

21 March 2006

Dear Councillor (and Parishioners for information)

NOTICE IS HEREBY GIVEN that the **Monthly Meeting** of the Council will be held on **Monday 27 March 2006** in the **Roger Montgomeri Room** at The Woodlands Centre, Woodlands Avenue, Rustington, commencing at **7.15 pm**.

There will be a **Public Question Time** prior to the Meeting at 7.00 pm, when Members of the Public may question the Council. It is hoped that immediate answers can be given. If this is not possible, the answers will be given at the next Meeting or, if preferred, sent direct to the questioner.

Yours sincerely

Clerk of the Council

A G E N D A

1. To observe a one minute silence in memory of the late District Councillor Harold Parris
2. Apologies for Absence
3. Declarations of Interest by Members

(Members are reminded to make any declarations of personal and/or prejudicial interests that they may have in relation to items on the Agenda. Notice should be given at this part of the Meeting of any intended declaration. The nature of the interest should then be declared later at the commencement of the item or when the interest becomes apparent)

4. To confirm the Minutes of the Monthly Meeting held on 27 February 2006
(Copy attached)
5. Sussex Police:-
 - (a) To receive a Report from Sergeant Stobart or PCSO Andy Orpin (if in attendance)
 - (b) To receive a Report from Councillor Mrs Lines - Community Safety Representative

6. District Councillors - Matters Arising (if any)
7. County Councillors - Matters Arising (if any)
8. To receive a Verbal Report from the Clerk on any matters arising from the Minutes
9. Chairman's Report
10. Planning Committee - To note the Report of the Meeting held on 6 March 2006 (Copies previously circulated)
11. Finance and General Purposes Committee - To receive the Report of the Meeting held on 27 March 2006 from the Chairman of the Committee, and to consider the Recommendations contained therein (See separate Report attached to the Finance and General Purposes Committee Agenda)
12. Leisure and Recreation Committee:-
 - (a) To receive the Report of the Meeting held on 9 March 2006 and to consider the Recommendations contained therein (Copy enclosed for Members)
 - (b) Basketball Court/Kickabout Area - To consider a letter and revised Quotation received from Playworld Systems (ASA Leisure) and Clerk to report (Copy attached for Members) - Minute 4/06(b) of the aforementioned Meeting refers
13. Emergency Planning Committee - To receive the Report of the Meeting held on 20 March 2006 and to consider the Recommendations contained therein (Copy enclosed for Members)
14. Traffic Issues Working Party - To note the Report of the Meeting held on 28 February 2006 (Copy attached for Members)
15. Rustington Youth Centre - Progress Report
16. Annual Assembly of the Parish Meeting - 6 April 2006 - Progress Report
17. Rustington Museum Project - Progress Report
18. Village Information Centre - To consider the closure of the Centre for one hour during the lunch-time period from Monday to Friday - Clerk to report
19. Proposed Relocation of Football Pitch - Woodlands Recreation Ground - Progress Report
20. Annual Risk Management - To revise the Council's Risk Assessment procedures and revise, if necessary (Copy of Reports enclosed for Members)
21. Community Asset Register - To consider the Community & Fixed Asset Registers as at 14 March 2006 and to approve their content as a true record (Copy enclosed for Members)
22. Review of Insurance Provision - Clerk to report
23. Health & Safety Policy - To review the Council's Policy (Copy attached for Members)

24. Twinning:-
- (a) Visit by Delegation from Künzell - 11-14 May 2006 - To authorise the Chairman, on behalf of the Council, to extend an Invitation to the Burgermeister and the Chairman of the Rustington and District Twinning Association for Dinner on 11 May 2006 - Clerk to report
 - (b) Hessen International Summer University Scholarship 15 July-12 August 2006 - To consider the funding of the travel and living expenses for the successful student - Clerk to report
25. Parish Healthcheck/Plan - To consider making some financial provision towards the co-ordination of a Healthcheck/Plan for the Parish - Clerk to report
26. New Christmas Lighting Scheme - To note a letter received from Mr A Cooper, Chairman, Rustington Chamber of Trade and Commerce, and to consider entering into a three-way funding partnership for a new Lighting Scheme - Chairman and Clerk to report
(Copy attached for Members)
27. Churchill Car Park Recycling Centre - To note further copy correspondence in this regard between Patrice Sessions, Church Farm Gardens Limited and the Rustington Residents' Association
(Copy attached for Members)
28. The Coppice and Angmering Surgery Patient and Doctor Group - To consider a letter received from Mr M Warrington, Group Fundraiser
(Copy attached for Members)
29. Arun District Council - Standards Board DVD Presentation - 1 March 2006:-
- (a) To note a letter received from the Solicitor to the Council, together with enclosed information
(Copy attached for Members)
 - (b) To note a Report from Councillor Akbar
(Copy attached for Members)
30. West Sussex County Council:-
- (a) Proposed Cycle Network for East Arun - To consider a letter received from the Transport Planner
(Copy attached for Members)
 - (b) West Sussex Fire and Rescue Service - Integrated Risk Management Year III Action Plan 2006-2007 - To agree the Council's response, if any, to this Consultation
 - (c) Preparation of the Revised Statement of Community Involvement - To consider a letter received from the Head of Planning Services
(Copy attached for Members)
31. Arun Local Strategic Partnership - To consider a letter received from the Chair, Arun Local Strategic Partnership
(Copy attached for Members)
32. To receive Reports from Members attending other External Meetings (if any)
33. Urgent matters arising, for information only, since the preparation of this Agenda

34. To note the following Documents and Publications received for Members' information:-

- (a) CPRE - "Countryside Voice" - Spring 2006
- (b) CPRE - "Fieldwork" - March 2006
- (c) CPRE - "Sussex Review" - Spring 2006
- (d) ICIS - "Wellspring - West Sussex" - Issue No. 1 - 2006
- (e) St Barnabas Hospice and Chestnut Tree House Children's Hospice - "Life" - Spring 2006
- (f) Southern Stakeholder Brief - Issue 28 - December 2005/January 2006/February 2006