

## RUSTINGTON PARISH COUNCIL

**MINUTES:** of the Monthly Meeting held on 24 September 2007

**PRESENT:** Councillors Mrs S Lines (Vice-Chairman - In the Chair), J Ceiriog-Hughes, J Collins, T Field, R Grevett, Mrs F Harrison, D Murphy, S Perry, R Steward and G Tyler

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### **225/07      CHAIRMAN OF THE MEETING**

In the absence of Councillor Warrington, Chairman of the Council, the Vice-Chairman, Councillor Mrs Lines chaired the Meeting.

### **226/07      APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Akbar (Personal Commitment), Mrs Broomfield (Holiday), Harris (Business Commitment), Laurentani (Business Commitment), Rogers (Personal) and Warrington (Holiday). These apologies were accepted by the Council.

### **227/07      DECLARATIONS OF INTEREST**

There were no declarations of interest recorded by Members.

### **228/07      MINUTES**

The Minutes of the Monthly Meeting held on 23 July 2007 were signed by the Chairman as a correct record.

### **229/07      SUSSEX POLICE**

#### **(a)      Report from Police Community Support Officer (PCSO) Craig Wilson and PC Banham-Brown**

The Chairman of the Meeting welcomed PC Banham-Brown and PCSO Wilson and thanked them for their continuing support and for attending the Meeting.

PCSO Wilson reported on the crime statistics for the rolling 90 days as follows:-

Crimes in Rustington East - 86, representing a decrease of 37  
Detected Crimes - 19  
Detection Rate - 22.1%

Crimes in Rustington West - 76, representing a decrease of 2  
Detected Crimes - 19  
Detection Rate - 25%

He then provided a monthly summary for the period from 25 August 2007 to 24 September 2007 as follows:-

254 calls received via Police call handling for Rustington East and West area, compared to 265 for the same period in the previous year. These included:-

11 relating to Criminal Damage	3 relating to Vehicle Crime
6 relating to Burglary	18 relating to Theft
9 relating to a Violent Crime	1 relating to a Sexual Crime

He said that a number of shops in The Street and Station Road had suffered criminal damage or burglary attempts during the past month or so. There had also been a spate of bag/purse snatch incidents, particularly in the Somerfield Store. He advised that these types of incidents were also being reported in other areas of the district at the present time.

As a result of this, there would be intense high visibility patrols throughout the Village for a two week period, to increase Police presence and provide reassurance to the local community at key times throughout the day. There were also plans for the Mobile Police Station to be parked in the service road in front of the Iceland Store on 6 October 2007, to enable members of the public to have easy access to crime prevention advice and other information.

He referred to the current problems of 'boy racers' gathering on the Brookside Industrial Estate. He said that he was working closely with the affected businesses in an effort to combat these issues.

He then said that 'Op Respect' was continuing to address the problem of anti-social behaviour in Rustington and the surrounding areas, and would be continuing until at least the beginning of November 2007.

Finally, he advised the Council that a Shop-Watch Meeting had been arranged for 15 October 2007, to which all Members of the Council were invited to attend.

The Chairman of the Meeting then referred to a copy of an email message to Sergeant Stobart from the Chairman of the Chamber of Trade and Commerce, expressing great concern in respect of the recent criminal damage incidents to a number of shops in the centre of the Village.

Reference was made to the CCTV Camera in The Street, and several Members asked PC Banham-Brown whether any of the incidents had been filmed by the Camera.

PC Banham-Brown said that he would check with the relevant investigating Officers as to whether there was any CCTV footage of any of the incidents, but advised Members that if the Camera had been operating on 'auto' at the appropriate times, the actual incidents might have been missed.

Following a further discussion, during which concern was expressed as to the actual effectiveness of the CCTV Camera in The Street, given that it was not manually monitored 24 hours per day, PC Banham-Brown was also asked to seek clarification as to the times that the Camera was actually monitored, coupled with the standard of the monitoring, e.g images and scanning times.

