

21 April 2009

Dear Councillor (and Parishioners for information)

NOTICE IS HEREBY GIVEN that the **Monthly Meeting** of the Council will be held on **Monday 27 April 2009** in the **John de Bohun Room** at The Woodlands Centre, Woodlands Avenue, Rustington, commencing at **7.15 pm**.

There will be a **Public Question Time** prior to the Meeting at 7.00 pm, when Members of the Public may question the Council. It is hoped that immediate answers can be given. If this is not possible, the answers will be given at the next Meeting or, if preferred, sent direct to the questioner.

Yours sincerely

**Clerk of the Council**

### **A G E N D A**

1. Apologies for Absence
2. Declarations of Interest by Members

*Members are reminded to make any declarations of personal and/or prejudicial interests that they may have in relation to items on this Agenda*

*You should declare your interest by stating:-*

- a) whether it is a personal interest and the nature of the interest*
- b) whether it is also a prejudicial interest*
- c) if it is a prejudicial interest, whether you will be exercising your right to speak*

3. To confirm the Minutes of the Monthly Meeting held on 23 March 2009  
(Copy attached)

4. Greening Campaign for Rustington - To receive a Presentation from Ms S Grimes, Community Coordinator, The Greening Campaign
5. Sussex Police:-
  - (a) To receive a Report from PCSO's E Hartley and/or H Pearson (if in attendance)
  - (b) To receive a Report from Councillor Mrs Lines - Community Safety Representative
6. District Councillors - Matters Arising (if any)
7. County Councillors - Matters Arising (if any)
8. To receive a Verbal Report from the Clerk on any matters arising from the Minutes
9. Chairman's Report
10. Planning Committee - To note the Reports of the Meetings held on 23 March 2009 and 6 April 2009  
*(Copies previously circulated)*
11. Finance and General Purposes Committee - To receive the Report of the Meeting held on 27 April 2009 from the Chairman of the Committee, and to consider the Recommendations contained therein  
*(Finance and General Purposes Committee Agenda and associated documentation previously circulated)*
12. Annual Review of the Effectiveness of the Council's Internal Audit Arrangements - To receive the Report of the Internal Audit Committee Meeting held on 16 April 2009 and to consider the Recommendations contained therein  
*(Copy attached for Members)*
13. Annual Assembly of the Parish Meeting - 2 April 2009 - To note the Minutes of the Meeting and to consider any matters arising  
*(Copy attached for Members)*
14. To consider email correspondence with Mr J Akira regarding the Annual Assembly Meeting and Football Players behaviour on the Woodlands Recreation Ground  
*(Copy attached for Members)*
15. To note the Attendance Record for Council and Committee Meetings for the period April 2008 - March 2009 inclusive  
*(Copy attached for Members)*
16. Casual Vacancy - East Ward - Clerk to report
17. Rustington Youth Centre:-
  - (a) Progress Report
  - (b) To note the Report of the Users Meeting held on 26 March 2009  
*(Copy attached for Members)*
  - (c) To note the Report of the Meeting of the Management Committee held on 21 April 2009 and to consider any Recommendations contained therein  
*(Copy to follow)*

18. Rustington Museum and The Garden Café:-
  - (a) Progress Report
  - (b) To note the Report of the Meeting of the Management Committee held on 23 April 2009 and to consider any Recommendations contained therein  
(Copy *to follow*)
  - (c) Rustington Community Partnership - Community Garden - Progress Report
19. Rustington-In-Bloom - Progress Report
20. Rustington Community Partnership - To note the Minutes of the Meeting held on 19 March 2009 together with the Agenda for the Meeting held on 16 April 2009  
(Copy *attached for Members*)
21. Parishioners' Award:-
  - (a) Clerk to report on nominations received and to accept any further nominations from Members
  - (b) To agree a date for a Meeting of the Working Party to consider nominations received
22. Equal Opportunities Policy - To review the Council's Policy  
(Copy *attached for Members*)
23. The Woodlands Centre:-
  - (a) Car Park - Incident - 28 March 2009 - To consider a letter received from Mrs F Challen  
(Copy *attached for Members*)
  - (b) Digital Projector - Clerk to report
24. Annual Team Building Day - Clerk to report
25. Rustington Sports and Social Club - Rent Review - Progress Report
26. Rustington Wanderers Cricket Club - To consider a letter received from Mr G Davies, Secretary  
(Copy *attached for Members*)
27. Angmering Youth Forum Bus Project - To note an email received from Ms P Turner, Secretary  
(Copy *attached for Members*)
28. Sussex and Surrey Associations of Local Councils - Councillor Training - The Power of Well-being - To consider an email received from Ms J Simes, Administrative Officer, and Clerk to report  
(Copy *attached for Members*)
29. Arun District Council - The Arun District Council (Off-Street Parking Places) Order 2009 - To consider a letter received from Mr C Baylis, Outdoor Services Manager  
(Copy *attached for Members*)
30. West Sussex County Council:-
  - (a) Proposed Pedestrian Safety Scheme - Sea Lane - Progress Report
  - (b) West Sussex Landscape Character Management Guidelines - To consider a letter received from Ms N Gardner, Landscape Technical Assistant  
(Copy *enclosed for Members*)

31. To receive Reports from Members attending other External Meetings (if any)
32. Urgent matters arising, for information only, since the preparation of this Agenda
33. To note the following Documents and Publications received for Members' information:-
  - (a) Allotments Regeneration Initiative - Newsletter - Spring 2009
  - (b) "Arun & Chichester Voice" - Newsletter of CVS-Arunwide and Chichester & District CVS - April 2009
  - (c) Campaign to Protect Rural England - "Countryside Voice" - Spring 2009
  - (d) ICIS - "ICIS News" - Issue No. 49 - Spring 2009
  - (e) RHS Britain in Bloom - "Bloom Review 14" - Spring 2009
  - (f) Rustington Residents Association - "Topics" - March/April 2009
  - (g) Sussex Police - "Patrol" - No. 483 - April 2009