

16 February 2010

Dear Councillor (and Parishioners for information)

**FINANCE AND GENERAL PURPOSES COMMITTEE**

YOU ARE HEREBY SUMMONED to attend a Meeting of the above Committee to be held on **Monday 22 February 2010** in the **Roger Montgomeri Room** at The Woodlands Centre, Woodlands Avenue, Rustington, **commencing at 6.00 pm.**

**Please note earlier start time.**

Yours sincerely

**Clerk of the Council**

To: All Members of the Finance and General Purposes Committee and other Members for information

**A G E N D A**

1. Apologies for Absence
2. Declarations of Interest by Members

*Members are reminded to make any declarations of personal and/or prejudicial interests that they may have in relation to items on this Agenda*

*You should declare your interest by stating:-*

- a) whether it is a personal interest and the nature of the interest*
- b) whether it is also a prejudicial interest*
- c) if it is a prejudicial interest, whether you will be exercising your right to speak*

3. To approve the Minutes of the Meeting held on 25 January 2010  
(*Copy attached*)
4. To consider further such matters as arise from the Minutes
5. To consider and approve the payment of Accounts  
(*Copy of Clerk's Report to follow for Members*)
6. To consider the Monthly Budget Report  
(*Copy to follow for Members*)
7. Interim Internal Audit - To note a letter received from Mr R Martin, R & J Accountancy and Administration  
(*Copy attached for Members*)
8. Internal Audit 2010/2011 - To consider Quotations received  
(*Copies attached for Members*)
9. Sophie's Fund - To consider a letter received from Mr K Grimes  
(*Copy attached for Members*)
10. Rustington Festival 2010 - To consider a request from the Littlehampton District Lions Club for financial assistance towards the 2010 Festival Events  
(*Copy attached for Members*)
11. Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that because of the confidential nature of the business to be transacted, the Public and the Press leave the Meeting during consideration of Agenda Items 12 and 13
12. Assistant Café Manager - To consider a Report from the Clerk of the Council  
(*Copy attached for Members*)
13. West Sussex County Council Pension Fund 2010 Formal Valuation: Rustington Parish Council (Smaller Scheduled Bodies Pool) - To note a letter received from Mr R Hornby, Executive Director of Finance and Performance  
(*Copy attached for Members*)
14. Urgent matters arising, for information only, since the preparation of this Agenda