

RUSTINGTON PARISH COUNCIL

ALLOTMENTS COMMITTEE

MINUTES: of the Committee Meeting held on 13 October 2008

PRESENT: Councillors Mrs S Lines (Chairman), Mrs C Broomfield, J Ceiriog-Hughes and M Warrington
P Ayling and F Spanton (Rustington Horticultural Association)

20/08 APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor Mrs Harrison (Business Commitment). This apology was accepted by the Committee.

21/08 DECLARATIONS OF INTEREST BY MEMBERS

There were no Declarations of Interest recorded by Members.

22/08 MINUTES

The Minutes of the Meeting held on 7 July 2008 were signed by the Chairman as a correct record.

23/08 SITE INSPECTIONS

The Clerk advised the Committee that a Site Inspection of all three sites had taken place on 22 September 2008, at which Councillors Mrs Lines, Mrs Broomfield, Mrs Harrison, Mrs Collins (Administrative Officer) and Mr Spanton (Rustington Horticultural Association) had been in attendance.

She reported that during the inspection, those present had made the following observations, and the appropriate action had been taken:-

Conbar Avenue

- | | | |
|------------------|---|---|
| Plots 6, 17A, 21 | - | Plots to be assessed at the next inspection as appeared to be unkempt and weedy |
| Plot 16 | - | "Tidy Up" Letter |
| Plot 17 | - | "Tidy Up" Letter |
| Plot 18 | - | "Tidy Up" Letter |
| Plot 34A | - | Notice to Quit |

Worthing Road

- | | | |
|--------|---|--|
| Plot 6 | - | Plot to be assessed at the next inspection as appeared to be unkempt and weedy |
|--------|---|--|

Penfold Lane

- | | | |
|-----------------------------------|---|---|
| Plots 7A, 15A,
19, 31A, 32, 33 | - | Plots to be assessed at the next inspection as appeared to be unkempt and weedy |
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The Committee NOTED this information.

24/08 VACANT PLOTS - CURRENT POSITION

The Clerk reported that whilst there were two vacant plots available, one at Penfold Lane and one at Conbar Avenue, both were currently under offer to prospective tenants. She said that there continued to be an extensive waiting list for all three Sites.

The Committee NOTED this information.

25/08 CONBAR AVENUE - REPLACEMENT FENCING - NORTH WEST BOUNDARY

The Clerk referred to Minute 17/08 and again reminded the Committee of its previous decision to defer this matter pending the completion of the installation of the eastern boundary fencing at the Penfold Lane Site, which had yet to be progressed.

The Committee NOTED this information.

26/08 PENFOLD LANE - INSTALLATION OF FENCING - EASTERN BOUNDARY

The Clerk referred to Minute 16/08 and reminded Members that she had previously circulated a copy of the correspondence with Hargreaves Management Limited.

Following a detailed discussion, the Committee RECOMMENDED that, in view of the increasing number of representations being received from allotment tenants, a further approach be made to Hargreaves Management Limited, in an attempt to establish exactly when the fencing works would be able to be carried out.

27/08 DATE OF NEXT MEETING

The Chairman reminded the Committee that the next Meeting was scheduled for 8 December 2008, but that the next Site Inspections would be held in November.

Chairman: **Date:**