

## **RUSTINGTON PARISH COUNCIL**

**MINUTES:** of the Annual Meeting held on 18 May 2009

**PRESENT:** Councillors A Akbar, Mrs C Broomfield, J Ceiriog-Hughes, J Collins, T Field, R Grevett, Mrs F Harrison, M Jones, Mrs S Lines, S Perry, D Rogers, G Tyler, P Warren and M Warrington

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Prior to the commencement of the Meeting, the outgoing Chairman, Councillor Warrington presented Councillor Moor with a gift from the Parish Council, to mark his retirement from the County Council and to convey thanks and appreciation for his dedication, hard work and efforts for the benefit of the local community whilst serving as a County Councillor for Rustington.

### **140/09      APOLOGIES FOR ABSENCE**

An apology for absence was received from Councillor Steward (Indisposition). This apology was accepted by the Council.

### **141/09      ELECTION OF CHAIRMAN**

It was Proposed and Seconded that Councillor Mrs Lines be elected Chairman of the Council until the Annual Meeting in 2010.

The Council RESOLVED that Councillor Mrs Lines be elected Chairman of the Council until the Annual Meeting in 2010.

### **142/09      DECLARATION OF ACCEPTANCE OF OFFICE**

Councillor Mrs Lines thanked the Members of the Council for electing her and said that it was a great honour to be able to serve as Chairman of the Council. She assured the Council that she would do her very best to undertake the role in a professional and effective manner for the ensuing year.

She said that she had thoroughly enjoyed the past two years as Vice-Chairman of the Council and expressed her appreciation to Councillor Warrington for his support during his time as Chairman of the Council.

She then made and subscribed to the Declaration of Acceptance of Office.

### **143/09      ELECTION OF VICE-CHAIRMAN**

It was Proposed and Seconded that Councillor Akbar be elected Vice-Chairman of the Council until the Annual Meeting in 2010.

The Council RESOLVED that Councillor Akbar be elected Vice-Chairman of the Council until the Annual Meeting in 2010.

### **144/09      SUSSEX POLICE**

The Clerk reported that apologies for absence had been received from PCSO Elliott Hartley.

The Chairman welcomed PCSO Hannah Pearson to the Meeting.

#### **(a) Report from PCSO H Pearson**

PCSO Pearson then advised the Council that contained within the Report, which had been previously circulated to all Members, were the crime statistics for the rolling 90 days as follows:-

Crimes in Rustington East - 50, representing a decrease of 16  
Detected Crimes - 5  
Detection Rate - 10%

Crimes in Rustington West - 68, representing an increase of 17  
Detected Crimes - 8  
Detection Rate - 11.8%.

The Report also contained a Monthly Summary for the period from 18 April 2009 to 18 May 2009 as follows:-

236 calls received via Police Call Handling for Rustington East and West area, compared to 295 calls in the same period during the previous year. These included:-

9 relating to Criminal Damage	9 relating to Vehicle Crime
5 relating to Burglary	13 relating to Theft
0 relating to a Violent Crime	1 relating to a Sexual Crime

PCSO Pearson confirmed that anti-social behaviour on the Allangate Estate over the past couple of months had reduced and that the Police were continuing to work with the District Council and the local residents to keep the anti-social behaviour to a minimum. She also advised that a Neighbourhood Watch was in the process of being set up on the Estate, and that the Police were continuing to patrol the area in the evenings and at weekends.

She said that Crime Prevention Presentations were going to be set up by herself and PCSO Hartley at The Woodlands Centre for the local community. The purpose of these Presentations would be to advise on home security and also to show a DVD on cold callers and suspicious callers at people's front doors.

She then reported that the Police were continuing to advise residents and visitors to the Village regarding parking. Fixed Penalty Notices are being issued where necessary. She said that the Police were still working with the Schools regarding the parking issues they had at school times and, again, Patrols were continuing and Fixed Penalty Notices would be issued if necessary.

She said that PCSO Hartley had conducted a Bicycle Marking Day on Sunday 17 May 2009 which was a success with 55 Bicycles being security marked and 1 Mobility Scooter. Due to this success another Bike Marking Day would be being arranged for the near future.

She also advised that Operation Respect which dealt with anti-social behaviour and underage drinking around Littlehampton was still continuing, with Rustington remaining on the list of hot spot areas to patrol. However, no stops of youths in Rustington had been carried out recently.

