

20 July 2010

Dear Councillor (and Parishioners for information)

YOU ARE HEREBY SUMMONED to attend the **Monthly Meeting** of the Council to be held on **Monday 26 July 2010** in the **Roger Montgomeri Room** at The Woodlands Centre, Woodlands Avenue, Rustington, commencing at **7.15 pm**. (Please use the Council Offices' entrance at 34 Woodlands Avenue).

There will be a **Public Question Time** prior to the Meeting at 7.00 pm, when Members of the Public may question the Council. It is hoped that immediate answers can be given. If this is not possible, the answers will be given at the next Meeting or, if preferred, sent direct to the questioner.

Yours sincerely

**Clerk of the Council**

### **A G E N D A**

1. Apologies for Absence
2. Declarations of Interest by Members

*Members are reminded to make any declarations of personal and/or prejudicial interests that they may have in relation to items on this Agenda*

*You should declare your interest by stating:-*

- a) *whether it is a personal interest and the nature of the interest*
  - b) *whether it is also a prejudicial interest*
  - c) *if it is a prejudicial interest, whether you will be exercising your right to speak*
3. To confirm the Minutes of the Monthly Meeting held on 28 June 2010  
(Copy attached)

4. Sussex Police:-
  - (a) To receive a Report from PCSOs E Hartley and/or Miss H Pearson (if in attendance)
  - (b) To receive a Report from Councillor Mrs Lines - Community Safety Representative
5. District Councillors - Matters Arising (if any)
6. County Councillors - Matters Arising (if any)
7. To receive a Verbal Report from the Clerk on any matters arising from the Minutes
8. Chairman's Report
9. Planning Committee - To note the Report of the Meeting held on 28 June 2010  
*(Copy previously circulated)*
10. Finance and General Purposes Committee - To receive the Report of the Meeting held on 26 July 2010 from the Chairman of the Committee, and to consider the Recommendations contained therein  
*(Finance and General Purposes Committee Agenda and associated documentation previously circulated)*
11. To authorise the Finance and General Purposes Committee to settle the Accounts during the August recess
12. Allotment Committee - To receive the Report of the Meeting held on 5 July 2010 and to consider the Recommendations contained therein  
*(Copy enclosed for Members)*
13. Leisure and Recreation Committee - To reschedule the recently cancelled Meeting
14. Arun Eastern Parishes Group - To note the 13 July 2010 Meeting Report  
*(Copy to follow for Members)*
15. Rustington Youth Centre:-
  - (a) Progress Report
  - (b) To note the Report of the Annual General Meeting of the Management Committee held on 21 July 2010 and to consider any Recommendations contained therein  
*(Copy to follow for Members)*
16. Rustington-In-Bloom - Progress Report
17. Rustington Community Partnership - Projects - Progress Report
18. Annual Civic Thanksgiving Service & Presentation Reception - 19 September 2010 - Clerk to report
19. The Chaucery Memorial - Public Liability Insurance - Clerk to report
20. Arun and Chichester Citizens' Advice Bureau - To note a letter received from Mrs C Groves, Chief Executive Officer  
*(Copy attached for Members)*
21. Community Action Week - Allangate Estate - Councillors Surgeries - 23-27 August 2010 - Councillors Mrs Lines and Bennett to report

22. French Market - To consider an email received from Mrs K Douglas, Secretary, Rustington Chamber of Trade and Commerce  
(Copy attached for Members)
23. Arun District Council - Licensing Act 2003 - Station Stores and Post Office, 1 Station Parade, Station Road, Rustington - Licence Number 9826 - To consider this Licence application  
(Copy attached for Members)
24. West Sussex County Council:-
  - (a) Proposed Pedestrian Footway and Traffic Signals - Sea Lane:-
    - (i) Progress Report
    - (ii) To consider a letter received from Mr K Grimes  
(Copy attached for Members)
    - (iii) To note copy correspondence with Mrs S Willis, Service Manager, St Bridget's Cheshire Home  
(Copy attached for Members)
    - (iv) To note the date and time of the next JEAAC Meeting - 14 September 2010 - John de Bohun Room at The Woodlands Centre commencing at 6.00 pm
  - (b) Winter Service: Guidance on preparing a Local Winter Management Plan - To consider a letter, together with the Guidance Notes, received from Mr R Speller, Winter Service Manager  
(Copy attached for Members)
  - (c) Youth Services Review:-
    - (i) To note a Report by the Executive Director for Adults and Children and Director of Operations (Children and Young People) to the Children and Young People's Services Select Committee  
(Copy attached for Members)
    - (ii) Councillor Tyler and the Clerk to report on their Meeting on 14 July 2010 with Councillor Peter Bradbury, Cabinet Member for Children and Families
  - (d) West Sussex Fire and Rescue Service - Making West Sussex A Safer Place to Live, Work and Visit - Consultation for Proposed Action Plan 2011-2012 (Year Two of Service Plan 2010-2015) - To consider an email, together with the Consultation Document, received from Max Hood, County Fire Officer  
(Copy attached for Members)
25. To receive Reports from Members attending other External Meetings (if any)
26. Urgent matters arising, for information only, since the preparation of this Agenda
27. To note the following Documents and Publications received for Members' information:-
  - (a) St Bridget's - "Voice" - Summer 2010
  - (b) Royal Horticultural Society - "Growing Communities" - Issue 02 - Summer 2010
  - (c) Rustington Chamber of Trade and Commerce - "Your 'Gentle' Reminder" - July 2010
  - (d) West Sussex County Council - "Connections" - Issue No. 42 - July 2010