

RUSTINGTON PARISH COUNCIL

FINANCE AND GENERAL PURPOSES COMMITTEE

MINUTES: of the Meeting held on 26 February 2007

PRESENT: Councillors M Warrington (Chairman), A Akbar, J Ceiriog-Hughes, J Collins, Mrs S Lines, D Rogers and G Tyler

12/07 **APOLOGIES FOR ABSENCE**

An apology for absence was received from Councillor Steward (Business Commitment). This apology was accepted by the Committee.

13/07 **DECLARATIONS OF INTEREST BY MEMBERS**

Councillor Rogers declared a prejudicial interest in Minute 16/07. He left the Meeting during the consideration of this item and took no part in the discussion and vote thereon.

Councillor Tyler declared a prejudicial interest in Minute 18/07. He left the Meeting during the consideration of this item and took no part in the discussion and vote thereon.

14/07 **MINUTES**

The Minutes of the Meeting held on 22 January 2007 were signed by the Chairman as a correct record.

15/07 **PAYMENT OF ACCOUNTS**

The Committee RECOMMENDED that the Accounts be paid and the necessary cheques be drawn. A copy of these Accounts is attached and forms part of these Minutes.

16/07 **RUSTINGTON FESTIVAL 2007**

The Committee considered a request received from the Littlehampton District Lions Club for financial assistance towards the costs to be incurred in respect of the 2007 Rustington Festival.

Following a detailed discussion, the Committee RECOMMENDED that a financial contribution of £500.00 be made to the Littlehampton District Lions Club towards the costs of the Carnival and Fete.

The Clerk advised the Committee that an advertisement for The Woodlands Centre would be appearing in the Festival Programme, as had been the case in 2006.

17/07 **EXCLUSION OF THE PUBLIC AND THE PRESS**

The Committee, pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, RESOLVED that the Public and the Press be excluded from the Meeting because of the confidential nature of the next two items of business to be transacted.

18/07 **VILLAGE INFORMATION CENTRE – ADMINISTRATIVE ASSISTANTS**

The Committee considered a Report from the Clerk of the Council recommending that the salaries for the Administrative Assistants at the Village Information Centre be increased by one increment to Spinal Column Point 13 with effect from 6 February 2007.

The Committee RECOMMENDED that the Clerk of the Council's Report be noted and approved.

19/07

RUSTINGTON YOUTH CENTRE – CARETAKER/CLEANER

The Committee considered a Report from the Clerk of the Council regarding the appointment of Mr William Phillips to the post of Caretaker/Cleaner with effect from 2 March 2007. The Clerk said that this was a part-time appointment, and was subject to the satisfactory completion of a three month probationary period.

The Committee was pleased to NOTE this information.

Chairman:

Date: