

RUSTINGTON PARISH COUNCIL

MINUTES: of the Monthly Meeting held on 25 January 2010

PRESENT: Councillors Mrs S Lines (Chairman), A Akbar, J Bennett, Mrs C Broomfield, J Collins, A Cooper, G Eyre, T Field, R Grevett, M Jones, S Perry, D Rogers, G Tyler and P Warren

1/10 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Ceiriog-Hughes (Personal Commitment) and Mrs Harrison (Sickness). These apologies were accepted by the Council.

2/10 DECLARATIONS OF INTEREST

Councillor Tyler declared a prejudicial interest in Minute 10/10 (Minute 13/10 of the Finance and General Purposes Committee Meeting - 25 January 2010 refers). In the absence of any discussion in respect of this matter, he remained in the Meeting but did not take part in the vote thereon.

Councillor Tyler declared a prejudicial interest in Minutes 16/10 and 22/10. He left the Meeting during the consideration of these items and took no part in the discussions or votes thereon.

Councillor Tyler declared a personal interest in Minutes 31/10 and 32/10. He remained in the Meeting during the consideration of these items and took part in the discussion and vote thereon.

Councillor Mrs Broomfield declared a personal interest in Minute 10/10 (Minute 9/10 of the Finance and General Purposes Committee Meeting - 25 January 2010 refers). In the absence of any discussion in respect of this matter, she remained in the Meeting, but did not take part in the vote thereon.

Councillor Eyre declared a personal interest in Minute 13/10 (Minute 26/09 of the Traffic Issues Working Party Meeting - 15 December 2009 refers). He remained in the Meeting during consideration of this item and took part in the discussion and vote thereon.

3/10 MINUTES

The Minutes of the Monthly Meeting held on 23 November 2009 were signed by the Chairman as a correct record.

4/10 SUSSEX POLICE

The Chairman welcomed PC Dave Banham-Brown and PCSO Miss Hannah Pearson to the Meeting.

Apologies for absence were received from PCSO Hartley.

(a) Police Report - 30 November 2009 to 25 January 2010

PC Banham Brown provided the Council with detailed information in connection with the Report covering both Rustington East and Rustington West, which had been previously circulated to all Members, as follows:-

Total amount of calls for the area - 624 serials

83 reported crimes - after initial investigation 28 were, in fact, not crimes

14 - Thefts including 6 Thefts from retail property (bilking and shoplifting), 5 Vehicle related, 1 Theft from bank account and 2 Theft of purse

- 2 - Drug related offence including 2 Cautions issued for possession of cannabis (street)
- 13 - Criminal Damage including 1 Graffiti, 6 Vehicle Damage and 6 Damage to buildings/property
- 2 - Burglary (non-dwelling) including Dominion Way and The Street (out of CCTV coverage)
- 3 - Burglary (dwelling) - Angmering Way, Tennyson Avenue & Kirdford Close
- 1 - Sexual Assault (this was historic)
- 2 - Public Place Violent Crime - 1 Youth related and 1 Stranger Assault
- 1 - Robbery (known suspect, theft of mobile phone)
- 8 - Domestic/Friend related assaults
- Various miscellaneous crimes - such as nuisance phone calls
- 23 - Anti-Social Behaviour calls (most related to Allangate Estate) including 17 related to snowball throwing
- 3 - Vehicle related nuisance

PC Banham Brown advised the Council that OP Scrooge, the Christmas shoplifting operation spread across three days which included plain clothed officers, crime prevention advice and high visibility patrolling was successful. He said that during this period there were no reported thefts and hundreds of leaflets were distributed.

He then reported that an elderly gentleman who had MHA issues was responsible for 213 calls to Sussex Police in this period and that a multi-agency Meeting had been arranged for February.

He confirmed that one of Rustington NPT main priorities was road safety in and around the schools, which was aimed at reducing the amount of inconsiderate parking and dropping off at school sites. PCSO Miss Pearson reported in detail on PCSO Hartley and her own work with Georgian Gardens and Summerlea Schools respectively. She referred particularly to banners that had been purchased by the Police for the purpose of displaying outside Schools in an attempt to further deter parents from parking indiscriminately. She said that these banners would be kept in the Police Authority's possession and rolled out at certain times, with enforcement action being taken where appropriate.

