

20 February 2007

Dear Councillor (and Parishioners for information)

NOTICE IS HEREBY GIVEN that the **Monthly Meeting** of the Council will be held on **Monday 26 February 2007** in the **John de Bohun Room** at The Woodlands Centre, Woodlands Avenue, Rustington, commencing at **7.15 pm**.

There will be a **Public Question Time** prior to the Meeting at 7.00 pm, when Members of the Public may question the Council. It is hoped that immediate answers can be given. If this is not possible, the answers will be given at the next Meeting or, if preferred, sent direct to the questioner.

PLEASE NOTE CHANGE OF VENUE.

Yours sincerely

Clerk of the Council

A G E N D A

1. Apologies for Absence

2. Declarations of Interest by Members

(Members are reminded to make any declarations of personal and/or prejudicial interests that they may have in relation to items on the Agenda. Notice should be given at this part of the Meeting of any intended declaration. The nature of the interest should then be declared later at the commencement of the item or when the interest becomes apparent)

3. To confirm the Minutes of the Monthly Meeting held on 22 January 2007
(Copy attached)

4. Sussex Police:-

(a) To receive a Report from Sergeant Jim Stobart, PCSO Craig Wilson and/or PCSO Neil Billingham (if in attendance)

(b) To receive a Report from Councillor Mrs Lines - Community Safety Representative

5. District Councillors - Matters Arising (if any)
6. County Councillors - Matters Arising (if any)
7. To receive a Verbal Report from the Clerk on any matters arising from the Minutes
8. Chairman's Report
9. Planning Committee - To note the Reports of the Meetings held on 22 January 2007 and 5 February 2007 (Copies previously circulated)
10. Finance and General Purposes Committee - To receive the Report of the Meeting held on 26 February 2007 from the Chairman of the Committee, and to consider the Recommendations contained therein
(See separate Report attached to the Finance and General Purposes Committee Agenda)
11. Allotments Committee - To receive the Report of the Meeting held on 5 February 2007 and to consider the Recommendations contained therein
(Copy enclosed)
12. Lighting and Amenities Committee - To receive the Report of the Meeting held on 8 February 2007 and to consider the Recommendations contained therein
(Copy enclosed)
13. Traffic Issues Working Party - To note the Report of the Meeting held on 13 February 2007
(Copy attached for Members)
14. Arun Eastern Parishes Group - To note the 15 February 2007 Meeting Report
(Copy to follow for Members)
15. Woodlands Recreation Ground - Rustington Football Club Proposal for Ground Improvements - To consider a Report from the Working Party
(Copy to follow for Members)
16. Rustington Museum Project:-
 - (a) To note the Cost Plan for the proposed Museum Project
(Copy attached for Members)
 - (b) To consider the following Proposal from the Chairman (Councillor Tyler) and Vice Chairman (Councillor Warrington):-

"Church Farm Cottage has now been empty for almost two years and is rapidly falling into a state of disrepair.

In view of the current and future constraints on Lottery funding, a possible alternative funding source has now been identified through the SITA Environmental Trust, although this is for new build projects only.

With this in mind, therefore, it is proposed that the funding to the credit of the Opportunity Purchases Fund as at 1 April 2007, be released to enable the works detailed in the Cost Plan prepared by Boxall Sayer Construction Consultancy, in respect of the Cottage only, to be undertaken without further delay."

17. Rustington-In-Bloom - To consider:-
 - (a) a Report received from the In-Bloom Committee
(Copy attached for Members)
 - (b) approving Rustington's entry into the 2007 Competition
18. Community Action Plan - Progress Report
19. Proposed Purchase of Land - Broadmark Lane Public Conveniences - To note email correspondence with Southern Water in this regard
(Copy enclosed for Members)
20. Rustington Youth Centre - Progress Report
21. Woodlands Centre - External Public Conveniences - To consider the replacement of the existing sanitary ware with new units, and Clerk to report on other refurbishment works required
(Copy of Quotation received from Wallgate attached for Members)
22. Arun District Council - The Arun District Council (Off Street Parking Places) Amendment Order 2005 and The Arun District Council (Off Street Parking Places) Parking Disc Order 2003 - To consider the Variation of Charges
(Copy attached for Members)
23. West Sussex County Council - West Sussex Minerals and Waste Development Framework: Public Consultation on the Draft Minerals and Waste Core Strategy and Draft Strategic Waste Site Allocations - Councillor Warrington to report
24. Communities and Local Government - Consultation on Amendments to the Model Code of Conduct for Local Authority Members - To agree the Council's response, if any, to this Consultation

Note: Copy of letter and Consultation Document previously circulated to Members

25. Quality Parish Council Meetings - To note the Report of the Meeting held on 23 January 2007 and to consider the way forward in respect of the Devolvement of Decision Making on Householder Planning Applications
(Copy of supporting information attached for Members)
26. Department for the Environment, Food and Rural Affairs - Review of the Quality Town and Parish Council Scheme - To note a letter received from the Rural Social and Communities Division, Defra
(Copy attached for Members)
27. To receive Reports from Members attending other External Meetings:-
28. Urgent matters arising, for information only, since the preparation of this Agenda
29. To note the following Documents and Publications received for Members' information:-
 - (a) Allotments Regeneration Initiative - Newsletter - Winter 2006
 - (b) Alzheimer's Society (Worthing & District Branch) - Newsletter - Winter 2006/07
 - (c) Arun Business Partnership - The Magazine (The Awards Issue) - Issue 2 - January 2007
 - (d) Department of Transport - Traffic Advisory Leaflet 3/06 - High Occupancy Vehicle Lanes - December 2006
 - (e) "Seranews" - Sea Estate Residents Association Ltd. - Winter 2006/07