

RUSTINGTON PARISH COUNCIL

FINANCE AND GENERAL PURPOSES COMMITTEE

MINUTES: of the Meeting held on 25 January 2010

PRESENT: Councillors G Tyler (Chairman), A Akbar, Mrs C Broomfield, J Collins, Mrs S Lines, D Rogers and P Warren

6/10 **APOLOGIES FOR ABSENCE**

An apology for absence was received from Councillor Ceiriog-Hughes (Personal Commitment). This apology was accepted by the Committee.

7/10 **DECLARATIONS OF INTEREST BY MEMBERS**

Councillor Mrs Broomfield declared a prejudicial interest in Minute 9/10. She left the Meeting during the consideration of this item and took no part in the discussion and vote thereon.

Councillor Tyler declared a prejudicial interest Minute 13/10. He left the Meeting during the consideration of this item and took no part in the discussion and vote thereon.

8/10 **MINUTES**

The Minutes of the Meeting held on 7 January 2010 were signed by the Chairman as a correct record.

(Prior to consideration of the following item Councillor Mrs Broomfield declared a prejudicial interest, as the proprietor of Owen Electrical Limited)

9/10 **PAYMENT OF ACCOUNTS**

The Committee RECOMMENDED that the Accounts be paid and the necessary cheques be drawn. A copy of these Accounts is attached and forms part of these Minutes.

10/10 **MONTHLY BUDGET REPORT**

The Committee NOTED the Monthly Budget Report which had previously been circulated to Members.

Councillor Rogers referred to the possibility of an updated copy of the Report being circulated to all Members, following the approval of the 2009/2010 Revised Estimates by the Full Council, when the revised figures had been incorporated in the Report.

The Clerk confirmed that arrangements were already in hand for the Monthly Report to be updated with the revised Estimates, as soon as practicably possible following the Full Council Meeting. She said that a copy of the revised Report would then be circulated to all Members for information.

The Committee was pleased to NOTE this information.

11/10 **2009 COMMUNITY CAROL CONCERT**

The Committee considered making donations to the Littlehampton Concert Band, the Sussex West County Guide Choir and the Friendship Singers in recognition of their participation in the 2009 Community Carol Concert.

The Committee RECOMMENDED that donations be made as follows:-

- (a) Littlehampton Concert Band - £200.00
- (b) Sussex West County Guide Choir - £100.00
- (c) Friendship Singers - £100.00

12/10 EXCLUSION OF THE PUBLIC AND PRESS

The Committee, Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, RESOLVED that the Public and the Press be excluded from the Meeting because of the confidential nature of the next item of business to be transacted.

(Prior to consideration of the following item Councillor Tyler declared a prejudicial interest, as Mrs Diane Tyler was his wife)

13/10 THE GARDEN CAFÉ - MANAGER

The Committee considered a Report prepared by the Clerk of the Council, recommending that Mrs Diane Tyler be now established in the post of Café Manager following satisfactory completion of a six month probationary period.

The Committee RECOMMENDED that the Clerk of the Council's Report be APPROVED.

During consideration of this item, Councillor Warren expressed his concern that the Garden Café would most probably show a deficit on its operations in the current financial year.

Following a detailed discussion, the Committee RECOMMENDED that the Museum Management Committee should be advised of the concerns raised, and be requested to provide a Report on ways in which an operating deficit can be eliminated in future years.

Chairman:

Date: