committee was concerned to NOTE this information.

The Clerk referred to Minute 27/06(a) and reported that the new Caretaker had commenced his duties on 2 March 2007. She said that the Centre required certain maintenance and deep cleaning tasks to be undertaken to improve the current standard, and these were being addressed at the present time.

She said that all of the hirers continued to be most satisfied with the facilities of the Centre and, with the exception of the majority of weekends, all hiring sessions were accounted for.

The Committee was pleased to NOTE this information.

11/07 **EXCLUSION OF THE PUBLIC AND THE PRESS**

The Committee, pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, RESOLVED that the Public and the Press be excluded from the Meeting because of the confidential nature of the next item of business to be transacted.

12/07

WOODLAND PARK SPORTSFIELD - EXTENSION OF CURRENT LEASE

The Clerk referred to Minute 26/06(b) and said that she had nothing further to report in this regard at the present time, as the Rustington Otters Football Club had yet to make a formal approach to the Council.

Following a detailed discussion, the Committee RECOMMENDED that the Clerk should now approach the County Council to ask if it would be prepared to transfer the Freehold of the Sportsfield to the Parish Council as a dedicated sports facility.

13/07

DATE OF NEXT MEETING

The Clerk reminded Members that the date of the next Meeting would be Thursday 12 July 2007.

Chairman: **Date:**