

17 July 2007

Dear Councillor (and Parishioners for information)

NOTICE IS HEREBY GIVEN that the **Monthly Meeting** of the Council will be held on **Monday 23 July 2007** in the **Roger Montgomeri Room** at The Woodlands Centre, Woodlands Avenue, Rustington, commencing at **7.15 pm**.

There will be a **Public Question Time** prior to the Meeting at 7.00 pm, when Members of the Public may question the Council. It is hoped that immediate answers can be given. If this is not possible, the answers will be given at the next Meeting or, if preferred, sent direct to the questioner.

Yours sincerely

**Clerk of the Council**

### **AGENDA**

1. Apologies for Absence
2. Declarations of Interest by Members

*Members are reminded to make any declarations of personal and/or prejudicial interests that they may have in relation to items on this Agenda*

*You should declare your interest by stating:-*

- a) whether it is a personal interest and the nature of the interest*
- b) whether it is also a prejudicial interest*
- c) if it is a prejudicial interest, whether you will be exercising your right to speak*

3. To confirm the Minutes of the Monthly Meeting held on 25 June 2007  
(Copy *attached*)
4. To receive a Presentation from Mr P Jeffery, Anti-Social Behaviour Case Worker, Arun Crime and Disorder Reduction Partnership, on the Partnership's work in respect of Anti-Social Behaviour in the District

5. Sussex Police:-
  - (a) To receive a Report from PCSO Craig Wilson (if in attendance)
  - (b) To receive a Report from Councillor Mrs Lines - Community Safety Representative
  - (c) Neighbourhood Management Teams - Chairman to report
6. District Councillors - Matters Arising (if any)
7. To receive a Verbal Report from the Clerk on any matters arising from the Minutes
8. Chairman's Report
9. Planning Committee - To note the Reports of the Meetings held on 18 June 2007 and 9 July 2007  
*(Copies previously circulated)*
10. Finance and General Purposes Committee - To receive the Report of the Meeting held on 23 July 2007 from the Chairman of the Committee, and to consider the Recommendations contained therein  
*(Finance and General Purposes Committee Agenda and associated documentation previously circulated)*
11. To authorise the Finance and General Purposes Committee to settle Accounts during the August recess
12. Audit of Accounts for the year ended 31 March 2007:-
  - (a) To receive and approve the Submission of Accounts prior to Audit  
*(Copy to follow for Members)*
  - (b) Review of Effectiveness of Internal Audit - To consider a Report from the Clerk of the Council  
*(Copy to follow for Members)*
13. Allotments Committee - To receive the Report of the Meeting held on 2 July 2007 and to consider the Recommendations contained therein  
*(Copy enclosed)*
14. Leisure and Recreation Committee - To receive the Report of the Meeting held on 12 July 2007 and to consider the Recommendations contained therein  
*(Copy enclosed)*
15. Appointment of Committees:-
  - (a) Allotments Committee - One Vacancy
  - (b) Planning Committee - One Vacancy
16. Rustington Youth Centre - Progress Report
17. Rustington Museum Project:-
  - (a) Progress Report
  - (b) Raise the Roof Campaign - Clerk to report
18. Rustington-In-Bloom - Progress Report

19. Annual Civic Thanksgiving Service & Presentation Reception - 16 September 2007 - Clerk to report
  20. Broadmark Lane Public Conveniences - Progress Report
  21. Parish Community Action Plan - Progress Report
  22. First Aid Courses - To consider a Report from the Clerk of the Council  
(Copy *attached for Members*)
  23. Annual Team Building Day - To consider the possibility of a Team Building Day for 2007 for the Council's Personnel and Members
  24. Village Memorial Hall - 70<sup>th</sup> Anniversary - 12 October 2008 - Clerk to report
  25. Quality Parish Councils - Meetings with Arun District Council - Exploration of Devolved Decision Making on Householder Planning Applications - Clerk to report
  26. Arun District Council:-
    - (a) Annual Performance Plan - 'Performance Matters' - To note a letter received from the Leader of the Council  
(Copy *attached for Members*)
    - (b) Environmental Protection Act 1990 - Part III - Statutory Nuisances - The Licensing Act 2003 - Alleged Noise Nuisance from Wedding Reception at The Woodlands Centre - To note a letter received from the Senior Environmental Health Officer  
(Copy *attached for Members*)
  27. West Sussex County Council - Park Drive junction with Station Road, Ash Lane junction with Station Road/Mill Lane and outside 22 Ash Lane, Rustington - To consider a letter received from the Highway Superintendent  
(Copy *attached for Members*)
  28. Department for Communities and Local Government - 'Planning for a Sustainable Future' - Consultation - To agree the Council's response, if any, to this Consultation
- Note: Minute 186/07 Council Meeting - 25 June 2007 Refers***
29. West Sussex EESI Project - To note a letter and leaflet received from Mr J Kelly, Development Worker, EESI (Effective, Efficient, Sustainable, Independent) Project, Chichester & Arun  
(Copy *attached for Members*)
  30. To receive Reports from Members attending other External Meetings (if any)
  31. Urgent matters arising, for information only, since the preparation of this Agenda
  32. To note the following Documents and Publications received for Members' information:-
    - (a) Arun District Council - Diary of Events - Summer and Autumn 2007
    - (b) Action in Rural Sussex - "Village Hall Mailing" - Issue: Summer 2007
    - (c) CPRE - "Countryside Voice" - Summer 2007
    - (d) ICIS News - Issue No. 42 - Summer 2007
    - (e) "Wellspring West Sussex" - Issue No. 1 - 2007