

20 March 2007

Dear Councillor (and Parishioners for information)

NOTICE IS HEREBY GIVEN that the **Monthly Meeting** of the Council will be held on **Monday 26 March 2007** in the **Roger Montgomeri Room** at The Woodlands Centre, Woodlands Avenue, Rustington, commencing at **7.15 pm**.

There will be a **Public Question Time** prior to the Meeting at 7.00 pm, when Members of the Public may question the Council. It is hoped that immediate answers can be given. If this is not possible, the answers will be given at the next Meeting or, if preferred, sent direct to the questioner.

Yours sincerely

Clerk of the Council

AGENDA

1. Apologies for Absence
2. Declarations of Interest by Members

(Members are reminded to make any declarations of personal and/or prejudicial interests that they may have in relation to items on the Agenda. Notice should be given at this part of the Meeting of any intended declaration. The nature of the interest should then be declared later at the commencement of the item or when the interest becomes apparent)

3. To confirm the Minutes of the Monthly Meeting held on 26 February 2007
(Copy attached)
4. Sussex Police:-
 - (a) To receive a Report from Sergeant Jim Stobart, PCSO Craig Wilson and/or PCSO Neil Billingham (if in attendance)
 - (b) To receive a Report from Councillor Mrs Lines - Community Safety Representative

5. District Councillors - Matters Arising (if any)
6. County Councillors - Matters Arising (if any)
7. To receive a Verbal Report from the Clerk on any matters arising from the Minutes
8. Chairman's Report
9. Planning Committee - To note the Reports of the Meetings held on 26 February 2007 and 5 March 2007 (Copies previously circulated)
10. Finance and General Purposes Committee - To receive the Report of the Meeting held on 26 March 2007 from the Chairman of the Committee, and to consider the Recommendations contained therein
(See separate Report attached to the Finance and General Purposes Committee Agenda)
11. Leisure and Recreation Committee - To receive the Report of the Meeting held on 8 March 2007 and to consider the Recommendations contained therein
(Copy enclosed)
12. Rustington Youth Centre:-
 - (a) Progress Report
 - (b) To note the Report of the Meeting of the Management Committee held on 6 March 2007 and to consider any Recommendations contained therein
(Copy attached for Members)
13. Annual Assembly of the Parish Meeting - 12 April 2007 - Progress Report
14. Rustington Museum Project:-
 - (a) Progress Report
 - (b) Open Day - 31 March 2007 - Chairman to report
15. Rustington-In-Bloom - Progress Report
16. Woodlands Recreation Ground - Rustington Football Club Proposal for Ground Improvements - To consider an amendment to the proposal to increase the maximum height of the proposed permanent fencing on the eastern boundary of the pitch to three metres
17. Community Action Plan - Progress Report
18. Parishioners' Award - To consider a letter received from Mr T Jones
(Copy attached for Members)
19. The Parish Church of St Peter and St Paul – Rustington Council of Churches Procession and Service - Good Friday 6 April 2007 - To note a letter received from the Churchwarden, St Peter and St Paul Church
(Copy attached for Members)
20. Annual Risk Management - To consider the Council's Risk Assessment procedures and revise, if necessary
(Copy of Reports enclosed for Members)

21. Community Asset Register - To consider the Community & Fixed Asset Registers as at 19 March 2007 and to approve their content as a true record
(Copy enclosed for Members)
22. Review of Insurance Provision - Clerk to report
23. Health & Safety Policy - To review the Council's Policy
(Copy attached for Members)
24. West Sussex County Council - Review of West Sussex County Local Committees - To note a letter and enclosure received from Mr Mike Coleman, Deputy Leader of the Council
(Copy attached for Members)
25. South East England Regional Assembly:-
 - (a) Regional Housing Strategy Review 2007 - Clerk to report
 - (b) Partial Review of the South East Plan - Revised Apportionment of Primary Land-Won Aggregates - To agree the Council's response, if any, to this Consultation
(Copy letter and Consultation Document previously circulated to Members)
26. To receive Reports from Members attending other External Meetings (if any)
27. Urgent matters arising, for information only, since the preparation of this Agenda
28. To note the following Documents and Publications received for Members' information:-
 - (a) CPRE - "Fieldwork" - March 2007
 - (b) ICIS: Information for Life - "ICIS News" - Issue No. 41 - Spring 2007
 - (c) West Sussex County Council - West Sussex Adult Education - 2006 Annual Review
29. Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that because of the confidential nature of the business to be transacted, the Public and the Press leave the Meeting during consideration of Agenda Item 30
30. Security Contract - To consider Quotations received for both a 12 month Contract and a 36 month Contract
(Copies attached for Members)