

13 February 2004

Dear Councillor (and Parishioners for information)

YOU ARE SUMMONED to attend the **Monthly Meeting** of the Council to be held on **Monday 23 February 2004** in the **Roger Montgomeri Room** at The Woodlands Centre, Woodlands Avenue, Rustington, commencing at **7.15 pm**.

There will be a **Public Question Time** prior to the Meeting at 7.00 pm, when Members of the Public may question the Council. It is hoped that immediate answers can be given. If this is not possible, the answers will be given at the next Meeting or, if preferred, sent direct to the questioner.

Yours sincerely

Clerk of the Council

A G E N D A

1. Apologies for Absence
2. Resignation of Councillor Mrs D Mills – Clerk to report
3. Declarations of Interest by Members
4. To approve the Minutes of the Monthly Meeting held on 26 January 2004
(Copy attached)
5. Report from Sussex Police
6. District Councillors – Matters Arising (if any)
7. County Councillors – Matters Arising (if any)
8. To receive a Verbal Report from the Clerk on any matters arising from the Minutes
9. Casual Vacancies - Clerk to report
10. Chairman's Report
(Copy attached for Members)

11. Planning Committee - To note the Report of the Meeting held on 26 January 2004
(Copy previously circulated)
12. Finance and General Purposes Committee – To receive the Report of the Meeting held on 23 February 2004 and to consider the Recommendations contained therein
(See separate Report attached to the Finance and General Purposes Committee Agenda)
13. Lighting and Amenities Committee – To receive the Report of the Meeting held on 5 February 2004 and to consider the Recommendations contained therein
(Copy enclosed for Members)
14. Allotments Committee - To receive the Report of the Meeting held on 9 February 2004 and to consider the Recommendations contained therein
(Copy enclosed for Members)
15. Traffic Issues Working Party – To note the Report of the Traffic Issues Working Party held on 9 February 2004
(Copy attached for Members)
16. Standing Orders – To consider an amendment to Standing Order 6(b):-

Delete:- The Chairman of the Council, the Vice-Chairman of the Council and the Chairmen of all the Council's Committees are elected annually and may serve for a maximum period of four years

Insert:- The Chairman of the Council, the Vice-Chairman of the Council and the Chairmen of all the Council's Committees are elected annually, and in the case of the Chairman and Vice-Chairman of the Council only, may serve for a maximum period of four years

17. Rustington Youth Centre:-
 - (a) Progress Report
 - (b) To note the Report of the Meeting of the Management Committee held on 10 February 2004
(Copy to follow)
 - (c) Main Hall and Upstairs Suite – Naming – Progress Report
 - (d) Draft Agreement with the West Sussex County Council – Progress Report
 - (e) Floor Resurfacing - To consider an Estimate received from B A Cleaning
(Copy attached for Members)
18. Old Youth Club building:-
 - (a) Surrender of Lease – Clerk to report
 - (b) To consider the future of the building
19. 34 Woodlands Avenue – Progress Report
20. Rustington Sports & Social Club – Lease – Clerk to report
21. Public Seat Survey – Clerk to report
22. Christmas Lighting – To consider future extensions/amendments to the current Provision

23. West Sussex County Council:-
- (a) The Future of the Eastern Area Partnership Panel – To consider a letter and enclosed Report received from the Director for Community Engagement and Organisational Development (Copy attached for Members)
 - (b) Speeding Fines – To note a copy of a letter from the Cabinet Member for Highways and Transport to the Parliamentary Under Secretary of State (Copy attached for Members)
24. Adur, Arun and Worthing Teaching Primary Care Trust – News Update – Modernising Community based services in Arun
(Copy attached for Members)
25. Application for Transfer of Justices' Licence:-
- (a) The Smugglers Roost, 125 Sea Lane, Rustington
 - (b) Iceland.co.uk - 14 Churchill Parade, Rustington
26. To receive Reports from Members attending other External Meetings. (If any)
27. Urgent matters arising, for information only, since the preparation of this Agenda.
28. To note the following Documents and Publications received for Members' information:-
- (a) West Sussex County Council – Bridging The Divide – Strategy to improve Social Inclusion in West Sussex - 2003-2006
 - (b) Campaign to Protect Rural England – TCG News – Issue 28 – December 2003
 - (c) Campaign to Protect Rural England – Planning Update – January 2004
 - (d) CVS-Arunwide – "Arun Voice" – February 2004