

## **RUSTINGTON PARISH COUNCIL**

### **FINANCE AND GENERAL PURPOSES COMMITTEE**

**MINUTES**: of the Meeting held on 22 June 2009

**PRESENT**: Councillors A Akbar, Mrs C Broomfield, J Ceiriog-Hughes, J Collins, Mrs S Lines, D Rogers, G Tyler and P Warren

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#### **38/09      ELECTION OF CHAIRMAN**

It was proposed and seconded that Councillor Tyler be elected Chairman of the Committee for the ensuing year.

The Committee RESOLVED that Councillor Tyler be elected Chairman of the Committee for the ensuing year.

#### **39/09      ELECTION OF VICE-CHAIRMAN**

It was proposed and seconded that Councillor Rogers be elected Vice-Chairman of the Committee for the ensuing year.

The Committee RESOLVED that Councillor Rogers be elected Vice-Chairman of the Committee for the ensuing year.

#### **40/09      DECLARATIONS OF INTEREST BY MEMBERS**

Councillor Mrs Broomfield declared a prejudicial interest in Minute 42/09. She left the Meeting during the consideration of this item and took no part in the discussion and vote thereon.

Councillor Tyler declared a prejudicial interest Minute 42/09. He left the Meeting during the consideration of this item and took no part in the discussion or vote thereon.

#### **41/09      MINUTES**

The Minutes of the Meeting held on 18 May 2009 were signed by the Chairman as a correct record.

*(Prior to consideration of the following item Councillor Mrs Broomfield declared a prejudicial interest, as the proprietor of Owen Electrical Limited)*

*(Prior to consideration of the following item Councillor Tyler declared a prejudicial interest, as he was related to Mr P Collins)*

#### **42/09      PAYMENT OF ACCOUNTS**

The Committee RECOMMENDED that the Accounts be paid and the necessary cheques be drawn. A copy of these Accounts is attached and forms part of these Minutes.

#### **43/09      INTERNAL AUDIT - APPOINTMENT OF INTERNAL AUDITOR**

The Clerk reminded the Committee that it was once again necessary to review the Annual Contract with R & J Accountancy and Administration Services, the Council's Internal Auditors.

She said that she had received confirmation from R & J Accountancy and Administration Services that the current hourly rate of £24.00 would remain unchanged for the next twelve month period.

Following a detailed discussion, during which it was again acknowledged that R & J Accountancy and Administration continued to provide an excellent service, the Committee RECOMMENDED that:-

- (a) R & J Accountancy and Administration be re-appointed to undertake the role of the Council's Internal Auditor for a further twelve month period at an hourly rate of £24.00
- (b) In the interests of good financial management, alternative Companies should be approached with a view to obtaining estimated costs to undertake the role of Internal Auditor for the Council, for consideration towards the end of the aforementioned 12 month period.

**44/09      GRANT AID**

**(a)    Outset Youth Action**

The Committee considered a request for Grant Aid received from Outset Youth Action for financial assistance towards providing volunteer expenses.

Following a brief discussion, the Committee RECOMMENDED that Grant Aid in the sum of £50.00 be awarded to Outset Youth Action towards providing volunteer expenses.

**(b)    Victim Support**

The Committee considered a request for Grant Aid received from Victim Support Sussex for financial assistance towards the costs of continuing to provide support to victims in the area.

Following a brief discussion, the Committee RECOMMENDED that Grant Aid in the sum of £100.00 be awarded to Victim Support Sussex towards the costs of continuing to provide support to victims in the area, and that the Charity be asked to acknowledge the Council's continuing financial support in its Annual Report and Accounts for 2009/2010.

**(c)    The Lamb Inn**

The Committee considered a request for Grant Aid received from The Lamb Inn towards fund raising efforts to enable Lee Rix to represent Brighton & Hove in the 2009 Special Olympics.

Following a further discussion, during which Councillors Mrs Broomfield and Rogers reported that they understood the required funds had now been raised to enable Lee to represent Brighton & Hove in the 2009 Special Olympics, the Committee RECOMMENDED that a response should be made to The Lamb Inn, stating that in the light of the information received, the Council would not be making a contribution, as well as conveying its support to Lee and wishing him every success.

**Chairman:** .....

**Date:** .....