The Chairman of the Meeting then thanked PC Banham-Brown and PCSO Wilson for their comprehensive Reports.

**(b) Community Safety Representative's Report**

Councillor Mrs Lines reported that the Chairman of the Council and herself hoped to be able to meet with the recently appointed Inspector Evans in the near future.

The Council was pleased to NOTE this information.

**230/07 DISTRICT COUNCILLORS**

The Clerk reported that apologies had been received from Councillor Chapman.

Councillor Clayden then reported on the following District Council matter:-

- (a) Controversial Planning Applications in respect of Woodlands Avenue and Ashdown Lodge - Creating a large amount of interest.

Councillor Mrs Bower reported on the following District Council matters:-

- (a) Local Development Framework - Consultation deferred again - Planning Inspectors now suggesting that 2,000 more houses should be build west of the River Arun
- (b) Bognor Regis Regeneration Project - St Mowdens now appointed by Council as official Contractor.

The Council NOTED this information, and the Chairman of the Meeting thanked Councillors Mrs Bower and Clayden for their interesting Reports.

## **231/07      COUNTY COUNCILLORS**

Councillor Moor thanked the Council for allowing him the opportunity of commenting on matters relating to the County Council.

He referred particularly to the following:-

- (a) Proposed Traffic Signal Controlled Crossing - New location A259 New Road between Texaco Roundabout and Roundstone Lane Roundabout (where Public Footpath meets road) - Works now completed and Crossing operational
- (b) West Sussex Safer Routes to School Scheme - The Angmering School - Further proposed improvements to footways and cycleways - Now awaiting agreement with Landowner to be signed prior to any further progress being made
- (c) Proposed widening of access and introduction of Pedestrian Crossing - A259 in vicinity of Sainsbury's Superstore - Private Sector funding (Store Property Investments Limited) now agreed in principle to provide traffic signal control with pedestrian facilities, and the opening of a right turn facility into the Retail Development Site - £120K County Council allocation, £450K from site owners (Store Property Investments Limited)
- (d) Future of Abbotswood - Planning Application now submitted to Local Planning Authority by Saxon Weald Housing Association for 60 Extra Care Apartments and 6 Apartments for people with learning difficulties
- (e) NHS - Fit for the Future Proposals for West Sussex - Special Public Meeting of the Joint Eastern Arun Area Committee not very well attended, but those people in attendance spoke very forcibly about the proposals - County Council now preparing full Report for the Chief Executive of the PCT, as well as detailed Report being submitted to Cabinet Member in London
- (f) Littlehampton Bus Service - Experimental hourly service to commence by Compass Travel on 15 October 2007 for one year initially - Route from Sainsbury's Rustington to Littlehampton Tesco, via the seafront, Littlehampton Town Centre and Wick - Funded jointly by West Sussex County Council, Arun District Council and Littlehampton Town Council.

The Council NOTED this information, and the Chairman of the Meeting, on behalf of the Council, expressed her appreciation to Councillor Moor for his most interesting and detailed Report.

**232/07**      **REPORT OF CLERK OF THE COUNCIL**

**(a)**    **Grant Aid - Victim Support**

The Clerk reported the receipt of a letter of thanks and appreciation from Victim Support Sussex for the recent Grant Aid of £100.00 awarded by the Council towards the general expenses of the Organisation.

The Council NOTED this information.

**(b)**    **Parishioners' Award**

The Clerk reported the receipt of a letter of thanks and appreciation from Mrs Lynette Nicholson, the recipient of the 2007 Individual Parishioners' Award.

The Council was pleased to NOTE this information.

**(c)**    **Woodlands Recreation Ground - Installation of Gate in Eastern Boundary Fencing**

The Clerk reported the receipt of a letter of thanks and appreciation from Mrs Frances Nightingale, in respect of the gate that had been installed in the close board fencing on the eastern boundary of the Football Pitch to enable users to access the recreation ground at this point.

The Council was pleased to NOTE this information.

