

RUSTINGTON PARISH COUNCIL

LIGHTING AND AMENITIES COMMITTEE

MINUTES: of the Meeting held on 4 February 2010

PRESENT: Councillors T Field (Chairman), A Akbar, Mrs F Harrison, M Jones, Mrs S Lines and D Rogers

1/10 **APOLOGIES FOR ABSENCE**

An apology for absence was received from Councillor Perry (Work Commitment). This apology was accepted by the Committee.

2/10 **DECLARATIONS OF INTEREST BY MEMBERS**

There were no Declarations of Interest recorded by Members.

3/10 **MINUTES**

The Minutes of the Meeting held on 15 October 2009 were signed by the Chairman as a correct record.

4/10 **PUBLIC CONVENIENCES**

(a) **Situation Report/Monthly Inspections**

The Clerk referred to Minute 40/09(a) and reported that all of the Public Conveniences in the Village were continuing to be inspected on a regular basis, and the general standard of cleansing was still most satisfactory.

She reminded the Committee that the Public Conveniences at the Churchill Car Park, Broadmark Lane and The Street had all been awarded a 4 Star Grading in the 2009 Loo of the Year Competition. She said that the highest award was a 5 Star Grading, so this was a very good achievement.

The Committee was pleased to NOTE this information.

She reminded the Committee that the proposed refurbishment of The Woodlands Centre Public Toilets had been put on hold, due to the financial constraints being faced by the Council at the present time.

She also advised the Committee that there had been some fairly major drainage problems at The Street Public Toilets, which were also being experienced at the Museum at the present time. She said that following investigations by the Council's Maintenance Contractors and an external Company who had jetted the drains at the Museum, it was now evident that the blockage on each occasion had been the main sewer, for which Southern Water was responsible.

The Council NOTED this information.

5/10 **BUS SHELTERS AND BEACH SHELTER**

(a) **Situation Report/Cleansing**

The Clerk referred to Minute 41/09(a) and reported that the Council's Toilet Cleansing Contractor was continuing to carry out daily cleansing of the Beach Shelter and periodic inspections and rubbish clearance of the Bus Shelters throughout the Village. She reminded the Committee that the cleansing of these shelters was also included in the Arun District Council's Cleansing Contract with Verdant PLC.

The Committee NOTED this information.

(b) Refurbishment/Replacement of Bus Shelters

The Clerk referred to Minute 41/09(b) and reported that she had been advised by Bus Shelters Limited that the Bus Shelter on the south side of Station Road (at its junction with Ruston Park) had been provisionally scheduled for installation during week commencing 22 March 2010.

The Clerk then said that the Bus Shelter in Station Road, in the vicinity of its junction with Herne Lane, had recently been vandalised, but had now been repaired. She said that this would be repainted at the beginning of the next financial year, when the weather conditions had, hopefully, improved.

The Committee NOTED this information.

(c) Bus Shelter - North Lane

The Clerk referred to Minute 41/09(b) and reported that she had now received confirmation from the manufacturers that the seating in the Shelter is at the height required by legislation and that whilst the Shelter was a standard product, the window could be enlarged at a cost of approximately £1,000.00 excluding VAT.

The Clerk advised the Committee that Councillor Akbar had subsequently confirmed that following the removal of the floral planter, it was evident that the problem had been, as far as practicably possible, remedied.

The Committee NOTED this information and agreed to take no further action in this regard.

6/10 STREET LIGHTING 2008-2009 ENERGY MAINTENANCE CHARGES

The Committee NOTED a letter received from Mr K Moss, Team Leader, Street Lighting, West Sussex County Council, advising of the Street Lighting Maintenance Charges and the Energy Charges for the period 1 September 2008 to 31 August 2009, together with estimated charges for 2009/2010.

The Committee also NOTED correspondence with Mr P Bush, Chairman, Broadmark Avenue Residents' Association, regarding the inadequate street lighting provision in Broadmark Avenue.

Following the consideration of this item, Councillor Rogers referred to a street light in The Meadway which had been damaged and was still awaiting repair. He said that despite the County Council advising that the repair would be undertaken at the beginning of January 2010, the required works had still not been carried out.

The Clerk said that she would contact the County Council again to request that the necessary works be carried out without further delay.

7/10 PUBLIC SEATS

(a) Situation Report

The Clerk referred to Minute 42/09(a) and reported that the ongoing programme of refurbishment would recommence at the beginning of the next financial year. She advised the Committee that only urgent repairs were being undertaken at the present time.

The Committee NOTED this information.

(b) Provision of Additional/Replacement Seats

The Clerk reported that a donated seat had recently been installed in The Street (in the vicinity of the Millennium Clock).

