

**RUSTINGTON PARISH COUNCIL**

**FINANCE AND GENERAL PURPOSES COMMITTEE**

**MINUTES:** of the Meeting held on 23 February 2009

**PRESENT:** Councillors G Tyler (Chairman), A Akbar, J Collins, Mrs S Lines, D Rogers and M Warrington

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**15/09            APOLOGIES FOR ABSENCE**

An apology for absence was received from Councillor Ceiriog-Hughes (Business Commitment). This apology was accepted by the Committee.

**16/09            DECLARATIONS OF INTEREST BY MEMBERS**

Councillor Tyler declared a prejudicial interest Minute 19/09. He left the Meeting during the consideration of this item and did not take part in the discussion or vote thereon.

**17/09            MINUTES**

The Minutes of the Meeting held on 26 January 2009 were signed by the Chairman as a correct record.

**18/09            PAYMENT OF ACCOUNTS**

The Committee RECOMMENDED that the Accounts be paid and the necessary cheques be drawn. A copy of these Accounts is attached and forms part of these Minutes.

*(Prior to consideration of the following item, Councillor Tyler had expressed a prejudicial interest as a member of his family had a financial interest in E-Trade)*

**19/09            NEW PRIMARY SERVER - COUNCIL OFFICES**

The Committee considered a Quotation received from E-Trade for a new Primary Server to be located at the Council Offices as follows:-

<b>1 x HP Proliant ML310 G5 Quad-Core 2.5ghz</b>	<b>£ 739.00</b>
<b>1 x HP 1GB Ram</b>	<b>£ 40.00</b>
<b>1 x HP 250GB Hard Drive</b>	<b>£ 109.99</b>
<b>1 x Windows 2008 Server Software</b>	<b>£ 224.00</b>
<b>1 x Exchange Email Software</b>	<b>£ 400.00</b>
<b>1 x User Licences (5)</b>	<b>£ 150.00</b>
<b>1 x Setup, Installation &amp; Labour (2 Days)</b>	<b>£ 130.00</b>
<b>Total</b>	<b>£1,792.99</b>

Following a detailed discussion, the Committee RECOMMENDED that the Quotation received from E-Trade in the sum of £1,792.99 for a new Primary Server to be located in the Council Offices, be accepted, with the official order being placed in the next financial year.

The Committee agreed that when the Council's IT Maintenance Contract was reviewed later in the year, alternative quotations should be obtained for consideration.

**20/09**            **EXCLUSION OF THE PUBLIC AND PRESS**

The Committee, Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, RESOLVED that the Public and the Press be excluded from the Meeting because of the confidential nature of the next item of business to be transacted.

**21/09**            **SENIOR ADMINISTRATIVE OFFICER**

The Committee considered a Report prepared by the Clerk of the Council, recommending that Mrs Caroline Harris be now established in the post of Senior Administrative Officer at the Council's Offices.

The Committee RECOMMENDED that the Clerk of the Council's Report be APPROVED.

**Chairman:** .....

**Date:** .....