



06/09

**PENFOLD LANE - INSTALLATION OF FENCING - EASTERN BOUNDARY**

The Chairman referred to Minute 33/08 and reported that the fencing works had still not commenced, due to the fact that Hargreaves Management Limited had only carried out a minimal amount of works in respect of the tree and vegetation clearance works along the land boundary. She said that an estimate for the works required to enable the new fencing to be installed had now been obtained from R J Meaker Fencing as follows:-

To supply necessary 360 machine with driver to transport to and from site. To clear back foliage from Hargreaves side, cut down one large Elder, stack on site. To supply necessary chainsaw to pull out small bushes and brambles on Hargreaves side. To cut any trees right on fence line on Hargreaves side being only small suckers. To push back one heaped pile of grass to give working access on allotments side, move back two sheds and three compost bins with machine as carefully as possible. To grade area on allotments side and push back and grade out. All arisings to be left in neat piles on Hargreaves side. No allowance to cut main trees, all as discussed.

**For the sum of £949.86 plus VAT**

Following a detailed discussion, the Committee AGREED that in view of the need to ensure that the new fencing was installed without any further delay, the estimate received from R J Meaker Fencing in the sum of £949.86 plus VAT be accepted, with the Council's retrospective approval being sought at the next Monthly Meeting.

The Clerk said that R J Meaker Fencing had agreed that 50% of the cost would be invoiced in the current financial year, with the remaining 50% being invoiced in the next financial year.

The Committee was pleased to NOTE this information.

07/09

**CONBAR AVENUE - NOTICE BOARD**

The Clerk referred to Minute 37/08 and reminded the Committee of Mr Spanton's request for a notice board to be purchased and sited at the Conbar Avenue Site, similar to the notice board at the Penfold Lane Site.

Following a brief discussion, the Committee agreed that, in view of the financial constraints being faced by the Committee at the present time, this matter should again be DEFERRED for consideration at the next Meeting.

08/09

**ALLOTMENTS COMPETITION 2009**

The Committee reviewed the arrangements for the Annual Allotments Competition in respect of 2009.

Following a further debate, the Committee RECOMMENDED that the following criteria be adopted for the 2009 Competition:-

- (a) The judging to be by Members of the Allotments Committee
- (b) The Competition to be based on an accumulative point system throughout the year, and then added to the points awarded on the day of judging. This would ensure that the prize winners were selected for their continuing efforts throughout the Season

Representatives from the Rustington Horticultural Association to accompany the Committee on its visits for information purposes only

- (c) The prizes to be as follows:-

Overall Winner	£50.00 plus the Una Maywood Cup
Site Winners	
Penfold Lane	£25.00 plus the Eddie Leonard Cup
Conbar Avenue	£25.00 plus the Frederick Lee Cup

Worthing Road

£25.00 plus the Eric Ilett Cup

Special Award

Cliff Pryor Cup

(For outstanding effort and achievement during the year)

- (d) Certificates of Commendation to be awarded to other Allotment plots as appropriate
- (e) Final judging to take place on 6 July 2009, although this date to be subject to change at a future Meeting, if necessary.

**09/09            PLOT 18 CONBAR AVENUE ALLOTMENT SITE**

The Chairman reported the receipt of a letter from the tenant of Plot 18 on the Conbar Avenue Site, who had, following the Site Inspection on 27 January 2009, been issued with a Second Warning Letter.

She said that the tenant was asking the Council to defer any planned action to move to the ‘Notice to Quit’ stage for a year, to prevent any financial loss he might suffer, and to allow him time to rectify the condition of the plot to the satisfaction of both the Council and himself.

Following a detailed discussion, the Committee agreed that a Meeting should be arranged with the aforementioned tenant, with the Chairman and Mr Spanton representing the Council, to both discuss this matter in detail, and with a view to deferring any further action until the next Meeting in July 2009. It was also agreed that, in the meantime, the plot should be inspected on a monthly basis to assess the level of improvement in respect of cultivation.

**10/09            DATE OF NEXT MEETING**

The Chairman reminded the Committee that the next Meeting was scheduled for 6 July 2009, but that the next Site Inspection would be held in March 2009.

**Chairman:** .....            **Date:** .....