PCSO Pearson then responded to an enquiry from Councillor Warrington regarding recent incidents of anti-social behaviour, including criminal damage, by youths in Mewsbrook Park.

Councillor Tyler then expressed his appreciation to PCSO Pearson for her most comprehensive and interesting report.

The Chairman also thanked PCSO Hartley for the information provided and for her attendance at the Meeting.

#### **(b) Community Safety Representative's Report**

Councillor Mrs Lines reported that the Operation In-Road Meeting which had been scheduled for 7 May 2009 had been cancelled. She said that she hoped the Meeting would be re-arranged in the near future.

The Council NOTED this information.

## **145/09**      **DISTRICT COUNCILLORS**

Apologies for absence had been received from Councillors Chapman and Clayden.

Councillor Tyler reported on the following matter relating to the District Council:-

- (a) New Chairman, Councillor Don Ayling appointed at Annual Meeting - Aiming to support a number of local Charities in his Term of Office, including Youth Groups - First Official Function - Raising funds for the Friends of Zachary Merton.

The Council NOTED this information and the Chairman thanked Councillor Tyler for his Report.

## **146/09**      **COUNTY COUNCILLORS**

Councillor Moor thanked the Council for allowing him the opportunity of commenting on matters relating to the County Council.

He referred particularly to the following:-

- (a) A259 Traffic Issues - Highways & Transport Sub-Group - Next Meeting in June - Councillor Peter Evans taking over from Councillor Moor as Chairman
- (b) Future of Abbotswood - Legal Contracts and Transfers now agreed - Anticipated Exchange of Contract by the end of May 2009 - Problems being encountered with regard to possible provision of pedestrian crossing in Station Road in the vicinity of its junctions with Mill Lane and Ash Lane and, in particular, securing funding for this facility
- (c) Sea Lane - Traffic Issues - Still being progressed - Nothing further to report at the present time.

The Council NOTED this information, and the Chairman thanked Councillor Moor for his comprehensive Report.

## **147/09**      **APPOINTMENT OF STATUTORY AND STANDING COMMITTEES**

The Council RESOLVED that Committees be appointed until the Annual Meeting in 2010 as follows:-

### **(a) Allotments Committee**

Councillors Mrs C Broomfield, T Field, Mrs F Harrison, M Jones, P Warren, Mrs S Lines (ex-officio) and A Akbar (ex-officio) plus two members from the Rustington Horticultural Association

### **(b) Finance & General Purposes Committee**

Councillors Mrs C Broomfield, J Ceiriog-Hughes, J Collins, D Rogers, G Tyler, P Warren, Mrs S Lines (ex-officio) and A Akbar (ex-officio)

### **(c) Leisure and Recreation Committee**

Councillors T Field, M Jones, D Rogers, R Steward, G Tyler, Mrs S Lines (ex-officio) and A Akbar (ex-officio)

### **(d) Lighting and Amenities Committee**

Councillors T Field, Mrs F Harrison, M Jones, S Perry, D Rogers, Mrs S Lines (ex-officio) and A Akbar (ex-officio)

(e) **Planning Committee**

Councillors J Ceiriog-Hughes, J Collins, R Grevett, S Perry, M Warrington, Mrs S Lines (ex-officio) and A Akbar (ex-officio)

The Council RESOLVED that authority be delegated to this Committee to act between Meetings of the Council in view of the need for urgency in dealing with the weekly lists of Planning Applications.

(f) **Emergency Planning Committee**

Councillors Mrs C Broomfield, J Collins, R Grevett, M Jones, S Perry, R Steward, Mrs S Lines (ex-officio) and A Akbar (ex-officio)

(g) **Internal Audit Committee**

The Council RESOLVED that the appointment of this Committee be held in abeyance until after the Chairman of the Committee is elected at the next Finance and General Purposes Committee Meeting.