PC Banham Brown provided details of an up and coming DVLA day of action with PCSO Hartley and warned car tax dodgers to be aware.

He also reported that the problem experienced in respect of taxis parking outside of the designated bay was improving in the Village, with Taxis now parking within the marked bay only, rather than causing arguments with officers.

He concluded his Report by stating that a Cold Calling zone in Church Farm Gardens Estate was now operational.

PCSO Miss Pearson and PC Banham-Brown then responded to certain matters raised by Members.

The Chairman thanked PC Banham-Brown and PCSO Miss Pearson for their most interesting Report and thanked them both for attending the Meeting.

(b) Community Safety Representative's Report

Councillor Mrs Lines said that she had nothing to report at the present time. She advised the Council that the last scheduled Meeting of the Neighbourhood Management Forum had been cancelled due to adverse weather conditions, but this had now been re-scheduled for 3 February 2010.

The Council NOTED this information.

5/10 DISTRICT COUNCILLORS

Apologies for absence had been received from Councillors Mrs Bower and Chapman.

Councillor Clayden reported on the following matters relating to the District Council:-

- (a) Taxis - District Council had now introduced a Taxi Liaison and Point System to enable Committee to consider restricting activities if license holders were doing anything untoward - Also, Taxi Users Survey now available on the Council's Website - Objective to raise standards and image of taxi trade
- (b) Textile Recycling - Award received from D & M Recycling in recognition of success of scheme for unwanted clothing etc., in textile banks across the District - In the region of 18,900 black sacks of textile waste diverted from landfill in 2009 - Communities in Africa, India and other parts of Asia benefiting from Scheme
- (c) District Council's Future Spending - Hoping to achieve a balanced Budget over the next three years

The Council NOTED this information, and the Chairman thanked Councillor Clayden for his Report.

6/10 COUNTY COUNCILLORS

Councillor Tyler thanked the Council for allowing him the opportunity of commenting on matters relating to the County Council, and said that he was pleased to report on the following:-

- (a) Potholes on Public Highway - Extra £2M allocated to repair potholes and workforce doubled - Repairs being carried out across the entire County - Any hazardous potholes should be reported to the Highways Department as soon as identified
- (b) Well Being Partnership now established - Partners include West Sussex County Council, Arun District Council, Health Service and Leisure Providers - Small Grants Scheme just opened - Any Groups involved in 'well-being' to contact Mrs Hazel Flack at the District Council - Closing date for applications end February 2010

The Council NOTED this information, and the Chairman thanked Councillor Tyler for his Report.

7/10 REPORT OF CLERK OF THE COUNCIL

(a) The Royal British Legion

The Clerk reported the receipt of a letter of thanks and appreciation from The Royal British Legion, for the Council's continuing assistance in storing the poppy tins and other associated materials between appeals. The letter also advised that the Poppy Appeal Collection Boxes located at the Council's Offices and the Village Information Centre had raised the total sum of £9.00.

Councillor Tyler reported that Poppy Appeal Collection Boxes located at the Museum and The Garden Café had raised a total sum of £27.00.

The Council was pleased to NOTE this information.

(b) Grant Aid

The Clerk reported the receipt of a letter of thanks and appreciation from the following Clubs and organisations in respect of the recent Grant Aid awarded:-

The Manor Club
4Sight (West Sussex Association for the Blind)

The Council was pleased to NOTE this information.

(c) 2009 Community Carol Concert

The Clerk reported the receipt of a note of thanks and appreciation from a member of the public in respect of the Community Carol Concert.

8/10 CHAIRMAN'S REPORT

The Chairman reported on her official representation and attendance at Meetings, Events and Functions since the last Monthly Meeting as follows:-

- Littlehampton Town Council - Civic Reception - 4 December 2009
- RAFA Christmas Carol Service - 10 December 2009
- Bognor Regis Town Council - Civic Carol Service - 13 December 2009
- The Manor Club - Christmas Party Luncheon - 17 December 2009
- Mayor and Mayoress of Worthing - Christmas Reception - 18 December 2009
- Rustington Community Carol Concert - 19 December 2009
- Christmas Day Visit - Princess Marina House

The Chairman said that, unfortunately, her scheduled Christmas Day Visit to Zachary Merton Hospital had been cancelled due to the fact that there was a 'sickness bug' at the Hospital.

