

17 March 2009

Dear Councillor (and Parishioners for information)

NOTICE IS HEREBY GIVEN that the **Monthly Meeting** of the Council will be held on **Monday 23 March 2009** in the **Roger Montgomeri Room** at The Woodlands Centre, Woodlands Avenue, Rustington, commencing at **7.15 pm**.

There will be a **Public Question Time** prior to the Meeting at 7.00 pm, when Members of the Public may question the Council. It is hoped that immediate answers can be given. If this is not possible, the answers will be given at the next Meeting or, if preferred, sent direct to the questioner.

Yours sincerely

Clerk of the Council

A G E N D A

1. Apologies for Absence
2. Declarations of Interest by Members

Members are reminded to make any declarations of personal and/or prejudicial interests that they may have in relation to items on this Agenda

You should declare your interest by stating:-

- a) whether it is a personal interest and the nature of the interest*
- b) whether it is also a prejudicial interest*
- c) if it is a prejudicial interest, whether you will be exercising your right to speak*

3. To confirm the Minutes of the Monthly Meeting held on 23 February 2009
(Copy attached)

4. Sussex Police:-
 - (a) To receive a Report from PCSO's C Wilson and/or E Hartley (if in attendance)
 - (b) To receive a Report from Councillor Mrs Lines - Community Safety Representative
5. District Councillors - Matters Arising (if any)
6. County Councillors - Matters Arising (if any)
7. To receive a Verbal Report from the Clerk on any matters arising from the Minutes
8. Chairman's Report
9. Planning Committee - To note the Report of the Meeting held on 23 February 2009
(Copy previously circulated)
10. Finance and General Purposes Committee - To receive the Report of the Meeting held on 23 March 2009 from the Chairman of the Committee, and to consider the Recommendations contained therein
(Finance and General Purposes Committee Agenda and associated documentation previously circulated)
11. Leisure and Recreation Committee - To receive the Report of the Meeting held on 5 March 2009 and to consider the Recommendations contained therein
(Copy enclosed for Members)
12. Traffic Issues Working Party - To note the Report of the Meeting held on 10 March 2009
(Copy attached for Members)
13. Arun Eastern Parishes Group - To note the 10 March 2009 Meeting Report
(Copy attached for Members)
14. Rustington Youth Centre:-
 - (a) Progress Report
15. Rustington Museum and The Garden Café:-
 - (a) Progress Report
 - (b) To note the Report of the Meeting of the Management Committee held on 12 March 2009 and to consider any Recommendations contained therein
(Copy to follow)
 - (c) Rustington Community Partnership - Community Garden - Progress Report
 - (d) The Garden Café - To note a letter received from RJCA, together with enclosed Cost Report as at 17 February 2009
(Copy attached for Members)
 - (e) To note email correspondence with the Chairman of the Rustington Chamber of Trade and Commerce
(Copy attached for Members)
16. Annual Assembly of the Parish Meeting - 2 April 2009 - Progress Report

17. Greening Campaign for Rustington - Clerk to report
18. Rustington-In-Bloom - Progress Report
19. Annual Civic Thanksgiving Service - To consider a letter received from Reverend Zachary Allen
(Copy attached for Members)
20. Christians in Rustington and East Preston - Procession and Service - Good Friday 10 April 2009 - To note a letter received from the Churchwarden, St Peter and St Paul Church
(Copy attached for Members)
21. Rustington Community Partnership:-
 - (a) To note the Agenda for the Meeting on 19 March 2009, together with the Minutes of the Meeting held on 26 February 2009
(Copies attached for Members)
 - (b) Village Design Statement - To note a letter received from Mrs M Burt, Partnership Secretary
(Copy attached for Members)
22. Bench Adoption - Beach Shelter - Sea Road - To consider an email received from Mr D Alder
(Copy attached for Members)
23. Rustington Cricket Club - Charges for Sports Facilities - To consider a letter received from Mr B Norris, Honorary Secretary
(Copy attached for Members)
24. Annual Risk Management - To consider the Council's Risk Assessment procedures and revise, if necessary
(Copy of Reports enclosed for Members)
25. Community Asset Register - To consider the Community & Fixed Asset Registers as at 9 March 2009 and to approve their content as a true record
(Copy enclosed for Members)
26. Review of Insurance Provision - Clerk to report
27. Health & Safety Policy - To review the Council's Policy, if necessary
(Copy attached for Members)
28. Arun District Council:-
 - (a) Dog Control Orders - Consultation - To consider a letter and associated documentation received from Ms S MacLeod, Principal Solicitor
(Copy attached for Members)
 - (b) West Sussex County Council - Electoral Arrangements - To note an email received from Ms L Fitcher, Head of Democratic Services
(Copy attached for Members)
 - (c) Core Strategy - Options for Growth - Public Consultation - To consider the suggested draft response to the Consultation
(Copy attached for Members)
 - (d) Gypsy, Traveller and Travelling Showpeople Sites Study - Clerk to report

29. West Sussex County Council -
 - (a) Proposed Pedestrian Safety Scheme - Sea Lane - Progress Report
 - (b) Proposed Tourist Signs - Rustington Museum - To note a letter received from Mr T Collins, Signs & Structures, Traffic Management Infrastructure
(Copy attached for Members)
30. Allotments - To consider a letter received from Mr G Kealey
(Copy attached for Members)
31. To receive Reports from Members attending other External Meetings (if any)
32. Urgent matters arising, for information only, since the preparation of this Agenda
33. To note the following Documents and Publications received for Members' information:-
 - (a) Campaign to Protect Rural England (Sussex) - "Sussex Review" - Spring 2009
 - (b) Chestnut Tree House - "Chestnuts" - Spring 2009
 - (c) The Standards Board for England - "Town and Parish Standard" - Issue 4 - February 2009
 - (d) West Sussex NHS Primary Care Trust - "eBulletin" - Issue 41 - March 2009
 - (e) Campaign to Protect Rural England - Fieldwork - March 2009
 - (f) Wellspring West Sussex - Young People's Edition No. 4