

17 February 2009

Dear Councillor (and Parishioners for information)

NOTICE IS HEREBY GIVEN that the **Monthly Meeting** of the Council will be held on **Monday 23 February 2009** in the **John de Bohun Room** at The Woodlands Centre, Woodlands Avenue, Rustington, commencing at **7.15 pm**.

There will be a **Public Question Time** prior to the Meeting at 7.00 pm, when Members of the Public may question the Council. It is hoped that immediate answers can be given. If this is not possible, the answers will be given at the next Meeting or, if preferred, sent direct to the questioner.

Yours sincerely

**Clerk of the Council**

### **A G E N D A**

1. Welcome to new Member - Councillor P Warren
2. Apologies for Absence
3. Declarations of Interest by Members

*Members are reminded to make any declarations of personal and/or prejudicial interests that they may have in relation to items on this Agenda*

*You should declare your interest by stating:-*

- a) whether it is a personal interest and the nature of the interest*
  - b) whether it is also a prejudicial interest*
  - c) if it is a prejudicial interest, whether you will be exercising your right to speak*
4. To confirm the Minutes of the Monthly Meeting held on 26 January 2009  
(Copy attached)

5. Public Consultation on Sites for Gypsies and Travellers:-
  - (a) To receive a Presentation from Mr I Sumnall, Chief Executive and Strategy Director, Arun District Council
  - (b) To note a letter received from Ms J Ball, Head of Strategy, Partnership, Economic & Cultural Development, Arun District Council  
(Copy *attached for Members*)
6. Sussex Police:-
  - (a) To receive a Report from PCSO's C Wilson and/or E Hartley (if in attendance)
  - (b) To receive a Report from Councillor Mrs Lines - Community Safety Representative
7. District Councillors - Matters Arising (if any)
8. County Councillors - Matters Arising (if any)
9. To receive a Verbal Report from the Clerk on any matters arising from the Minutes
10. Chairman's Report
11. Planning Committee - To note the Reports of the Meetings held on 26 January 2009 and 9 February 2009  
(Copies *previously circulated*)
12. Finance and General Purposes Committee - To receive a Report of the Meeting held on 23 February 2009 from the Chairman of the Committee, and to consider the Recommendations contained therein  
(Finance and General Purposes Committee Agenda and associated documentation *previously circulated*)
13. Lighting and Amenities Committee - To receive the Report of the Meeting held on 19 February 2009 and to consider the Recommendations contained therein  
(Copy *to follow*)
14. Allotments Committee - To receive the Report of the Meeting held on 9 February 2009 and to consider the Recommendations contained therein  
(Copy *enclosed*)
15. Appointment of Committees:-
  - (a) Allotments Committee - One Vacancy
  - (b) Finance and General Purposes Committee - One Vacancy
  - (c) Planning Committee - One Vacancy
16. Rustington Youth Centre:-
  - (a) Progress Report
  - (b) To note the Report of the Meeting of the Management Committee held on 3 February 2009 and to consider any Recommendations contained therein  
(Copy *attached for Members*)
17. Rustington Museum Project:-
  - (a) Progress Report

- (b) To note the Report of the Meeting of the Management Committee held on 5 February 2009 and to consider any Recommendations contained therein  
(Copy *attached for Members*)
  - (c) Rustington Community Partnership - Community Garden - Progress Report
  - (d) The Garden Café - To consider setting aside the Council's Financial Regulation in respect of the financial operational arrangements for The Garden Café until the Annual Council Meeting on 18 May 2009
18. Rustington-In-Bloom - Progress Report
  19. Annual Assembly of the Parish Meeting - 2 April 2009 - Guest Speaker - Clerk to report
  20. Tee Warden Scheme - To consider joining the Tree Council's Tree Warden Scheme
  21. Rustington Sports & Social Club - Rent Review - To consider a letter received from Rackhams Chartered Surveyors  
(Copy *attached for Members*)
  22. Arun District Council:-
    - (a) (Off Street Parking Places) Parking Disc Order 2003 / (Off Street Parking Places) Amendment Order 2004 - To consider a letter received from the Car Parks Administration Manager  
(Copy *attached for Members*)
    - (b) Arun District Council Core Strategy - Options for Growth Public Consultation - To consider a letter received from Ms K Dower, Planning Policy Manager and Clerk to report  
(Copy *attached for Members*)
  23. West Sussex County Council -
    - (a) Proposed Pedestrian Safety Scheme - Sea Lane - Progress Report
  24. Sussex & Surrey Associations of Local Councils - Councillor Briefing and Update - 25 and 26 April 2009 - To consider information received  
(Copy *enclosed for Members*)
  25. Environment Agency - Rivers Arun to Adur Flood and Erosion Management Strategy - To note a letter and enclosure received from Mr R Hull, Strategy Project Manager  
(Copy *attached for Members*)
  26. Communities and Local Government - Communities In Control: Real People, Real Power, Code of Recommended Practice on Local Authority Publicity - Consultation - Councillor Mrs Lines to report
  27. To receive Reports from Members attending other External Meetings (if any)
  28. Urgent matters arising, for information only, since the preparation of this Agenda
  29. To note the following Documents and Publications received for Members' information:-
    - (a) Action In Rural Sussex - "Action" - Issue No. 13 - February 2009
    - (b) West Sussex County Council "Community Safety Connections" - Winter 2009