The Chairman then expressed her appreciation to the Vice-Chairman for representing the Council at the Arun Youth Aqua Centre's Annual General Meeting and Prize-Giving held on 28 November 2009 and the Home-Start Arun Team's 10th Anniversary Celebration on 19 January 2010.

The Council NOTED this information.

9/10 PLANNING COMMITTEE

The Council NOTED the Report of the Planning Committee Meeting held on 23 November 2009, 7 December 2009 and 21 December 2009. (Copies previously circulated).

(Prior to consideration of the following item Councillor Mrs Broomfield declared a personal interest in Minute 9/10 of the Finance and General Purposes Committee Minutes - 25 January 2010 Meeting, as the proprietor of Owen Electrical Limited)

(Prior to consideration of the following item Councillor Tyler declared a personal interest in Minute 13/10 of the Finance and General Purposes Committee Minutes - 25 January 2010 Meeting, as the Café Manager, Mrs Diane Tyler, was his wife)

10/10 FINANCE AND GENERAL PURPOSES COMMITTEE

The Council NOTED the Report of the Finance and General Purposes Committee Meeting held on 21 December 2009.

The Council received the Report of the Finance and General Purposes Committee Meeting held on 25 January 2010. (Verbal Report from the Chairman of the Committee).

The Council RESOLVED that the Recommendations contained in the Report of the Finance and General Purposes Committee Meeting held on 25 January 2010 be APPROVED.

11/10 ALLOTMENTS COMMITTEE

The Council received the Report of the Allotments Committee Meeting held on 7 December 2009.

The Council RESOLVED that the Recommendations contained in the Report of the Allotments Committee Meeting held on 7 December 2009 be APPROVED.

12/10 ARUN EASTERN PARISHES GROUP

The Council NOTED the 8 December 2009 Meeting Report.

(Prior to consideration of the following item Councillor Eyre declared a personal interest in Minute 26/09 of the Report, as he was an employee of the Arun District Council Enforcement Team)

13/10 TRAFFIC ISSUES WORKING PARTY

The Council NOTED the Report of the Traffic Issues Working Party Meeting held on 15 December 2009.

**14/10 RUSTINGTON YOUTH CENTRE - MANAGEMENT COMMITTEE MEETING
- 19 JANUARY 2010**

The Council NOTED the Report of the Management Committee Meeting held on 19 January 2010.

**15/10 RUSTINGTON MUSEUM AND THE GARDEN CAFÉ - MANAGEMENT
COMMITTEE MEETING - 26 NOVEMBER 2009**

The Council NOTED the Report of the Management Committee Meeting held on 26 November 2009.

Councillor Tyler advised the Council that the Curator of the Museum, Mrs Petit, had given birth to a baby son on 15 January 2010.

The Council was pleased to NOTE this information, and the Clerk was asked to convey its congratulations to Mrs Petit.

(Prior to consideration of the following item Councillor Tyler declared a prejudicial interest, as Mrs Diane Tyler was his wife)

**16/10 LOCAL GOVERNMENT PENSION SCHEME (LGPS) REGULATIONS 1997 - LOCAL
GOVERNMENT PENSION (TRANSITIONAL PROVISIONS) REGULATIONS 1997**

The Council RESOLVED:-

That the Rustington Parish Council hereby resolves, under the Local Government Pension Scheme Regulations 1997 to specify as a pensionable employee for the purpose of the Local Government Pension Scheme Regulations 1997, the following permanent member of staff of the Council:-

Diane Elizabeth Tyler - Café Manager

**17/10 CEREMONY OF DEDICATION AND UNVEILING OF MEMORIAL - CHAUCER
AVENUE**

The Clerk referred to Minute 326/09 and reminded Members that the Ceremony of Dedication and Unveiling of the War Memorial in Chaucer Avenue would be taking place on 17 February 2010. She said that whilst only a

limited number of guests had been invited to the Buffet Lunch following the unveiling, everyone was welcome to attend the Dedication and Unveiling of The Chaucery Memorial at 12.00 noon.

