

## **RUSTINGTON PARISH COUNCIL**

### **FINANCE AND GENERAL PURPOSES COMMITTEE**

**MINUTES:** of the Meeting held on 14 January 2008

**PRESENT:** Councillors G Tyler (Chairman), A Akbar, J Collins, Mrs S Lines, D Murphy, D Rogers and M Warrington

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**Prior to the commencement of the formal business, the Chairman welcomed the Committee to the first Meeting of 2008 and conveyed his wishes for a Happy New Year.**

**These sentiments were reciprocated by the Committee.**

#### **1/08            APOLOGIES FOR ABSENCE**

An apology for absence was received from Councillor J Ceiriog-Hughes (Personal Commitment). This apology was accepted by the Committee.

#### **2/08            DECLARATIONS OF INTEREST BY MEMBERS**

Councillor Akbar declared a personal interest in Minute 4/08(a). He remained in the Meeting during the consideration of this item and took part in the voting thereon.

Councillor Mrs Lines declared a personal interest in Minute 4/08(a). She remained in the Meeting during the consideration of this item and took part in the voting thereon.

Councillor Rogers declared a personal interest in Minute 5/08. He remained in the Meeting during the consideration of this item and took part in the voting thereon.

Councillor Tyler declared a personal interest in Minute 4/08(c). He remained in the Meeting during the consideration of this item and took part in the voting thereon.

#### **3/08            MINUTES**

The Minutes of the Meeting held on 17 December 2007 were signed by the Chairman as a correct record.

#### **4/08            APPLICATIONS FOR GRANT AID**

*Prior to consideration of the following item, Councillor Akbar declared a personal interest, as a Bureau Volunteer. He remained in the Meeting and took part in the discussion and vote thereon.*

*Prior to consideration of the following item, Councillor Mrs Lines declared a personal interest, as the Vice-Chairman of the Management Committee. She remained in the Meeting and took part in the discussion and vote thereon.*

##### **(a)    Littlehampton and District Citizens' Advice Bureau**

The Committee considered an application for Grant Aid for the year 2008/2009.

The Clerk reminded Members that Grant Aid of £1,200.00 had been awarded to the Citizens' Advice Bureau on an annual basis since April 2004. The amount awarded prior to this date had been £1,000.00

Following a brief discussion, the Committee RECOMMENDED that Grant Aid of £1,200.00 again be made for the year commencing 1 April 2008.

Councillor Akbar referred to the fact that the Resource Manager at the Bureau had, in the application letter, offered to give a brief Presentation to the Council on Bureau issues.

Following a further discussion, it was agreed that the Clerk should suggest to the full Council that both the Resource Manager and the Service Manager of the Bureau be invited to attend the 2008 Annual Assembly of the Parish Meeting to give a Presentation on the work of the Bureau.

**(b) Rustington Parochial Church Council**

The Committee considered a request for a financial contribution towards the upkeep of the Parish Churchyard for the year commencing 1 April 2008.

The Clerk reminded the Committee that an increased financial contribution of £1,000.00 had been being made on an annual basis towards the upkeep of the Parish Churchyard since 1 April 2004. The previous contribution, which was first made in April 2002 had been £900.00.

Following a further discussion, the Committee RECOMMENDED that:-

- (i) A financial contribution of £1,000.00 be again made for the year commencing 1 April 2008.

*Prior to consideration of the following item, Councillor Tyler declared a personal interest, as in his capacity as Chairman of the Arun District Council he was supporting the CVS-Arunwide Event. He remained in the Meeting and took part in the discussion and vote thereon.*

**(c) CVS-Arunwide**

The Committee considered a request for financial assistance towards the costs of an event to celebrate and promote volunteering in Arun, to be held in early 2008.

Following a detailed discussion, the Committee RECOMMENDED that Grant Aid of £100.00 be awarded towards the costs of an event to celebrate and promote volunteering in Arun, to be held in early 2008.

**(d) Rustington Junior Youth Clubs**

The Committee considered a request for financial assistance to cover the employment costs of the personnel required to ensure that the Friday Under 8's and Under 12's Clubs and the Tuesday Club for Children with Learning Difficulties could continue to operate.

Following a detailed discussion, the Committee RECOMMENDED that Grant Aid of £1,000.00 be awarded to the Rustington Junior Youth Clubs for the year commencing 1 April 2008.

*Prior to consideration of the following item, Councillor Rogers declared a personal interest, as a member of the Rustington and District Twinning Association. He remained in the Meeting and took part in the discussion and vote thereon.*

**5/08 INCOME AND EXPENDITURE REQUIREMENTS - 2007/2008 AND 2008/2009**

The Committee considered Draft Estimates prepared by the Clerk of the Council and previously circulated.

Following a detailed discussion in respect of all of the Committees' Estimates, the Committee RECOMMENDED that the Council's Income and Expenditure requirements for 2007/2008 and 2008/2009 be as shown in the attached Schedules, which include the following amendment to the original Schedules:-

Finance and General Purposes Committee

2008/2009 Estimate

Members' Expenses

(Including Allowances and Training                      Delete: £10,000.00                      Insert: £ 9,000.00

Grant Aid to Local Organisations                      Delete: £ 2,000.00                      Insert: £ 3,000.00

The Committee expressed its gratitude to the Clerk and the administrative personnel for their continuing hard work and efforts in respect of the Council's financial administration.

**6/08                      PRECEPT 2008/2009**

The Committee RECOMMENDED the issue of a Precept on the Arun District Council in the sum of £560,000.00 for 2008/2009.

The Chairman reminded the Committee that the proposed Parish Precept of £560,000.00 represented a total annual increase of £16.71 on the previous year's Parish Precept for a Band 'D' household in Rustington.

**Chairman:** .....

**Date:** .....