**233/07**      **CHAIRMAN'S REPORT**

In the absence of the Chairman, the Clerk reported on his official representation and attendance at Meetings, Events and Functions since the last Monthly Council Meeting as follows:-

- Arundel and Littlehampton Scout District Centenary Camp - Sunrise Ceremony - 1 August 2007
- Littlehampton District Lions Club - Senior Citizens' Lunch - 4 August 2007
- The Rustington Methodist Church - Circuit Welcome Service - 9 September 2007
- Council for Voluntary Service - Arunwide - Community Networking Lunch - 13 September 2007
- The Royal Air Forces Association - Battle of Britain Church Service - 16 September 2007.

The Vice-Chairman then reported on her attendance, on behalf of the Chairman, at the Official Launch of the West Sussex Credit Union on 14 September 2007. She said that the Launch was well attended and included two of the local MPs. There was a presentation about the background and the considerable progress that had been made, which would be resulting in an application for registration as a Credit Union being submitted to the FSA in the near future.

**234/07**      **PLANNING COMMITTEE**

The Council NOTED the Reports of the Planning Committee Meetings held on 23 July 2007, 6 August 2007 and 3 September 2007.

(Copies previously circulated).

**235/07**      **FINANCE AND GENERAL PURPOSES COMMITTEE**

The Council NOTED the Report of the Finance and General Purposes Committee Meeting held on 20 August 2007.

The Council received the Report of the Finance and General Purposes Committee Meeting held on



The Tender Assessment Form provided details of the Tenders received as follows:-

R Rawlins Limited	£213,961.00
Westmount Construction Limited	£227,110.24
A & F Pilbeam Limited	£228,798.00
Underwood Construction Limited	£238,814.08

Councillor Tyler then reported on a Meeting the Chairman and himself had attended with RJCA Chartered Architects and Boxall Sayer Construction Consultancy, when concerns had been expressed in respect of the vast difference between Boxall Sayer's estimated budget costs and the actual Tenders received. This had resulted in further negotiations with both of the aforementioned Consultants' recommended Company to be awarded the Contract, namely R Rawlins Limited, to discuss possible savings. The price from R Rawlins Limited had subsequently been reduced to £204,601.00.

He also reported that both RJCA Chartered Architects and Boxall Sayer Construction Consultancy, had agreed that their original fees, based on a lower figure, would not increase.

He concluded by confirming that the total funds required, were now available to proceed with Phase 1 of the Project, thanks to the generous donation of £100,000.00 from Store Property Investments Limited. The Council AGREED that a Vote of Thanks be recorded for this most generous donation.

Following a detailed discussion, the Council RESOLVED that the Tender received from R Rawlins Limited in the sum of £204,601.00 excluding VAT, be ACCEPTED, with the Contract commencing as soon as practicably possible.

**(b) Raise the Roof Campaign - Progress Report**

The Clerk reported that in excess of £4,300.00 had been received so far in respect of the Raise the Roof Campaign, with still more pledged donations anticipated. She referred particularly to a donation received from "The Friends of Brickfields Park" of £410.00, which represented the accumulated funds of the Group which had disbanded many years ago.

The Council was pleased to NOTE this information.

**242/07 SOUTH AND SOUTH EAST IN BLOOM/RUSTINGTON-IN-BLOOM**

The Clerk referred to Minute 208/07 and reported that the Village had been presented with not only a Gold Award, but also the Category's Overall Winner Award, at the South and South East in Bloom Awards Ceremony on 5 September 2007. She said that the Woodlands Recreation Ground had also been presented with a Silver Gilt Award in the Parks (Recreation/Small) Category, and the Judges Special Discretionary Award for Community Involvement across the entire Competition had been made to Church Farm Gardens.

She said that the In-Bloom Committee were already making arrangements to meet to discuss the 2008 Campaign and she suggested that the Council might be happy to agree to Rustington's entry at this Meeting.

The Council was delighted to NOTE this information and AGREED unanimously that Rustington should enter the 2008 Competition.

The Clerk said that she would keep the Council informed of the progress made by the In-Bloom Committee in respect of the 2008 Campaign.

**243/07 ANNUAL CIVIC THANKSGIVING SERVICE & PRESENTATION RECEPTION -  
16 SEPTEMBER 2007**

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The Clerk said that the event had again been extremely successful with many favourable comments being received from those people in attendance. She said that, to date, letters of thanks and appreciation had also been received from the High Sheriff of West Sussex, the Chairman of Arun District Council, the Chairman of West Sussex County Council, Georgian Gardens Community School, Mr & Mrs Langham and Mr & Mrs Humphrey.

The Clerk then advised Members that the total amount collected from the Offertory Collection at the Church Service was £328.74, and advised that a cheque would be forwarded to the Sussex Air Ambulance Fund, as chosen by the Chairman.

The Council was pleased to NOTE this information, and RESOLVED that its thanks and appreciation be conveyed to the Council's Personnel and everyone else involved with the organisation of the Service and, in particular, to the Caterer, for the superb buffet prepared for the Awards Reception.

**244/07 BROADMARK LANE PUBLIC CONVENIENCES**

The Clerk referred to Minute 180/07 and reported that she had received the working plans and had now asked Berkeley Homes to produce the plans to a standard required for submission to the local Planning Authority.

The Council NOTED this information.

**245/07 PARISH COMMUNITY ACTION PLAN**

The Chairman of the Steering Group, Councillor Ceiriog-Hughes, reported that all the questionnaires had now been analysed, with the assistance of the Arun District Council, and the Groups were now working hard on preparing the information for inclusion in the Action Plan Brochure itself.

Councillor Ceiriog-Hughes, in his capacity as Chairman of the Steering Group, reported that PrintPlus at the Arun District Council were now in the process of producing draft designs for approval by the Working Party appointed to prepare the Action Plan Brochure. He said that it was estimated that the total cost of design and production would be in the region of £1,200.00 and it was anticipated that this would be hand-delivered with the next issue of the Quarterly Newsletter, towards the end of November 2007.

The Council was pleased to NOTE this information.

**246/07 ANNUAL TEAM BUILDING DAY**

The Clerk referred to Minute 213/07 and reported that following contact with all Members, the consensus of opinion was for the Annual Team Building Day to, once again, be a Coach Trip to Calais, via Eurotunnel. She said that, accordingly, she had made a booking for 28 November 2007, with all Members being advised of this arrangement.

She advised that there were still places left on the coach, should any Members, who had previously indicated that they did not wish to participate in the Annual Team Building Day, have changed their minds in this regard.

The Council NOTED this information.

**247/07**      **VILLAGE MEMORIAL HALL - STAGE STEPS**

The Clerk reported that in the interests of health and safety, it was important that the existing stage steps in the Village Memorial Hall, should be replaced. With this in mind she had obtained a quotation from J W Cooper Joinery in the sum of £953.00 plus VAT per set of steps. She said that whilst there were only one set of steps at the present time, there was a need for two sets, one on either side of the stage.

Following a further detailed discussion, the Council RESOLVED that, for the time being, one set of steps be purchased in the sum of £953.00 plus VAT, with the Leisure and Recreation Ground Committee being asked to make provision for an additional set of steps in its 2008/2009 Estimates.

**248/07**      **ELECTRIC MUSIC ORGAN - JOHN DE BOHUN ROOM**

The Clerk reminded Members that the Electric Music Organ in the John de Bohun Room, had been donated by a member of the public in 2005. She said that, to date, the Organ had not been used by any hirer and, with the possibility of the chairs in the room being replaced with new chairs and trolley, the room would no longer be able to facilitate such a large structure.

She said that she had tried to contact the donor to advise him that the Council would probably need to dispose of it in the near future but, unfortunately, he was now deceased, as was his spouse. She advised the Council that a member of the Council's personnel had expressed an interest in the Organ, as one of his children played the instrument and he was now looking to obtain one for the home.