She also reported that the overgrown and unkempt area surrounding the Memorial had been cleared by the Youth Offending Team, with Ferring Nurseries and the Council's Groundsman all giving some assistance by additional clearance and the turfing of the area.

She said that the Committee had been holding a number of fund-raising events, and had also received a grant from the Earl of March.

The Council was pleased to NOTE this information.

18/10 RUSTINGTON IN BLOOM

The Clerk referred to Minute 331/09 and reported that the Committee was continuing to progress the 2010 Campaign.

She reminded the Council that several fundraising events would be taking place, including the following:-

Saturday 6 March - **Horse Race Night plus Fish and Chip Supper**
Village Memorial Hall, The Woodlands Centre, Woodlands Avenue
From 6.45 pm - Tickets £7.50

Saturday 29 May - **Plant Sale**
The Methodist Church Gardens, Claigmar Road
10.00 am to 12.00 noon

Friday 18 June - **'Film Night'**
Village Memorial Hall, The Woodlands Centre, Woodlands Avenue

She said that tickets were now available for the Race Night and it was hoped that as many Members as possible would attend and support at least one of the aforementioned events.

The Council NOTED this information.

19/10 RUSTINGTON COMMUNITY PARTNERSHIP PROJECTS

(a) Village Design Statement

Councillor Rogers reported that the draft version of the Village Design Statement was almost ready to be sent out to all Stakeholders. He reminded the Council that the production of the Statement had been funded by way of a Lottery Grant. He said that the Partnership would be presenting the Statement to the Arun District Council, as the local Planning Authority, in anticipation of it being adopted as a part of the planning criteria in respect of future development in Rustington.

The Council NOTED this information.

(b) Community Garden - Rustington Museum and The Garden Café

Councillor Rogers reported that the Partnership's Application to the Lottery Fund had been successful, with £21,000.00 being awarded for the construction of a Community Garden in the rear section of the garden of the Museum and Garden Café. He then referred to the proposed design of the Garden which would include sensory planting, seating and a water feature. A copy of this design was on display at the Meeting for Members' information.

He said that the Partnership planned to involve all sections of the local community in the planting and ongoing maintenance, including children from the Primary Schools and residents from St Bridgets Cheshire Home. He advised that it was anticipated the works would commence in mid March 2010, for completion in early June 2010.

The Council was pleased to NOTE this information and the Chairman, on behalf of the Council, congratulated the Partnership on its successful bid.

Councillor Tyler said that Councillor Rogers and Mr Beard, Chairman of the Partnership, in particular, should be thanked for the excessive amount of time they had both dedicated to ensuring that this Project came to fruition, by way of a Lottery Grant.

20/10 ANNUAL CIVIC THANKSGIVING SERVICE AND PRESENTATION

The Clerk reported that the Methodist Church had agreed to host the 2010 Annual Civic Thanksgiving Service, to commence at 3.00 pm.

The Council NOTED this information.

21/10 FAMILY FUN FAIR - NORTH FIELD

The Council considered a request from Mr Peter Shayler, Showtime Amusements, to hold a Family Fun Fair on the North Field at the Woodlands Recreation Ground on the following dates and times:-

Thursday 1 April 2010	-	6.00 pm - 10.00 pm
Good Friday 2 April 2010	-	2.00 pm - 10.00 pm
Saturday 3 April 2010	-	2.00 pm - 10.00 pm
Easter Monday 5 April 2010	-	2.00 pm - 10.00 pm

The Clerk suggested that in view of the fact that Showtime Amusements intended to arrive three days before the Fun Fair was due to operate, a daily charge of £50.00 should be levied, as had been the case in the previous year.

Following a further discussion, the Council RESOLVED that:-

- (a) The request received from Showtime Amusements to use the North Field for a Family Fun Fair be AGREED in principle, subject to the Council's usual terms and conditions in respect of such an event, on the following operational days:-

Thursday 1 April 2010	-	6.00 pm - 10.00 pm
Good Friday 2 April 2010	-	2.00 pm - 10.00 pm
Saturday 3 April 2010	-	2.00 pm - 10.00 pm
Easter Monday 5 April 2010	-	2.00 pm - 10.00 pm

- (b) The hiring charges should be:-

£130.00 per operational day
£ 50.00 per non-operational day, from date of arrival
£200.00 refundable deposit

- (c) That Showtime Amusements should be requested, as far as practicably possible, to park any heavy vehicles associated with the Fun Fair on the perimeter of the North Field in an effort to minimise the damage caused to the ground.