**148/09      APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES**

The Council RESOLVED that the following Representatives be appointed to serve on Outside Bodies until the Annual Meeting in 2010:-

(a) **Management Committee - Rustington Museum**

Councillors Mrs S Lines, D Rogers, G Tyler and M Warrington appointed on 28 January 2008 until the Annual Meeting in 2011

(b) **Management Committee - Rustington Youth Centre**

Councillors J Ceiriog-Hughes, T Field, R Steward and P Warren

(c) **Management Committee - Neighbourhood Youth**

Councillor J Ceiriog-Hughes

(d) **Management Committee - Rustington Sports and Social Club**

Councillors J Ceiriog-Hughes and R Grevett

(e) **Sussex and Surrey Associations of Local Councils**

Councillors A Akbar and Mrs S Lines

(f) **Management Committee - Littlehampton and District Citizens' Advice Bureau**

Councillors A Akbar and Mrs F Harrison (Deputy)

(g) **Arun Neighbourhood Watch Association**

Councillors Mrs S Lines and P Warren (Deputy)

(h) **Joint Eastern Arun Area Committee**

Councillors Mrs S Lines and A Akbar (Deputy)

(i) **Rustington Chamber of Trade and Commerce**

Councillors Mrs C Broomfield and R Steward (Deputy)

(j) **Eastern Neighbourhood Management Team (Sussex Police)**

Councillor Mrs S Lines

(k) **West Sussex Primary Care Trust - East Arun Community Hospital Forum**

Councillors J Ceiriog-Hughes and Mrs S Lines

**149/09**      **APPOINTMENT OF INTERNAL WORKING PARTIES**

The Council RESOLVED that the following Members be appointed to serve on Internal Working Parties until the Annual Meeting in 2010 unless otherwise indicated:-

(a) **Zachary Merton Community Hospital and Land**

Councillors J Ceiriog-Hughes, J Collins, Mrs S Lines, D Rogers, R Steward and G Tyler

(b) **Opportunity Purchases**

Councillors Mrs C Broomfield, J Ceiriog-Hughes, J Collins, Mrs S Lines and D Rogers

(c) **Parishioners' Award**

Councillors Mrs C Broomfield, J Ceiriog-Hughes, Mrs S Lines and D Rogers

(d) **Traffic Issues**

Councillors J Ceiriog-Hughes, J Collins, S Perry and P Warren

(e) **Newsletter/Website**

Held in abeyance

(f) **Casual Vacancy Interviewing Panel**

Councillors Mrs C Broomfield, J Ceiriog-Hughes, Mrs S Lines and D Rogers  
(Deputy Member - Councillor G Tyler)

(g) **Sports Facilities**

Councillors T Field, M Jones, D Rogers, G Tyler and P Warren

**150/09**      **APPOINTMENT OF COMMUNITY SAFETY REPRESENTATIVE**

The Clerk reminded Members that it was necessary to appoint a Community Safety Representative for the ensuing year.

The Council RESOLVED that Councillor Mrs Lines be appointed as the Council's Community Safety Representative for the ensuing year.

**151/09      DECLARATIONS OF INTEREST**

Councillors Ceiriog-Hughes, Field, Grevett and Jones declared personal interests in Minute 165/09. They remained in the Meeting during the consideration of this item and took part in the discussion thereon.

**152/09      MINUTES**

The Minutes of the Monthly Meeting held on 27 April 2009 were signed by the Chairman as a correct record.

**153/09      REPORT OF CLERK OF THE COUNCIL**

**(a)      Grant Aid - Littlehampton and District Citizens' Advice Bureau**

The Clerk reported the receipt of a letter of thanks and appreciation from the Littlehampton and District Citizens' Advice Bureau for the recent Grant Aid of £1,500.00 awarded by the Council, and for the provision of the Village Information Centre for the outreach in Rustington.

The Council was pleased to NOTE this information.

**(b)      Grant Aid - Rustington Parochial Church Council**

The Clerk reported the receipt of a letter of thanks and appreciation from the Rustington Parochial Church Council in respect of the recent Grant Aid of £1,000.00 awarded towards the upkeep of the Parish Churchyard.

The Council was pleased to NOTE this information.

**(c)      Grant Aid - Sofas & Stuff**

The Clerk reported the receipt of a letter of thanks and appreciation from Sofas & Stuff in respect of the recent Grant Aid of £150.00 awarded towards supporting the essential services the Charity provides.

The Council was pleased to NOTE this information.

**154/09      CHAIRMAN'S REPORT**

The outgoing Chairman said that he had nothing to report, as he had not attended any official Events and Functions since the last Monthly Meeting.

**155/09      PLANNING COMMITTEE**

The Council NOTED the Report of the Planning Committee Meeting held on 27 April 2009. (Copy previously circulated).

**156/09      FINANCE AND GENERAL PURPOSES COMMITTEE**

The Council received and considered the Report of the Finance and General Purposes Committee Meeting held on 18 May 2009. (Verbal Report from the Chairman of the Committee).

The Council RESOLVED that the Recommendations contained in the Report of the Finance and General Purposes Committee Meeting held on 18 May 2009 be APPROVED.

## **157/09      FINANCIAL REGULATIONS**

The Clerk referred to Minute 54/09(d) and reminded the Council of its previous decision to set aside the Financial Regulations in respect of the Café's financial operational arrangements, pending a Meeting with the Internal Auditor to discuss any amendments that might be necessary. She said that certain other amendments had also been made to ensure that all of the Council's financial practices were now up to date. Copies of the proposed amendments had been previously circulated to all Members.

Following a detailed discussion, the Council RESOLVED that the following amendments be made to the Financial Regulations with immediate effect:-

**Delete**:-      Financial Regulations 5.1 - 9.7 (inclusive)

**Insert**:-      Amended Financial Regulations 5.1 - 9.8 (inclusive)

A copy of the amended Financial Regulations 5.1 - 9.8 (inclusive) is attached and forms a part of these Minutes.

## **158/09      RUSTINGTON YOUTH CENTRE**

### **(a) Progress Report**

The Clerk said that she had no major issues to report on at the present time.

The Council was pleased to NOTE this information.

## **159/09      RUSTINGTON MUSEUM AND THE GARDEN CAFÉ**

### **(a) Progress Report**

Councillor Tyler reported that since the Museum opened at the beginning of March, there had been somewhere in the region of 2,500 visitors. He said that almost all those who had signed the Visitors Book had been very impressed and supportive of the Project as a whole. He said that the current exhibition, 'A Taste of Things to Come', would be replaced in September by an exhibition on J M Barrie, the author of Peter Pan, who spent many holidays in the Village.

He said that the Café was also being well supported, with no adverse comments being received to date. He advised that the number of volunteers working in the Café was increasing, and this included members from The Oak Community Project and one volunteer from Breakaway, who undertook gardening work once a week. He reported that a contribution of £4,000.00 from the West Sussex County Council had now been confirmed in respect of the involvement of The Oak Community Project for the current financial year.

He also advised that a weekly plant sale would be commencing on Thursday 28 May, when plants provided by Homelink, the Homeless Charity, would be on sale to the public. He said that the plants would be sold by the volunteer from Breakaway on a sale or return basis, with 10% of the proceeds going towards the Museum.

He then referred to the Sussex Heritage Trust Awards, and said that the Architect for the project had nominated the Museum building and the Thatcher of the roof for an award this year, and the judges had visited on 13 May 2009. He said that the results would not be known until July 2009.

The Council was pleased to NOTE this information.

The Clerk then referred to the management of the Café and said that, unfortunately, both Councillor Tyler and Mrs Tyler would be unable to work on Friday 5 June 2009. She said that she was, at the present time,

not in a position to be able to staff the Café fully on that date from the Council's Staffing complement and would need additional volunteers for the day in question.

Following a brief discussion, Councillors Ceiriog-Hughes, Jones and Mrs Lines said that they would be prepared to act as volunteers on 5 June 2009. The Clerk said that she would contact the aforementioned Members to confirm timings and any other details in the near future.

Councillor Akbar requested that a Vote of Thanks be recorded for Councillor Tyler and his wife, Diane, in respect of their unceasing hard work and dedication in the setting up and day to day management of the Café on a voluntary basis. This request was AGREED unanimously by the Council.

**(b) Rustington Community Partnership - Community Garden**

The Clerk said that she had nothing further to report in this regard at the present time.

The Council NOTED this information.

**(c) Future Staffing**

The Clerk reported that following discussions with Councillors Mrs Lines and Tyler, it had been decided that the best course of action, in respect of the advertising of the two part time posts in the Café would be:-

- (a) To make one of the posts more senior to ensure that the ultimate responsibility for the management of the Café would lie with one person
- (b) To advertise initially for a Café Manager on a part-time basis, with the second post being advertised, once a Manager had been selected, thereby enabling the Manager to be involved in the selection process for the Assistant Manager position.

She said that the Manager's post had now been advertised locally, with the closing date set at 25 May 2009. She asked the Council to now consider appointing the Interviewing Panel for both posts, to enable the second post to be advertised and the successful candidates, in both cases, to be appointed as soon as possible.

Following a further detailed discussion, the Council AGREED that the Interviewing Panel should consist of the Chairman, Vice Chairman, Councillor Tyler and the Clerk, together with either Mr Mark Stables or Mrs Dymyna Mines, from the West Sussex County Council, in view of the fact that members of The Oak Community Project were now actively working as volunteers at the Café.

It was further AGREED that in the case of the second post, the newly appointed Manager should be a member of the Interviewing Panel.

**160/09 RUSTINGTON-IN-BLOOM**

The Clerk referred to Minute 124/09 and advised Members that the final route for the South and South East in Bloom Competition had now been agreed. She said that she would be arranging for a copy of the route to be circulated to all Members for information in the very near future. She reported that details of the Britain in Bloom Competition Judging Date were still awaited.

She again reminded the Council of further fund-raising events, as follows:-

Saturday 23 May	-	10.00 am	-	Plant Sale in the Methodist Church Gardens (Junction of Claigmar Road and The Street)
Friday 12 June	-	7.30 pm	-	Catwalk Connections Fashion Show, Village Memorial Hall, The Woodlands Centre, Woodlands Avenue (Tickets £5.00 to include a glass of wine and nibbles)

The Council NOTED this information.

### **161/09      COUNCILLORS' SURGERIES**

The Clerk reminded Members that it had previously been agreed that the Bi-Monthly Surgeries should be reviewed at this Meeting.

Following a brief discussion, it was AGREED that the Bi-Monthly Surgeries should continue on Saturdays, with one Councillor in attendance. It was AGREED that a further review of the success of the Surgeries should again take place at the Annual Meeting in May 2010.

The Clerk said that she would send a list of proposed dates to all Members with a request for them to indicate if and when they would be available to man one or more of the Surgeries.

### **162/09      2009 GARDENS COMPETITION**

The Clerk reminded Members that the Council had previously agreed that each Member should be asked to nominate at least one entry for the 2009 Competition.

She then confirmed the arrangements for the 2009 Gardens Competition as follows:-

(a) The Competition to be divided into six Classes:-

Class 1 - Window boxes, balconies, patio tubs etc. (residential)\*

Class 2 - Window boxes, balconies, patio tubs etc. (commercial)\*

Class 3 - Gardens of any size (residential)\*

Class 4 - Gardens of any size (commercial)\*

Class 5 - Schools' Competition

Class 6 - Community Garden

\*(Nominations to be clearly visible from the road)

(b) Entries to be nominated by members of the public, with nomination forms being available from local shops, the Parish Council Offices and the Village Information Centre, as well as being included with the Council's Annual Newsletter mail-out in May

(c) The closing date for nominations be set as 24 June 2009, with the short-list being produced by the In-Bloom Committee on 26 June 2009, and final judging taking place during the week commencing 29 June 2009

(d) The judging of the short-listed entries to be by external judges, namely the Chairman of the District Council (if available), two members of the East Preston and Kingston Horticultural Society and a representative from Ferring Nurseries

(e) The prizes to be as follows:-

Class 1 Winner	-	£50.00 plus The Brand Trophy
Class 1 Runner Up	-	£25.00
Class 2 Winner	-	£50.00 plus The Taylor Trophy
Class 2 Runner Up	-	£25.00
Class 3 Winner	-	£100.00 plus The Championship Cup
Class 3 Runner Up	-	£25.00
Class 4 Winner	-	£50.00 plus The Menage Trophy
Class 4 Runner Up	-	£25.00
Class 5 Winner	-	£50.00 plus The Michael Harwood Cup
Class 5 Runner Up	-	£25.00
Class 6 Winner	-	£50.00 plus The Rustington Resident's Association Trophy

Class 6 Runner Up - £25.00

In addition, each prize winner to receive a small shield for retention

- (f) The Presentation of Awards to be made at the Reception following the Annual Civic Thanksgiving Service on 13 September 2009.

The Council NOTED this information.

**163/09 WOODLANDS RECREATION GROUND - PLAY AREA - POSSIBLE PURCHASE OF REPLACEMENT PICNIC TABLE**

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The Clerk reported that the Picnic Table in the Play Area had again been vandalised and was now beyond repair. She said that it was, however, well overdue for replacement as it had not been renewed when the Play Area was refurbished in 2005. She advised that, with this in mind, she had previously circulated Quotations for a replacement Picnic Table as follows:-

Neptune Outdoor Furniture - £535.00 excluding VAT  
Adriatic Picnic Table

Rawgarden - £450.00 excluding VAT  
Alexander Rose Belfry Picnic Table

Venture Play - £675.00 excluding VAT  
Concrete Based Round Table  
(Including a security clamp)

Following a discussion, the Council RESOLVED that the Quotation received from Venture Play in the sum of £675.00 excluding VAT for a Concrete Based Round Table, be accepted.