Following a brief discussion, the Council RESOLVED that the Electric Music Organ in the John de Bohun Room should be offered to the member of personnel concerned on a permanent loan basis, and particularly on the understanding that should the donor's family contact the Council at any time in the near future to request the return of the Organ, it would have to be returned.

**249/07**      **CCTV PROVISION IN RUSTINGTON**

The Clerk said that she had received an informal approach from Store Property Investments Limited, expressing concern at the increased number of shop windows that had been smashed over the past six or eight weeks, and enquiring as to the CCTV provision and whether there were any plans to increase this provision, as was the original intention, when this subject was first considered.

Following a further discussion, the Council AGREED that, before proceeding any further in this regard, the requested clarification from Sussex Police in respect of the effectiveness of the Camera in The Street, should be awaited.

**250/07**      **CLIMPING COLTS FOOTBALL CLUB**

The Clerk reported the receipt of a request from the Climping Colts Youth Football Club to rent a pitch on the North Field on alternate Sundays. She reminded Members that there were already two Clubs using the North Field at weekends, namely Rustington Youth Football Club and Northfield Football Club. She said that she had advised the Club's Manager that it was not logistically possible, as at least one of the two Clubs using the main pitch, played on Sundays. She advised the Council that she had, however, assured the Club's Manager that she would bring his request to the Council's attention at this Meeting.

Following a brief discussion, the Council AGREED that the Climping Colts Football Club be advised that there were currently no facilities available on the North Field, but that should a pitch become available in the future, the Club would be advised accordingly.

**251/07**      **WOODLAND PARK SPORTSFIELD - EXTENSION OF CURRENT LEASE**

The Council considered email correspondence with the Senior Valuer, Property Services, West Sussex County Council, and AGREED that the two Football Clubs currently using the Sportsfield should be advised of the County Council's decision in this regard, and that the Clerk should now try to arrange a Meeting with the Senior Valuer, with the Chairman of the Leisure and Recreation Committee and the Chairman of the Council representing the Council, to discuss the Council's proposed future plans for the Sportsfield.

**252/07**      **WOODLAND PARK SPORTSFIELD - FUTURE OF PAVILION**

The Clerk referred to Minute 21/07(c) of the Leisure and Recreation Committee Minutes (12 July 2007 Meeting refers), and the Council considered a Report from the Clerk of the Council.

The Council RESOLVED unanimously that, in view of the level of expenditure required for the demolition and replacement of the Pavilion, this matter should now be REFERRED to the Leisure and Recreation Committee for detailed consideration.

**253/07**      **CONBAR AVENUE ALLOTMENT SITE - OVERHANGING PINE TREE BRANCHES**

The Clerk reminded Members that she had previously circulated a copy of a letter received from Mr R J Wooton of the Fairlight Nursing Home.

Following a further discussion, the Council RESOLVED that Mr Wooton's proposal be declined at the present time, with regret, because of the importance of continuity in that the entire boundary should be fenced in the same style fencing, for which the Council's Contractors would need to be approached for advice.

**254/07**      **HESSEN INTERNATIONAL SUMMER UNIVERSITY SCHOLARSHIP -  
14 JULY-11 AUGUST 2007**

The Council NOTED the Diary received from Simon Sladen, providing a detailed account of his trip to Fulda, Germany, for the Hessen International Summer University.

The Clerk said that, unfortunately, Simon would be unable to give a Presentation on his trip until at least Easter 2008, which would be the next time that he would be back in Rustington.

Following a brief discussion, the Council RESOLVED that no further action be taken in this regard at the present time, but that the Rustington and District Twinning Association, be advised of Simon's availability, should it wish to make arrangements for a Presentation to its own Members at a later date.

**255/07**      **RUSTINGTON RESIDENTS ASSOCIATION - PROPOSED FARMERS' MARKET**

The Clerk said that she had received an approach from the Residents Association, requesting the Council's support for a Farmers' Market to be held in the service road on the north east side of The Street, on a quarterly basis. The Association would take full responsibility for all arrangements in this regard.