(Prior to consideration of the following item Councillor Tyler declared a prejudicial interest, as he was related to Mr P Collins)

22/10

DATA PROTECTION AND FREEDOM OF INFORMATION ACTS

The Council considered an email received from Mr P Collins, advising that due to new Laws that had come into force as part of the Data Protection and Freedom of Information Acts requiring all incoming and outgoing emails to be archived for at least three years, new software and extra disc space would be required for the Council's IT System.

In accordance with this information, the Clerk said that she had asked Mr Collins to provide a quotation for both the supply and installation of the required equipment, which was as follows:-

Netgear Ready NAS 1TB	£229.99
Archiving Software for 10 Users	£520.00
Installation (1 Day)	£200.00
Total	£949.99 excluding VAT

Following a brief discussion, the Council RESOLVED that the quotation received from Mr P Collins for the purchase and installation of the Netgear device in the sum of £949.99 excluding VAT be accepted, with the required works being undertaken as soon as practicably possible.

During consideration of this item, reference was made to the need to adopt a Policy in respect of the retention of emails, and the Clerk said that she would ensure that the appropriate document was revised and placed before the Council for approval.

23/10

ARUN DISTRICT COUNCIL - LOCAL DEVELOPMENT FRAMEWORK - ANNUAL MONITORING REPORT 2008-2009

The Council NOTED an email received from the Service Delivery and Monitoring Officer advising that Arun's Local Development Framework Annual Monitoring Report had been produced and could be viewed on the District Council's Website, at the Civic Centre Planning Reception, Bognor Regis Town Hall and Public Libraries in the District. The Clerk said that she could obtain a paper version for Members if they so wished.

The Council NOTED this information.

24/10

WEST SUSSEX COUNTY COUNCIL - FUTURE OF JOINT AREA COMMITTEES (JACs)

The Clerk referred to Minute 339/09 and said that a further letter had been received from the Leader of the Arun District Council, advising the County Council Full Council's decision to postpone making a decision on the future of Joint Area Committees and instead, form a Cross-Party Committee to review this matter, and report back to the Governance Committee in July 2010. The letter went on to say that, in view of this decision, the urgency to meet with Parish and Town Councils had reduced and whilst it was still vital for a Meeting to take place in order to consolidate the Parish, Town and District Councils' position and submit evidence and views to the aforementioned Committee, it was now proposed to arrange this Meeting once it was established when the Cross Party Committee were due to meet.

The Council NOTED this information.

25/10

WEST SUSSEX COUNTY COUNCIL - BLUE BOOK (SCHEMES TO BE PROGRESSED IF DEVELOPER FUNDING IS SECURED)

The Chairman reported that the County Council had asked all Members of the JEACC Highways and Transport Group to request that their Councils' reviewed the proposed Schemes listed in the Blue Book, and advised the County Council if those listed were still relevant, and also, to add any additional schemes that were felt to be of more importance.

Following a discussion, the Council RESOLVED that the 'Wish List' contained within the Blue Book for Rustington should remain the same.

26/10 WEST SUSSEX COUNTY COUNCIL - DRAFT WEST SUSSEX INFRASTRUCTURE WORKS PROGRAMME 2009/10 AND FORWARD PROGRAMME

The Council NOTED a letter received from the Director of Operations Infrastructure, together with the Draft programmes for the Joint Eastern and Western Arun Areas.

27/10 WEST SUSSEX COUNTY COUNCIL - PROPOSED PEDESTRIAN FOOTWAY AND TRAFFIC SIGNALS - SEA LANE

The Council:-

- (i) Considered a letter, addressed to the Chairman, from Mr K Grimes
- (ii) NOTED a copy of a letter addressed to County Councillor Tyler from Mr K Grimes
- (iii) Considered a letter received from Mr K Grimes dated 30 December 2009
- (iv) NOTED letters received from Mr and Mrs P Langham and Mrs J Connor

The Chairman advised the Council that the letters received from Mr and Mrs Langham and Mrs Connor had been passed to the County Council, as the Highway Authority responsible for all matters pertaining to the Public Highway.

