

18 September 2007

Dear Councillor (and Parishioners for information)

NOTICE IS HEREBY GIVEN that the **Monthly Meeting** of the Council will be held on **Monday 24 September 2007** in the **Roger Montgomeri Room** at The Woodlands Centre, Woodlands Avenue, Rustington, commencing at **7.15 pm**.

There will be a **Public Question Time** prior to the Meeting at 7.00 pm, when Members of the Public may question the Council. It is hoped that immediate answers can be given. If this is not possible, the answers will be given at the next Meeting or, if preferred, sent direct to the questioner.

Yours sincerely

Clerk of the Council

A G E N D A

1. Apologies for Absence
2. Declarations of Interest by Members

Members are reminded to make any declarations of personal and/or prejudicial interests that they may have in relation to items on this Agenda

You should declare your interest by stating:-

- a) whether it is a personal interest and the nature of the interest*
- b) whether it is also a prejudicial interest*
- c) if it is a prejudicial interest, whether you will be exercising your right to speak*

3. To confirm the Minutes of the Monthly Meeting held on 23 July 2007
(Copy *attached*)
4. "Make the Commitment" Campaign - To receive a Presentation from Ms G Starkie, Road Safety Officer, West Sussex County Council
5. Sussex Police:-
 - (a) To receive a Report from PCSO Craig Wilson (if in attendance)

- (b) To receive a Report from Councillor Mrs Lines - Community Safety Representative
- 6. District Councillors - Matters Arising (if any)
- 7. County Councillors - Matters Arising (if any)
- 8. To receive a Verbal Report from the Clerk on any matters arising from the Minutes
- 9. Chairman's Report
- 10. Planning Committee - To note the Reports of the Meetings held on 23 July 2007, 6 August 2007 and 3 September 2007
(Copies previously circulated)
- 11. Finance and General Purposes Committee:-
 - (a) To note the Report of the Meeting held on 20 August 2007
(Copies previously circulated)
 - (b) To receive a Report of the Meeting held on 24 September 2007 from the Chairman of the Committee, and to consider the Recommendations contained therein
(See Finance and General Purposes Committee Agenda and attached information)
- 12. Traffic Issues Working Party - To note the Report of the Meeting held on 4 September 2007
(Copy attached for Members)
- 13. Arun Eastern Parishes Group - To note the 11 September 2007 Meeting Report
(Copy attached for Members)
- 14. Website/Newsletter Working Party Meeting - To consider a Report from the Working Party
(Copy attached for Members)
- 15. Appointment of Committees:-
 - (a) Allotments Committee - One Vacancy
 - (b) Planning Committee - One Vacancy
- 16. Rustington Youth Centre - Progress Report
- 17. Rustington Museum Project:-
 - (a) To consider a letter received from RJCA Chartered Architects, the Tender Assessment from Boxall Sayer Construction Consultancy together with a copy of a subsequent letter from Boxall Sayer Construction Consultancy in respect of Phase 1 of the Project, namely the renovation of Church Farm Cottage
(Copy letters and Tender Assessment attached for Members)
 - (b) Raise the Roof Campaign - Clerk to report
- 18. South and South East in Bloom/Rustington-in-Bloom - Clerk to report
- 19. Annual Civic Thanksgiving Service & Presentation Reception - Matters arising
- 20. Broadmark Lane Public Conveniences - Progress Report
- 21. Parish Community Action Plan - Progress Report
- 22. Annual Team Building Day - Clerk to report

23. Village Memorial Hall - To consider a Quotation received from J W Cooper Joinery for two new sets of stage steps
(Copy attached for Members)
24. Possible disposal of Electric Music Organ - John de Bohun Room - Clerk to report
25. CCTV Provision in Rustington - Clerk to report
26. Climping Colts Football Club - To consider a request to rent a football pitch on the North Field
(Copy attached for Members)
27. Woodland Park Sportsfield:-
 - (a) Extension of Current Lease - To consider email correspondence with the Senior Valuer, Property Services, West Sussex County Council
(Copy attached for Members)
 - (b) Future of Pavilion - To consider a Report from the Clerk of the Council
(Copy enclosed for Members)
28. Conbar Avenue Allotment Site - Overhanging Pine Tree Branches - Western Boundary - To consider a letter received from Mr R J Wooton, Forever Care Limited, Fairlight Nursing Home
(Copy attached for Members)
29. Rustington and District Twinning Association - Hessen International Summer University Scholarship - 14 July-11 August 2007 - To note the Diary received from Simon Sladen, the Scholarship Student on his trip to Fulda, Germany, and Clerk to report
(Copy attached for Members)
30. Rustington Residents Association - Clerk to report on a request received from the Association for the Council's support for its proposal to organise a Farmers' Market in the Village
31. Arun District Council:-
 - (a) Review of Council's Licensing Policy - Clerk to report
 - (b) Review of Parish Councillor Allowances - To consider:-
 - (i) a letter received from the Head of Democratic Services
(Copy attached for Members)
 - (ii) the Adoption of the Recommendations contained therein
32. West Sussex County Council:-
 - (a) Minerals and Waste Development Framework: Update - To note a letter received from the Group Manager (Policy)
(Copy attached for Members)
 - (b) Ash Lane Service Road - Traffic Regulation and Consolidation Order 1997 - To consider the proposed Traffic Regulation Order, together with other associated documentation
(Copy attached for Members)

- (c) Consultation on Two Options for the Distribution of Gypsy and Traveller Caravan Sites in West Sussex - To agree the Council's response, if any, to this Consultation
(*Consultation Document previously circulated to Members*)
 - (d) Directional Road Signs - Avalon Health Centre - To note a copy of a letter received from the Team Leader, Signs, Structures and Telematics, Highways and Transport
(*Copy attached for Members*)
33. West Sussex Primary Care Trust - Creating an NHS Fit For The Future: Consultation - Clerk to Report
 34. Sussex Associations of Local Councils - Councillors Courses - 2-4 November 2007 and 7-9 December 2007 - Clerk to report
 35. Government Office for the South East:-
 - (a) Regional Spatial Strategy for the South East (The South East Plan) - Publication of the Panel Report - Clerk to report
 - (b) Town and Country Planning Act 1990 - Section 247 - Proposed Stopping Up of Highway at 1 Churchill Parade - To consider a letter and enclosures received from the Transport East Team Leader
(*Copy attached for Members*)
 36. To receive Reports from Members attending other External Meetings (if any)
 37. Urgent matters arising, for information only, since the preparation of this Agenda
 38. To note the following Documents and Publications received for Members' information:-
 - (a) Action in Rural Sussex - "Action" - Young People's Edition - Issue No. 7 - July 2007
 - (b) Arunwide and Chichester & District CVS - "Arun & Chichester VOICE" - August 2007
 - (c) Arun District Council - "Arun Times" - Issue 23 - Summer 2007
 - (d) CPRE - "Fieldwork" - September 2007
 - (e) Chestnut Tree House - "Chestnuts" - Summer 2007
 - (f) Sea Estate Residents Association Ltd. "Seranews" - Issue 7 - Summer 2007
 - (g) Sussex By The Sea - "News & Views" - Summer 2007
 - (h) West Sussex Public Partnership Forum - "Partnership News" - No. 40 - July 2007
 - (i) Worthing & Southlands Hospitals NHS Trust - Annual Report 2006/2007