

RUSTINGTON PARISH COUNCIL

LIGHTING AND AMENITIES COMMITTEE

MINUTES: of the Meeting held on 9 June 2005

PRESENT: Councillors A Akbar, T Field, S G Fitzsimon, D Murphy, R Steward and C Pryor

14/05 ELECTION OF CHAIRMAN

It was proposed that Councillor Field be elected Chairman of the Committee for the ensuing year.

The Committee RESOLVED that Councillor Field be elected Chairman for the ensuing year.

15/05 APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor Tyler (Other Associated Business). This apology was accepted by the Committee.

16/05 DECLARATIONS OF INTEREST BY MEMBERS

There were no Declarations of Interest recorded by Members.

17/05 FAMILIARISATION OF LIGHTING AND AMENITIES FACILITIES

The Clerk referred to Minute 21/04 and reminded Members that the Committee had previously agreed that a physical tour was not necessary, but that any new Members of the Committee could make arrangements to meet with the Clerk for an individual introduction to the Committee's areas of responsibility, if they so desired.

The Committee NOTED this information and agreed that new Members of the Committee should follow the same course of action as agreed in the previous year.

18/05 MINUTES

The Minutes of the Meeting held on 10 February 2005 were signed by the Chairman as a correct record.

19/05 PUBLIC CONVENIENCES

(a) Situation Report

The Clerk referred to Minute 5/05(a) and reported that the programme of regular inspections was continuing. She said that the standard of cleansing continued to be most satisfactory, with no complaints received from service users since the last Meeting of the Committee.

She reported that the list of proposed improvement/refurbishment works was now being progressed by the Council's Maintenance Contractors. She anticipated that the new Buildings and Facilities Manager would prepare a rolling programme of works for the future.

The Committee NOTED this information.

(b) Refurbishment of Churchill Car Park Public Conveniences

The Clerk referred to Minute 5/05(c) and reminded the Committee that Store Property Holdings Limited were due to undertake a major refurbishment of the Public Conveniences in the Churchill Car Park. She said that, unfortunately, due to a very large electricity cable being detected running underneath the passage between the back of the existing toilets and Churchill Court, an application had had to be made to Southern Electric to divert it. However, if this cable was able to be removed, Store Property Holdings Limited were proposing to extend the toilets internally to facilitate an additional cubicle in each toilet. She confirmed that she would keep the Full Council informed of the progress of this project, particularly in respect of the new Lease.

The Committee NOTED this information.

(c) Replacement Urinals – The Street Public Conveniences

The Clerk referred to Minute 5/05(d) and reported that due to the delay in any refurbishment works commencing at the Churchill Car Park toilets, she was unable to provide any definite information as to whether the urinals therein could be 'recycled' for use in toilets in The Street. She said that she would once again report back to the next Meeting of the Committee in this regard.

The Committee NOTED this information.

20/05 BUS SHELTERS AND BEACH SHELTER

(a) Cleansing - Situation Report

The Clerk referred to Minute 6/05(a) and reported that the situation was continuing to be monitored, with Sigma Plumbing continuing to undertake extra cleansing of the Beach Shelter, at the junction of Sea Road and Sea Lane, on a regular basis.

The Committee NOTED this information.

(b) Refurbishment/Replacement of Bus Shelters

The Clerk referred to Minute 6/05(b) and reported that the West Sussex County Council were still progressing the completion of the necessary Section 50 Licence in respect of the replacement Shelter to be located outside Spice Zone in The Street. She said that she had been advised by West Sussex County Council that a Site Meeting with Bus Shelters Limited would be being held during week commencing 13 June 2005.

She confirmed that a further application for the current financial year to replace the bus shelter on the eastern side of Ash Lane, as grant funding of 50% was once again available for a limited number of applicants, and she hoped that the Council might, once again, be successful with its third application.

She also reported that the two new shelters in Station Road and Park Drive had fallen victim to some very extensive vandalism during the past couple of months. She said that the shelters had now been reinforced with hardboard on the inside of the structure and this seemed to have been successful, with no further incidents of vandalism.

She then reminded that Committee that the programme of refurbishment of all of the wooden bus shelters throughout the Village was continuing, with particular attention being afforded to the need to ensure that as many shelters as possible in the Village Centre were refurbished prior to the South and South East in Bloom Competition Judging Day on 6 July 2005.

The Committee was pleased to NOTE this information.

21/05 **PUBLIC SEATS**

(a) **Situation Report**

The Clerk referred to Minute 7/05(a) and reported that the programme of refurbishment was continuing, with particular attention being paid to the seats located on the judging route for the South and South East in Bloom Campaign.

The Committee NOTED this information.

(b) **Seat Survey**

The Clerk referred to Minute 7/05(b) and reminded the Committee that the Seat Survey had now been circulated to all Members. She said that the Council's Maintenance Contractor was now using this as the basis on which the programme of refurbishments were being undertaken.

The Committee was pleased to NOTE this information and agreed that its thanks and appreciation for the hard work and efforts of the staff concerned in producing the updated survey, should be placed on record.

(c) **Provision of Additional/Replacement Seats**

The Clerk referred to Minute 7/05(c) and reported that following the enhancement of the floral area in front of the Village Memorial Hall, she would like the Committee to consider the provision of a seat, to acknowledge the work and efforts of the "2005 In Bloom Committee" during this year's Campaign. She said that the suppliers of the Council's seats had confirmed that if ordered immediately, a seat could be sited at this location prior to the judging date.

Following a further discussion, the Committee AGREED that, in view of the Council's positive and unceasing support for the South and South East in Bloom Campaign, an order for a new seat should be placed immediately, with retrospective approval being requested from the full Council at its next Meeting.

Councillor Murphy said that he had received a number of representations from residents requesting the siting of a public seat at Station Parade. The Clerk said that she would contact the Freeholder to discuss this matter further.

(d) **Broadstrand**

The Council NOTED a letter received from Mr M R Trepte, on behalf of Dolphin Court (Rustington) Limited.

22/05 **DISPLAY BOARD – RUSTINGTON MAP**

The Clerk referred to Minute 8/05 and reported that she had been advised by J W Cooper Joinery that the Display Case for the Map was nearing completion. She said that it was now anticipated that the Map would be placed on display in the vicinity of the Millennium Clock prior to the judging date for the South and South East in Bloom Campaign.

The Committee was pleased to NOTE this information.

23/05 **ANNUAL MAINTENANCE OF AMENITY AREAS**

(a) **Situation Report**

The Clerk referred to Minute 9/05(a) and said that many complimentary comments had been received in respect of the splendid and outstanding Winter/Spring floral displays throughout the Village. She said that the planting of the Summer displays was now almost complete, with the sponsored Littlehampton District Lions Club Commemorative Display due to be planted within the next week or so.

The Committee was pleased to NOTE this information and endorsed all of the complimentary comments received.

(b) **Soft Landscaping – The Street**

The Clerk referred to Minute 9/05(b) and said that the works were now complete, with the trees establishing themselves in this area. She reminded the Committee that the floral displays in the vicinity of the new trees was being sponsored by Ferring Nurseries, with signs due to be erected within the next couple of weeks.

She advised the Committee that Ferring Nurseries had also purchased a custom-made planter, colour matched to the Millennium Clock, to further enhance this area. This was due to be installed in the very near future and the costs of the floral displays therein would again be met by Ferring Nurseries.

The Committee was pleased to NOTE this information.

(c) **Sponsorship of Planters**

The Clerk referred to Minutes 28/04(a) and 9/05(c) and reminded the Committee that Store Property Holdings Limited were providing sponsorship for two floral displays and one other planter in the vicinity of Churchill Court. She said she hoped that this sponsorship, together with those from Ferring Nurseries and the Littlehampton District Lions Club, would encourage other Traders, Groups or Associations to sponsor other floral displays.

The Committee NOTED this information.

24/05 **GARDENS COMPETITION – 2005**

The Clerk referred to Minute 10/05 and said that arrangements for the Competition were proceeding with the posters and nominations forms already circulated to the participating shops in the Village. She said that a nomination form was also included within the Annual Newsletter delivered to the majority of households in May 2005.

She reminded the Committee that the closing date for the 2005 Competition was 23 June 2005, and asked Members to submit as many nominations as possible to the Council Offices by that date.

The Committee NOTED this information.

25/05 **DOG BINS/LITTER BINS**

(a) **Additional Dog Bin – Western End of Ashwood Drive**

The Clerk referred to Minute 11/05(b) and said that following a discussion with Arun District Council, it was anticipated that a new dog bin would be installed at the western end of Ashwood Drive in the very near future.

The Committee NOTED this information.

26/05 **SOUTH AND SOUTH EAST IN BLOOM COMPETITION – 2005**

The Clerk referred to Minute 12/05 and provided a detailed Report on the progress being made by the newly formed Rustington In-Bloom Committee. She said that the Committee was conscious of the need to ensure that there was more community involvement in the 2005 Campaign. Other participants would include all three Primary Schools, Members of the Methodist Church, the Girl Guides and Boy Scouts, the Youth Offending Team, together with various individual members of the community.

The Committee was pleased to NOTE this information.

27/05 DATE OF NEXT MEETING

The Clerk advised Members that the next scheduled Meeting would be held on Thursday 13 October 2005.

Chairman: **Date:**