Councillor Tyler then reported on a Meeting which had been held on 21 January 2010, at which Mr Richard Bennett, Assistant Highway Manager, Mr Grimes, the Clerk and himself, had been present. He said that the Meeting had been fairly productive, and it had been agreed that Mr Bennett should ask the Signals Team at the County Council to provide written confirmation of the exact reasons why traffic signals could not be placed on either private or public land, which appeared to be the only reason why the Scheme was not proceeding to Public Consultation. With this in mind, Councillor Tyler suggested that until confirmation had been received in this regard, he felt that the best way forward would be to await receipt of the requested information from the County Council, and give authority for the Council's representative on the Joint Eastern Arun Area Committee, in consultation with Councillor Tyler, in his capacity as a County Councillor, to decide whether the questions posed by Mr Grimes during the Public Question Time held prior to the Meeting, should be raised at the Joint Eastern Arun Area Committee Meeting on 2 February 2010.

The Meeting was adjourned at 8.15 pm to allow Mr Grimes, a member of the Public, to participate in the discussion thereon.

The Meeting was reconvened at 8.19 pm, with the same attendance as before.

Councillor Tyler then reiterated that whilst he was anxious for the Scheme to proceed, he could not support any amendment to the Council's previous decision to take no further action in this regard, until such time as evidence was received from the County Council, stating that there was a way forward for the Halcrow Scheme, subject to certain amendments to that Scheme.

Following a detailed discussion, the Council AGREED to await formal confirmation from the County Council as to whether an amended Scheme was possible, before taking any further action in this regard.

The Chairman said that once a response had been received, which would hopefully be before the next Meeting of the Joint Eastern Arun Area Committee, in her capacity as the Council's representative on the aforementioned Committee, she would discuss the response with Councillor Tyler and, if the Council was agreeable, would convey its sentiments in this regard to the Committee at the Meeting.

The Council AGREED that the Chairman should only advise the forthcoming Meeting of the Joint Eastern Arun Area Committee of the Council's continuing support for the Scheme to proceed to a Public

Consultation, if the response received from the West Sussex County Council had been received and indicated that the Halcrow Scheme was still a feasible option.

28/10 WEST SUSSEX COUNTY COUNCIL - WEST SUSSEX TRANSPORT PLAN 2011-2016 - INITIAL STAKEHOLDER CONSULTATION (PHASE 1)

The Council considered an email received from Mr T Yair, Infrastructure Policy Team, together with the Consultation Questionnaire.

The Clerk said that she would be grateful if interested Members could complete the questionnaire and return it to her by 30 January 2010. This would enable her to complete one questionnaire containing the majority view of the Council, for submission to the Infrastructure Policy Team.

29/10 WEST SUSSEX COUNTY COUNCIL - MINERALS AND WASTE DEVELOPMENT FRAMEWORK - INFORMAL ENGAGEMENT ON "OPTIONS"

The Council considered an email received from Mr C Potts, Team Leader, containing an update on the County Council's Minerals and Waste Development Framework (MWDF), and inviting Parish Councils to contribute further to its ongoing development.

Following a further discussion, the Council RESOLVED to take no further action in this regard.

30/10 WEST SUSSEX COUNTY COUNCIL - STREET LIGHTING - PRIVATE FINANCE INITIATIVE (PFI)

The Council NOTED an email received from Mr R Bird, PFI Monitoring Manager, regarding the 25 year Contract with Southern Electric Contracting, in respect of Street Lighting, with effect from 1 April 2010.

(Prior to consideration of the following item Councillor Tyler declared a personal interest in his capacity as a Member of the Select Committee)

31/10 WEST SUSSEX COUNTY COUNCIL LIBRARY SERVICES

The Council NOTED an email received from Councillor B Watson, OBE, Cabinet Member for Communications, together with the Report on the Proposed Redesign of the Library Service.

