

RUSTINGTON PARISH COUNCIL

ALLOTMENTS COMMITTEE

MINUTES: of the Committee Meeting held on 6 February 2006

PRESENT: Councillors G Tyler (In the Chair), Mrs C Broomfield, J Ceiriog-Hughes, Mrs S Lines and Mrs M Rice

F Spanton (Rustington Horticultural Association)

1/06 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor C Pryor (Sickness) and P Gudge (Rustington Horticultural Association) (Holiday). These apologies were accepted by the Committee.

2/06 CHAIRMAN OF THE MEETING

In the absence of Councillor Pryor, Chairman of the Committee, Councillor Tyler was elected as Chairman of the Meeting.

3/06 DECLARATIONS OF INTEREST BY MEMBERS

There were no Declarations of Interest recorded by Members.

4/06 MINUTES

The Minutes of the Meeting held on 5 December 2005 were signed by the Chairman as a correct record.

5/06 SITE INSPECTIONS

The Clerk reminded the Committee that a Site Inspection of all three sites had taken place on 30 January 2006, at which Councillors Pryor and Mrs Broomfield, Mrs Ellis (Administrative Officer) and Mr Spanton (Rustington Horticultural Association) were in attendance.

Mrs Ellis then reported that during the Inspection, certain observations had been made and appropriate action to be taken agreed:-

Penfold Lane

No vacant plots at the present time, with majority of plots in a clean and tidy condition

Plot 20A - Tree Stumps to be reduced to a lower level by Council Groundstaff, if possible

Plot 39 - Overhanging Trees (from the railway side of the Allotment boundary) - Approach to be made to Network Rail to request that trees be suitably lopped

Conbar Avenue

No vacant plots at the present time, with most of the plots in good condition. Three to be checked at the next inspection.

- Plots 4-7A - Despite formal request for trees to be cut back, no response received, or action taken by, the Fairlight Nursing Home to date - Plots in question being affected by acidic needles in the soil - Further letter reiterating request, prior to consideration of a legal approach in this regard**
- Plot 12A - Potholes in centre of footpath in vicinity of this plot - To be filled in by Groundstaff**
- Plot 36 - Request from tenant for mesh fencing on wall adjacent to plot to be made permanent in order to deter unauthorised entry onto plot by tenants of property backing on to northern boundary – Monitor situation for the time being
Remove Sycamore Tree (rear corner of Plot) in preparation for installation of new fencing**

Worthing Road

Plots 4, 5, 10, 11 - Observed to be somewhat unkempt - Check at next inspection.

Mrs Ellis concluded by expressing her thanks and appreciation to Mr Spanton, for his valuable hands-on assistance with the management of the Allotment Sites throughout the year.

The Committee was pleased to NOTE this information, and echoed Mrs Ellis' expression of thanks and appreciation to Mr Spanton.

6/06 VACANT PLOTS – CURRENT POSITION

The Clerk reported that there were now no vacant plots on any of the three Sites.

The Committee was delighted to NOTE this information and expressed its thanks and appreciation to the personnel involved in ensuring that as many plots as possible were let at all times.

7/06 CONBAR AVENUE – INSTALLATION OF REPLACEMENT FENCING – EASTERN BOUNDARY (NORTHERN SECTION)

The Clerk referred to Minute 37/05 and reminded the Committee that provision had been made in its 2006/2007 Budget for this work to be undertaken and, in accordance with this decision, two further quotations had been obtained.

The Committee considered all three Quotations received as follows:-

| | |
|------------------------|---------------------|
| Arun Works Services | £4,815.27 excl. VAT |
| Blue Sky Gardening Ltd | £5,450.21 excl. VAT |
| R J Meaker Fencing | £3,323.57 excl. VAT |

Following a further discussion, the Committee RECOMMENDED that the Quotation received from R J Meaker Fencing in the sum of £3,323.57 excl. VAT be accepted, subject to clarification being sought in respect of certain minor points.

8/06

DATE OF NEXT MEETING

The Clerk reminded the Committee that the next Meeting was scheduled for 3 July 2006, but that Site Inspections would now be held on a monthly basis throughout the growing season.

Chairman: **Date:**