**164/09 MEMORIAL GARDEN - CHAUCER AVENUE**

The Council considered a letter received from Mrs M Taylor, Local Historian, regarding the unkempt condition of a Memorial Garden in Chaucer Avenue. The Memorial Garden had been set up in 1959 in memory of the people who died in a tragic accident on 17 February 1945, when a Mosquito night fighter plane crashed into four bungalows opposite the Memorial Garden.

In her letter, Mrs Taylor was suggesting that the Council might consider assuming responsibility for the Memorial Garden, using both volunteers and Ferring Nurseries to make this a new community project for the Parish Council.

Following a detailed discussion, it was AGREED that the Clerk should:-

- (a) Try to establish who was currently responsible for this piece of land and then approach them with a view to the maintenance of the area in question
- (b) Await the receipt of further information, as requested by Mrs Taylor, from the Commonwealth War Graves Commission.

Prior to any further action being taken in this regard.

*(Prior to consideration of the following item Councillors Ceiriog-Hughes and Grevett declared personal interests, in their capacity as the Council's Representatives on the Rustington Sports and Social Club Management Committee)*

*(Prior to consideration of the following item Councillor Field declared a personal interest in his capacity as a Member of the Rustington Sports and Social Club)*

*(Prior to consideration of the following item Councillor Jones declared a personal interest in his capacity as a Member of the Rustington Sports and Social Club Management Committee)*

**165/09      RUSTINGTON SPORTS & SOCIAL CLUB - RENT REVIEW**

The Clerk referred to Minute 130/09 and said that she had nothing further to report at the present time.

The Council NOTED this information.

**166/09      ARUN COMMUNITY HOSPITAL FORUM**

Councillor Ceiriog-Hughes reported on his attendance at a recent Meeting of the Forum and said that the original planning permission in respect of the proposed Community Hospital in Littlehampton had now expired, which had raised some concern by those present at the Meeting. He said that it was anticipated that the building works would commence in 2010 but, to date, there was no definite date set. He confirmed that Zachary Merton Hospital would be closed once the new Hospital was built.

He also referred to the proposed name for the new Hospital and said that the Littlehampton Town Council had expressed its wish that the Hospital should be called Littlehampton and District Community Hospital.

Following a further discussion, the Council RESOLVED unanimously that a strong formal representation should be made to the Primary Care Trust, requesting that the Hospital should be named the East Arun Community Hospital.

**167/09      ARUN DISTRICT COUNCIL - REVIEW OF DRAINAGE PROBLEMS IN ARUN**

The Council considered an email and associated Summary document received from Mr C Rogers, Services Director, and agreed to take no further action in this regard.

**168/09      WEST SUSSEX COUNTY COUNCIL - PROPOSED PEDESTRIAN SAFETY SCHEME**

The Chairman referred to Minute 135/09 and said that there was nothing further to report in this regard at the present time.

**169/09      ENVIRONMENT AGENCY - STATE OF THE ENVIRONMENT REPORT - LOCAL SUMMARY**

The Council NOTED an email received from Ms K Broomfield, Communication Officer, Solent & South Downs Area in this regard.

**170/09      SOUTHERN WATER - SOUTHERN WATER'S BUSINESS PLAN 2010-2015**

The Council NOTED a letter received from the Chief Executive Officer and the Clerk reported that she had a copy of the Business Plan should any Members wish to have sight of it.

**171/09      DOCUMENTS AND PUBLICATIONS**

The Council NOTED the following documents and publications received for Members' information:-

- (a) Action in Rural Sussex - "Action" - Issue No. 14 - April 2009
- (b) Sussex Police Authority - Patrol - April 2009
- (c) Rustington Chamber of Trade & Commerce - Newsletter - May 2009
- (d) West Sussex County Council - "Connections" - Issue No. 37 - April 2009
- (e) West Sussex Public Partnership Forum - "Partnership News" - No. 47 - April 2009

**There being no further business the Meeting concluded at 8.30 pm.**

**Chairman: .....**

**Date: .....**

**There were no matters raised during the Public Question Time held prior to the Meeting.**