

20 April 2010

Dear Councillor (and Parishioners for information)

YOU ARE HEREBY SUMMONED to attend the **Monthly Meeting** of the Council to be held on **Monday 26 April 2010** in the **Roger Montgomeri Room** at The Woodlands Centre, Woodlands Avenue, Rustington, commencing at **7.15 pm**. (Please use the Council Offices' entrance at 34 Woodlands Avenue).

There will be a **Public Question Time** prior to the Meeting at 7.00 pm, when Members of the Public may question the Council. It is hoped that immediate answers can be given. If this is not possible, the answers will be given at the next Meeting or, if preferred, sent direct to the questioner.

Yours sincerely

Clerk of the Council

A G E N D A

1. Apologies for Absence
2. Declarations of Interest by Members

Members are reminded to make any declarations of personal and/or prejudicial interests that they may have in relation to items on this Agenda

You should declare your interest by stating:-

- a) whether it is a personal interest and the nature of the interest*
 - b) whether it is also a prejudicial interest*
 - c) if it is a prejudicial interest, whether you will be exercising your right to speak*
3. To confirm the Minutes of the Monthly Meeting held on 22 March 2010
(Copy attached)

4. Sussex Police:-
 - (a) To receive a Report from PCSOs E Hartley and/or Miss H Pearson (if in attendance)
 - (b) To receive a Report from Councillor Mrs Lines - Community Safety Representative
5. District Councillors - Matters Arising (if any)
6. County Councillors - Matters Arising (if any)
7. To receive a Verbal Report from the Clerk on any matters arising from the Minutes
8. Chairman's Report
9. Planning Committee - To note the Reports of the Meetings held on 22 March 2010 and 12 April 2010
(Copies previously circulated)
10. Finance and General Purposes Committee - To receive the Report of the Meeting held on 26 April 2010 from the Chairman of the Committee, and to consider the Recommendations contained therein
(Finance and General Purposes Committee Agenda and associated documentation previously circulated)
11. Annual Assembly of the Parish Meeting - 8 April 2010 - To note the Minutes of the Meeting and to consider any matters arising
(Copy to follow for Members)
12. Arun Eastern Parishes Group - To note the 13 April 2010 Meeting Report
(Copy attached for Members)
13. To note the Attendance Record for Council and Committee Meetings for the period April 2009 - March 2010 inclusive
(Copy attached for Members)
14. Rustington Youth Centre:-
 - (a) Progress Report
 - (b) To note the Report of the Users Meeting held on 22 April 2010
(Copy to follow for Members)
15. Rustington Museum and The Garden Café - To consider the Report of the Meeting of the Management Committee held on 15 April 2010
(Copy attached for Members)
16. Rustington-In-Bloom - Progress Report
17. Rustington Community Partnership:-
 - (a) Projects - Progress Report
 - (b) To note the Minutes of the Meeting held on 18 March 2010
(Copy attached for Members)
18. Parishioners' Award:-
 - (a) Clerk to report on nominations received and to accept any further nominations from Members
 - (b) To agree a date for a Meeting of the Working Party to consider nominations received

19. Corporate Data Protection Policy - To consider the following Resolution:-
"Rustington Parish Council hereby resolves to adopt a Corporate Data Protection Policy with immediate effect"
(Copy of proposed Corporate Data Protection Policy attached for Members)
20. No Smoking Policy - To consider the following Resolution:-
"Rustington Parish Council hereby resolves to adopt a No Smoking Policy with immediate effect"
(Copy of proposed No Smoking Policy attached for Members)
21. Youth Council - To consider a request received from Councillor Bennett to set up a Youth Council
22. Hiring Charges - Village Memorial Hall and John de Bohun Room - To consider a letter received from Mr A Quinn
(Copy attached for Members)
23. Woodland Park Sportsfield:-
- (a) Possible Extension of Lease - To note email correspondence with Mr C Robinson, Senior Valuer, West Sussex County Council
(Copy attached for Members)
 - (b) Possible acquisition of a Mobile Classroom - To consider email correspondence with Ms M Morrell, Area Capital Planning Officer, West Sussex County Council
(Copy attached for Members)
24. Insurance - Christmas Shopping Event - To consider a letter received from Ms K Douglas, Honorary Secretary, Rustington Chamber of Trade and Commerce
(Copy attached for Members)
25. Arun District Council - Visitor Information Service Provision - To note the Monthly Update
(Copy attached for Members)
26. West Sussex County Council - Proposed Pedestrian Footway and Traffic Signals - Sea Lane:-
- (a) To note copy correspondence between Mr K Grimes and Mr R Bennett, Assistant Highway Manager
(Copy enclosed for Members)
 - (b) To consider a letter dated 14 April 2010 received from Mr K Grimes
(Copy enclosed for Members)
 - (c) To consider a letter received from Mr P Langham, together with enclosed copy correspondence with Mr R Bennett, Assistant Highway Manager
(Copy enclosed for Members)
27. NHS West Sussex - Improving Mental Health Services - Clerk to report
28. Angmering Youth Forum Bus Project - To note an email received from Ms P Turner, Secretary
(Copy attached for Members)
29. To receive Reports from Members attending other External Meetings (if any)
30. Urgent matters arising, for information only, since the preparation of this Agenda

31. To note the following Documents and Publications received for Members' information:-

- (a) Arun District Council - "What's On" - Spring 2010
- (b) Campaign to Protect Rural England - "Fieldwork" - April 2010
- (c) Rustington Residents Association - "Topics" - March 2010