

## **RUSTINGTON PARISH COUNCIL**

### **FINANCE AND GENERAL PURPOSES COMMITTEE**

**MINUTES**: of the Meeting held on 24 May 2010

**PRESENT**: Councillors G Tyler (Chairman), A Akbar, Mrs C Broomfield, J Ceiriog-Hughes, J Collins, Mrs S Lines, D Rogers and P Warren

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#### **40/10 VOTE OF THANKS**

The Chairman welcomed the Committee to the last Meeting of the Municipal Year, and expressed his thanks and appreciation to the Members of the Committee for their due diligence, dedication and support during the year. He also thanked Mrs Caroline Harris, Senior Administrative Officer, for her hard work, together with the other members of administrative personnel in the Council's Offices.

#### **41/10 DECLARATIONS OF INTEREST BY MEMBERS**

Councillor Mrs Broomfield declared a prejudicial interest in Minute 43/10. She left the Meeting during the consideration of this item and took no part in the discussion and vote thereon.

#### **42/10 MINUTES**

The Minutes of the Meeting held on 26 April 2010 were signed by the Chairman as a correct record.

*(Prior to consideration of the following item Councillor Mrs Broomfield declared a prejudicial interest, as the Proprietor of Owen Electrical Limited)*

#### **43/10 PAYMENT OF ACCOUNTS**

The Committee RECOMMENDED that the Accounts be paid and the necessary cheques be drawn. A copy of these Accounts is attached and forms part of these Minutes.

#### **44/10 MONTHLY BUDGET REPORT**

The Committee NOTED the Monthly Budget Report which had previously been circulated to Members.

Following consideration of the Monthly Budget Report, the Committee agreed to take no further action in this regard at the present time.

#### **45/10 REVIEW OF INSURANCE PREMIUM**

The Clerk reported that she had approached Came and Company Parish Council Insurance, who specialised in providing insurance cover for Parish Councils through Aviva, and had obtained a quotation for a more comprehensive Policy, covering all risks, for the Council, in the sum of £11,738.01.

She said that she had also received details of Zurich Municipal's proposed premium with effect from 1 June 2010 in the sum of £15,694.82.

The Clerk advised the Committee that both Came and Company (Aviva) and Zurich Municipal were also offering a 5% discount on the Annual Premium if the Council was prepared to enter a three year binding agreement. She said that the purpose of this agreement was to enable Parish Councils to be aware that for the period of the agreement, the premiums would only increase slightly (due to property sums insured being index-linked). The rates applied at the commencement of the agreement would be maintained at the same

level throughout the three year period, meaning that the Annual Premium would increase slightly but not because of a rate increase. If the Companies were to break the agreement and increase their rates, then the Council would be free to seek alternative insurance.

Following a detailed discussion, the Committee RECOMMENDED that the quotation received from Came and Company Parish Council Insurance for a three year binding Contract in the sum of £11,242.10, be accepted, subject to the Council's current Insurance Company, Zurich Municipal, being unable to match this quotation.

**46/10            GRANT AID - ST PETER AND ST PAUL PARISH CHURCH**

The Chairman referred to Minute 31/10 and reported that Councillor Rogers, the Clerk and himself had met with Reverend Zachary Allen and two other representatives from the Parochial Church Council, at the Churchyard on 27 April 2010. He reminded Members that the purpose of the Meeting was to establish how the Council's annual grant was utilised, with a view to considering increasing the current amount for the next financial year, if and when requested.

He advised that the representatives from the Church had indicated that, whilst they did not feel that it would be beneficial for the Council to have a representative on the Committee that dealt with matters pertaining to the Churchyard, mainly due to the fact that the majority of issues considered by this particular Committee were in connection with the Church Hall, they would be prepared to invite a Member of the Council to attend Meetings when any matters pertaining to the Churchyard were discussed. He also confirmed that the new noticeboard was now in situ but, as yet, there was no acknowledgment of the Council's financial contribution towards the upkeep of the Churchyard displayed thereon.

Councillor Rogers said that he had been fairly impressed by the condition of the Churchyard in general, which appeared to be being maintained on a regular basis.

The Committee NOTED this information and agreed that the situation in respect of the maintenance of the Churchyard should be monitored until the 2011/2012 grant application was considered in January 2011.

**Chairman:** .....

**Date:** .....