Following a further discussion, the Council RESOLVED unanimously to support the Residents Association's proposal, subject to the agreement of the Chamber of Trade and Commerce being obtained, in the first instance, and an assurance being given by the Association that the market would be for local produce only.

**256/07      ARUN DISTRICT COUNCIL - REVIEW OF LICENSING POLICY**

The Clerk reminded Members that she had previously circulated a copy of a letter received from the Head of Environmental Health, advising that in accordance with the Law, the Council was in the process of reviewing its Licensing Policy.

She said that as no responses from Members had been received to date, she was assuming that the Council had no comment to make in respect of the aforementioned Review.

The Council NOTED this information and AGREED to take no further action in this regard.

**257/07      ARUN DISTRICT COUNCIL - REVIEW OF PARISH COUNCILLOR ALLOWANCES**

The Council considered a letter received from the Head of Democratic Services advising that the Council, at its Meeting on 18 July 2007, had agreed that:-

- (a) The Allowance available to Parish Councillors to remain at 10% of the Arun District Council Members' Basic Allowance, making it £468.00 for 2007/2008
- (b) Parish Councils may pay travelling expenses and Carers Allowances on the basis of the Arun District Council Members' Allowances Scheme.

The Clerk advised that as the Council had already adopted a scheme of allowances, it now needed to adopt these recommendations, with the level of allowances being advertised locally.

The Council then RESOLVED that the aforementioned Recommendations from the Arun District Council be adopted in their entirety.

**258/07      WEST SUSSEX COUNTY COUNCIL - MINERALS AND WASTE DEVELOPMENT FRAMEWORK UPDATE**

The Council NOTED a letter received from the Group Manager (Policy).

**259/07      WEST SUSSEX COUNTY COUNCIL - ASH LANE SERVICE ROAD - TRAFFIC REGULATION AND CONSOLIDATION ORDER 1997**

The Council considered the above mentioned proposed Traffic Regulation Order, together with other associated documentation, and AGREED to take no further action in this regard.

The Clerk also reported the receipt of a representation made to the County Council's Legal Officer, from a resident of the eastern side of Ash Lane.

The Council NOTED this information.

**260/07      WEST SUSSEX COUNTY COUNCIL - CONSULTATION ON TWO OPTIONS FOR THE DISTRIBUTION OF GYPSY AND TRAVELLER CARAVAN SITES IN WEST SUSSEX**

The Clerk reported that she had previously circulated a copy of a letter and Consultation Document received from the Group Manager, Strategic Policy and Information. She said that the closing date for comments in respect of this Document was 28 September 2007 but, to date, she had not received any comments from Members.

Following a further discussion, the Council RESOLVED to take no further action in this regard at the present time.

**261/07 WEST SUSSEX COUNTY COUNCIL - DIRECTIONAL ROAD SIGNS - AVALON HEALTH CENTRE**

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The Council considered a letter received from the Team Leader, Signs, Structures and Telematics, Highways and Transport, and AGREED that whilst it was not opposed to the erection of this directional road sign, it had great concerns about the proposed location, due to hazards at this point for highway users. The Clerk was asked to raise the Council's concerns with the County Council.

**262/07 WEST SUSSEX COUNTY COUNCIL - PARISH COUNCIL 'FOOTWAY LIGHTING' AGREEMENTS**

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The Council considered a letter received from the Team Leader, Street Lighting, regarding changes that might be being implemented in the way the County Council both provided and funded its street lighting service and how the changes may impinge on the Council's current arrangements with the County Council. The Clerk reported that the Council was now only responsible for some 45 street lights in private roads, and the proposed change to a Private Finance Initiative (PFI), would only result in a relatively small increase in the annual expenditure for the maintenance of the aforementioned lights, namely some £350.00.

Following a brief discussion, the Council RESOLVED that if the County Council was successful in being awarded the credits needed to proceed with PFI, it would wish to support Option 1, namely:-

'Enter into a new agreement with the County Council for the maintenance of the Council's equipment under the terms of a PFI'.

**263/07 WEST SUSSEX PRIMARY CARE TRUST - CREATING AN NHS FIT FOR THE FUTURE: CONSULTATION**

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The Clerk reminded Members that she had previously circulated a copy of a letter and Consultation Document received from the West Sussex Primary Care Trust in this regard. She said that the closing date for comments in respect of this Consultation had now been extended to 14 November 2007 and, to date, she had not received any comments from Members.

She said that the Options detailed in the Consultation Document were as follows:-

**Option A**

Worthing as the Major General Hospital, St Richard's as a Local General Hospital and the Princess Royal (in Haywards Heath) as a Community Hospital

**Option B**

St Richard's as the Major General Hospital, Worthing and the Princess Royal as Local General Hospitals

**Option C**

St Richard's as the Major General Hospital, Worthing as the Local General Hospital and the Princess Royal as a Community Hospital

Following a further discussion, the Council RESOLVED that the Chairman of the Council, together with Councillors Ceiriog-Hughes, Mrs Lines, Perry and Tyler, should be tasked with formulating a response to the Consultation for approval by the Council at its next Meeting, objecting to all three options, and urging the Trust to reconsider its proposals, to ensure that neither Worthing nor St Richard's Hospitals were downgraded in any way.

**264/07      SUSSEX ASSOCIATIONS OF LOCAL COUNCILS - COUNCILLORS' COURSES**

The Clerk reminded Members that SALC would be holding Weekend Training Courses from 2-4 November and from 7-9 December 2007. She said that the details of each of these Courses had not yet been received, but she understood that the Councillors' Course would be taking place from 2-4 November 2007. She said that she would forward the details, once received, to all Members for information.

The Council NOTED this information.

**265/07      GOVERNMENT OFFICE FOR THE SOUTH EAST - REGIONAL SPATIAL STRATEGY FOR THE SOUTH EAST (THE SOUTH EAST PLAN)**

The Clerk reported the receipt of the Report of the Panel (CD format) appointed by the Secretary of State to examine the Draft Regional Spatial Strategy for the South East. The Report was for information only and representations were not invited on its recommendations. She said that any Members interested in having sight of the Report should contact her directly.

The Council NOTED this information.

**266/07      GOVERNMENT OFFICE FOR THE SOUTH EAST - TOWN AND COUNTRY PLANNING ACT 1990 - SECTION 247 - PROPOSED STOPPING UP OF HIGHWAY AT 1 CHURCHILL PARADE**

The Council considered a letter and enclosures received from the Transport East Team Leader, and AGREED to take no further action in this regard.

**267/07      DOCUMENTS AND PUBLICATIONS**

The Council NOTED the following documents and publications received for Members' information:-

- (a) Action in Rural Sussex - "Action" - Young People's Edition - Issue No. 7 - July 2007
- (b) Arunwide and Chichester & District CVS - "Arun & Chichester VOICE" - August 2007
- (c) Arun District Council - "Arun Times" - Issue 23 - Summer 2007
- (d) CPRE - "Fieldwork" - September 2007
- (e) Chestnut Tree House - "Chestnuts" - Summer 2007
- (f) Sea Estate Residents Association Ltd. "Seranews" - Issue 7 - Summer 2007
- (g) Sussex By The Sea - "News & Views" - Summer 2007
- (h) West Sussex Public Partnership Forum - "Partnership News" - No. 40 - July 2007
- (i) Worthing & Southlands Hospitals NHS Trust - Annual Report 2006/2007
- (j) Sussex Police Authority - "Patrol" - August 2007
- (k) Sussex Police Authority - "Patrol" - September 2007

**There being no further business the Meeting concluded at 8.28 pm.**

**Chairman:** .....

**Date:** .....

**There were no matters raised by Members of the Public during the Public Question Time held prior to the Meeting.**