The Clerk reported that the Area Librarian, Mr David Nye, had contacted her to advise that there would be a Public Consultation Meeting at the Rustington Library on 2 February 2010, between 10.00 am and 12.00 noon. She said both Mr Nye and his Assistant would be present to respond to any questions members of the public might have, and to address any concerns they might wish to raise.

Following a detailed discussion, the Council RESOLVED that a representation be made to Councillor Watson, expressing its concern in respect of both the proposed reduction of opening hours at Rustington Library, together with the lack of future investment in book purchases, and urging the County Council to reconsider the proposals throughout the County.

The Council also NOTED an email received from Mr N Thomas, Hassocks Parish Council.

(Prior to consideration of the following item Councillor Tyler declared a personal interest in his capacity as Member of the Board of the Trust)

32/10 WEST SUSSEX PRIMARY CARE TRUST NHS - IMPROVING MENTAL HEALTH SERVICES IN SUSSEX

The Council considered a letter received from Mr J Wilderspin, Chief Executive and, following a brief discussion, RESOLVED to await receipt of the Consultation Document before taking any further action in this regard.

**33/10 THE ENVIRONMENT AGENCY - CATCHMENT FLOOD MANAGEMENT PLAN
(CFMP) SUMMARY DOCUMENT**

The Council NOTED an email received from Mr J O'Flynn, Area Flood & Coastal Risk Manager, Solent and South Downs Area.

**34/10 ARUN DISTRICT COUNCIL - PLANNING WORKSHOP FOR PARISH
COUNCILLORS - 13 JANUARY 2010**

Councillors Eyre and Grevett reported on their attendance at the above mentioned Workshop, hosted by the Arun District Council, on producing consultation responses and design as a material consideration.

They said that the Workshop had given a general insight into Planning Legislation and had certainly been worthwhile and most interesting.

The Committee NOTED this information.

35/10 RUSTINGTON CHAMBER OF TRADE AND COMMERCE

Councillors Mrs Broomfield and Cooper reported on their attendance at a Meeting of the Chamber of Trade and Commerce held on 11 January 2010. They referred particularly to the successful Christmas Shopping Event and the new Website, which was scheduled to go live at the end of January 2010.

The Council NOTED this information.

36/10 DOCUMENTS AND PUBLICATIONS

The Council NOTED the following documents and publications received for Members' information:-

- (a) Allotments Regeneration Initiative - Newsletter - Autumn 2009
- (b) Arun Neighbourhood Network (NN) - Newsletter - Issue 4 - Autumn 2009
- (c) Arun Times - Issue 30 - Winter 2009
- (d) Campaign to Protect Rural England - "Fieldwork" - December 2009
- (e) St Bridget's - "Voice" - Winter 2009
- (f) Wellspring West Sussex - Issue No. 2 - 2009
- (g) West Sussex County Council - "Connections" - Issue No 40 - January 2010

37/10 FINANCE AND GENERAL PURPOSES COMMITTEE

The Council considered the Report of the Finance and General Purposes Committee held on 7 January 2010.

The Council RESOLVED that the Recommendations contained in the Report of the Finance and General Purposes Committee held on 7 January 2010 be APPROVED. (Copies of the Summaries are attached and form part of these Minutes.)

Councillor Tyler, in his capacity as Chairman of the Finance and General Purposes Committee, thanked the Clerk of the Council and the Administrative Personnel, for their hard work and diligence in preparing the Estimates.

38/10 PRECEPT

The Council AUTHORISED the issue of the Precept on the Arun District Council in the sum of £564,000.00 for 2010/2011.

There being no further business, the Meeting concluded at 8.40 pm.

Chairman:

Date:

During the Public Question Time held prior to the Meeting, the following matters were raised by Members of the Public:-

(a) Carol Concert Collection - Mrs L Beard, Chairman, Zachary Merton League of Friends:-

Why was Collection in aid of Rustington-In-Bloom and not a Charity e.g. Zachary Merton Hospital League of Friends

(b) Proposed Pedestrian Footway and Traffic Signals - Sea Lane - Mr K Grimes - Request for Council to:-

- (i) reiterate its support for Halcrow Scheme, with or without Traffic Signals;**
- (ii) ask the West Sussex County Council to proceed to Public Consultation;**
- (iii) ask the West Sussex County Council for copies of all representations made, to date, to allow detailed appraisal**