She also advised the Committee that the In-Bloom Committee might be having a further seat installed to commemorate the 2010 Campaign in Holmes Lane, near its junction with Milton Avenue.

The Committee was pleased to NOTE this information.

(c) Donated Seats - Community Garden - Rustington Community Partnership

Councillor Rogers reported that the Partnership was progressing with the construction of the Community Garden at the rear of the Museum. He said that the Partnership was keen to have some seating in the Garden, but this had not been provided for in the recently awarded Lottery Grant. He said it was hoped that donors could be found for three seats within the Garden, and he asked if Members knew of anyone that might be interested, to request that they contact the Clerk, who could then liaise with the Partnership in this regard.

The Committee NOTED this information, and Councillor Rogers said that he would discuss this matter further with the Clerk in due course.

8/10 ANNUAL MAINTENANCE OF AMENITY AREAS

(a) Situation Report

The Clerk referred to Minute 43/09(a) and reported that Ferring Nurseries were in the process of planning and designing the floral planters and beds for the Summer planting.

She said that, once again, complimentary comments had continued to be received from members of the public in respect of the Winter floral displays around the Village, with no adverse comments to date.

The Committee was pleased to NOTE this information.

(b) Sponsored Planters/Flower Beds

The Clerk reported that two further Companies had recently approached the Council regarding the possible sponsorship of planters/flower beds in the Village.

The Committee was pleased to NOTE this information.

9/10 REPLACEMENT OF CYCLE RACKS

The Clerk reported that the third and final phase of the Rolling Programme to replace all of the aged cycle racks around the Village Centre would be undertaken in the Spring, subject to the County Council being able to supply them free of charge.

She said that if Members had any suggestions for new sites for cycle racks, she would be happy to contact the County Council, as the Highway Authority, to establish if any of the suggested new sites would be viable, and also to gain the necessary permissions in this regard.

The Committee was pleased to NOTE this information.

10/10 RUSTINGTON-IN-BLOOM

The Clerk reported that the Committee was progressing well with the 2010 Campaign. She said that Rustington had recently been invited to be one of the South and South East in Bloom entrants for an inter-regional competition with Anglia in Bloom. She said that the entries from Anglia being:-

Small City - Norwich
Large Town - Huntingdon
Town - Woodbridge

She said that there would be one judge from each region and the judging would also count as the judging for the South and South East in Bloom Competition.

She then reported that the In-Bloom Committee was in the process of finalising the judging route for 2010. She said it was anticipated that there would be some changes to previous years, to ensure that the judges would again be impressed by the Village.

She reminded the Committee of the fund-raising events which had already been confirmed as follows:-

- Saturday 6 March** - **Horse Race Night plus Fish and Chip Supper**
Village Memorial Hall, The Woodlands Centre, Woodlands Avenue
From 6.45 pm - Tickets £7.50 (including Fish Supper)
- Saturday 29 May** - **Plant Sale**
The Methodist Church Gardens, Claigmar Road
10.00 am to 12.00 noon
- Friday 18 June** - **Film Night**
Village Memorial Hall, The Woodlands Centre, Woodlands Avenue
Time: 7.00 pm - Tickets £5.00

The Committee was pleased to NOTE this information.

11/10 DONATED TREE PLANTING SCHEME - PUBLIC HIGHWAY

The Clerk referred to Minute 47/09 and said that, unfortunately, due to the limited space available in the Autumn issue of the Newsletter, details of the Scheme had not been included. She said that the next issue of the Newsletter, which was scheduled to be delivered towards the end of February, would include details of the Scheme and inviting members of the local community to contact the Council Offices to express their interest in donating a tree for planting on the Public Highway.

The Committee NOTED this information.

12/10 TREE WARDEN SCHEME

The Clerk referred to Minute 48/09 and said that she had nothing further to report at the present time.

13/10 CIGARETTE BUTTS - OUTSIDE THE ORIGINAL FACTORY SHOP

Councillor Mrs Harrison expressed her concern in respect of the increasing number of cigarette butts that were being deposited on the pavement and in the service road outside of the front of The Original Factory Shop in Churchill Parade. She said that the problem was being caused, in the main, by members of the store's personnel, who were smoking in front of the store, and there was no specified facility available for them to dispose of the cigarette butts.

The Committee was concerned to NOTE this information, and the Clerk said that she would contact the District Council's Street Scene Co-ordinator to request his assistance in addressing this problem.

14/10 DATE OF NEXT MEETING

The Chairman reminded the Committee that the next scheduled Meeting would be held on Thursday 10 June 2010.

Chairman:

Date: