

19 January 2010

Dear Councillor (and Parishioners for information)

NOTICE IS HEREBY GIVEN that the **Monthly Meeting** of the Council will be held on **Monday 25 January 2009** in the **Roger Montgomeri Room** at The Woodlands Centre, Woodlands Avenue, Rustington, commencing at **7.15 pm**.

There will be a **Public Question Time** prior to the Meeting at 7.00 pm, when Members of the Public may question the Council. It is hoped that immediate answers can be given. If this is not possible, the answers will be given at the next Meeting or, if preferred, sent direct to the questioner.

Yours sincerely

Clerk of the Council

A G E N D A

1. Apologies for Absence
2. Declarations of Interest by Members

Members are reminded to make any declarations of personal and/or prejudicial interests that they may have in relation to items on this Agenda

You should declare your interest by stating:-

- a) *whether it is a personal interest and the nature of the interest*
 - b) *whether it is also a prejudicial interest*
 - c) *if it is a prejudicial interest, whether you will be exercising your right to speak*
3. To confirm the Minutes of the Monthly Meeting held on 23 November 2009
(Copy attached)

4. Sussex Police:-
 - (a) To receive a Report from PCSOs E Hartley and/or Miss H Pearson (if in attendance)
 - (b) To receive a Report from Councillor Mrs Lines - Community Safety Representative
5. District Councillors - Matters Arising (if any)
6. County Councillors - Matters Arising (if any)
7. To receive a Verbal Report from the Clerk on any matters arising from the Minutes
8. Chairman's Report
9. Planning Committee - To note the Reports of the Meetings held on 23 November 2009, 7 December 2009 and 21 December 2009
(Copies previously circulated)
10. Finance and General Purposes Committee:-
 - (a) To note the Report of the Meeting held on 21 December 2009
(Copy previously circulated)
 - (b) To receive the Report of the Meeting held on 25 January 2010 from the Chairman of the Committee, and to consider the Recommendations contained therein
(See Finance and General Purposes Committee Agenda and attached information)
11. Allotments Committee - To receive the Report of the Meeting held on 7 December 2009 and to consider the Recommendations contained therein
(Copy enclosed)
12. Arun Eastern Parishes Group - To note the 8 December 2009 Meeting Report
(Copy attached for Members)
13. Traffic Issues Working Party - To note the Report of the Meeting held on 15 December 2009
(Copy attached for Members)
14. Rustington Youth Centre:-
 - (a) Progress Report
 - (b) To note the Report of the Meeting of the Management Committee held on 19 January 2010 and to consider any Recommendations contained therein
(Copy to follow for Members)
15. Rustington Museum and The Garden Café:-
 - (a) Progress Report
 - (b) To note the Report of the Meeting of the Management Committee held on 26 November 2009 and to consider any Recommendations contained therein
(Copy attached for Members)

16. Local Government Pension Scheme (LGPS) Regulations 19097 - Local Government Pension (Transitional Provisions) Regulations 1997 - To consider the following Resolution:-

That the Rustington Parish Council hereby resolve, under the Local Government Pension Scheme Regulations 1997 to specify as a pensionable employee for the purpose of the Local Government Pension Scheme Regulations 1997, the following permanent member of staff of the Council:-

Diane Elizabeth Tyler - Café Manager

17. Ceremony of Dedication and Unveiling of Memorial - Chaucer Avenue - Progress Report
18. Rustington-In-Bloom - Progress Report
19. Rustington Community Partnership Projects - Progress Report
20. Annual Civic Thanksgiving Service and Presentation Reception - 19 September 2010 - Clerk to report
21. Family Fun Fair - North Field - To consider a request received from Showtime Amusements to hire the North Field for a Family Fun Fair on 1, 2, 3 & 5 April 2010 - Clerk to report
22. Data Protection and Freedom of Information Acts - To consider an email and a quotation received from Mr P Collins
(Copy *attached for Members*)
23. Arun District Council - Local Development Framework - Annual Monitoring Report 2008-2009 - To note an email received from the Service Delivery and Monitoring Officer
(Copy *attached for Members*)
24. West Sussex County Council:-
- (a) Future of Joint Area Committees (JACs) - Progress Report
 - (b) Blue Book (Schemes to be progressed if developer funding is secured) - To review the "Wish List" for Rustington and Chairman to report
(Copy *enclosed for Members*)
 - (c) Draft West Sussex Infrastructure Works Programme 2009/10 and Forward Programme - To consider a letter received from the Director of Operations Infrastructure, together with the Draft Programmes for the Joint Eastern and Western Arun Areas
(Copy *enclosed for Members*)
 - (d) Proposed Pedestrian Footway and Traffic Signals - Sea Lane:-
 - (i) To consider a letter, addressed to the Chairman, from Mr K Grimes
 - (ii) To note a copy of a letter addressed to County Councillor Tyler from Mr K Grimes
 - (iii) To consider a letter received from Mr K Grimes
 - (iv) To consider a letter received from Mr & Mrs P Langham
 - (v) To consider a letter received from Mrs J Connor

(Copies *attached for Members*)
 - (e) West Sussex Transport Plan 2011-2016 - Initial Stakeholder Consultation (Phase 1) - To consider an email received from Mr T Yair, Infrastructure Policy Team, together with the Consultation Questionnaire
(Copy *enclosed for Members*)

- (f) Minerals and Waste Development Framework - Informal Engagement on “Options” - To consider an email received from Ms C Potts, Team Leader
(Copy *attached for Members*)
- (g) Street Lighting - Private Finance Initiative (PFI) - To note an email received from Mr R Bird, PFI Monitoring Manager
(Copy *attached for Members*)
- (h) West Sussex County Council Library Service:-
 - (i) To note an email received from Mr B Watson, OBE, Cabinet Member for Communications, together with the Report on the Proposed Redesign of the Library Service
(Copy *attached for Members*)
 - (ii) To consider an email received from Mr N Thomas, Hassocks Parish Council
(Copy *attached for Members*)
- 25. West Sussex Primary Care Trust NHS - Improving Mental Health Services in Sussex - To consider a letter received from Mr J Wilderspin, Chief Executive
(Copy *attached for Members*)
- 26. The Environment Agency - Catchment Flood Management Plan (CFMP) Summary Document - To note an email received from Mr J O’Flynn, Area Flood & Coastal Risk Manager, Solent and South Downs Area
(Copy *attached for Members*)
- 27. To receive Reports from Members attending other External Meetings (if any)
- 28. Urgent matters arising, for information only, since the preparation of this Agenda
- 29. To note the following Documents and Publications received for Members’ information:-
 - (a) Allotments Regeneration Initiative - Newsletter - Autumn 2009
 - (b) Arun Neighbourhood Network (NN) - Newsletter - Issue 4 - Autumn 2009
 - (c) Arun Times - Issue 30 - Winter 2009
 - (d) Campaign to Protect Rural England - “Fieldwork” - December 2009
 - (e) St Bridget’s - “Voice” - Winter 2009
 - (f) Wellspring West Sussex - Issue No. 2 - 2009
 - (g) West Sussex County Council - “Connections” - Issue No 40 - January 2010
- 30. Finance and General Purposes Committee - To receive the Report of the Meeting held on 7 January 2010 and to consider the Recommendations contained therein
(Copy *enclosed*)
- 31. To Authorise the issue of a Precept on the Arun District Council for 2010/2011