

16 June 2009

Dear Councillor (and Parishioners for information)

NOTICE IS HEREBY GIVEN that the **Monthly Meeting** of the Council will be held on **Monday 22 June 2009** in the **Roger Montgomeri Room** at The Woodlands Centre, Woodlands Avenue, Rustington, commencing at **7.15 pm**.

There will be a **Public Question Time** prior to the Meeting at 7.00 pm, when Members of the Public may question the Council. It is hoped that immediate answers can be given. If this is not possible, the answers will be given at the next Meeting or, if preferred, sent direct to the questioner.

Yours sincerely

**Clerk of the Council**

## **AGENDA**

1. Resignation of Councillor M Warrington - Chairman to report
2. Apologies for Absence
3. Declarations of Interest by Members

*Members are reminded to make any declarations of personal and/or prejudicial interests that they may have in relation to items on this Agenda*

*You should declare your interest by stating:-*

- a) *whether it is a personal interest and the nature of the interest*
  - b) *whether it is also a prejudicial interest*
  - c) *if it is a prejudicial interest, whether you will be exercising your right to speak*
4. To confirm the Minutes of the Annual Meeting held on 18 May 2009  
(Copy attached)

5. Sussex Police:-
  - (a) To receive a Report from PCSO's E Hartley and/or Miss H Pearson (if in attendance)
  - (b) To receive a Report from Councillor Mrs Lines - Community Safety Representative
6. District Councillors - Matters Arising (if any)
7. County Councillors:-
  - (a) To note a letter received from former Councillor Peter Moor  
(Copy *attached for Members*)
  - (b) Matters Arising (if any)
8. To receive a Verbal Report from the Clerk on any matters arising from the Minutes
9. Chairman's Report
10. Planning Committee - To note the Reports of the Meetings held on 11 May 2009 and 1 June 2009  
(Copies *previously circulated*)
11. Finance and General Purposes Committee - To receive the Report of the Meeting held on 22 June 2009 from the Chairman of the Committee, and to consider the Recommendations contained therein  
(*Finance and General Purposes Committee Agenda and associated documentation previously circulated*)
12. Audit of Accounts for the year ended 31 March 2009 - To receive and approve the Submission of Accounts prior to Audit  
(Copy *to follow*)
13. Lighting and Amenities Committee - To receive the Report of the Meeting held on 4 June 2009 and to consider the Recommendations contained therein  
(Copy *enclosed for Members*)
14. Traffic Issues Working Party - To note the Report of the Meeting held on 9 June 2009  
(Copy *attached for Members*)
15. Arun Eastern Parishes Group - To note the 9 June 2009 Meeting Report  
(Copy *to follow*)
16. Appointment of Committees:-
  - (a) Planning Committee - One Vacancy
  - (b) Internal Audit Committee - One Vacancy  
(Note: *Committee consists of four Members - Chairman, Vice-Chairman, Chairman of Finance and General Purposes Committee and one other Member*)
17. Appointment of Representatives on Outside Bodies:-
  - (a) Management Committee - Rustington Museum - One Vacancy
  - (b) Rustington Community Partnership - Two Vacancies
18. Rustington Youth Centre - Progress Report

19. Rustington Museum and The Garden Café -
  - (a) Progress Report
  - (b) 1<sup>st</sup> Rustington Scout Group - To consider a letter received from Captain Peter Ingram, Group Supporter  
(Copy *attached for Members*)
20. Rustington-In-Bloom - Progress Report
21. Rustington Community Partnership - To note the Minutes of the Meeting held on 14 May 2009 together with the Agenda for the Meeting held on 28 May 2009  
(Copy *attached for Members*)
22. Parishioners' Award - To consider the Report of the Working Party Meeting held on 15 June 2009  
(Copy *attached for Members*)
23. Annual Team Building Day - To consider a Report from the Clerk of the Council  
(Copy *to follow*)
24. Arun District Council - Appointment of Parish Representative to Arun District Council's Standards Committee - To consider a letter received from the Ms W Ashenden-Bax, Solicitor to the Council and Monitoring Officer  
(Copy *attached for Members*)
25. West Sussex County Council - Proposed Pedestrian Safety Scheme - Sea Lane - Progress Report
26. Memorial Garden - Chaucer Avenue - Progress Report
27. Southern Water - Southern Water's Performance Report - 2008/098 - To note a letter together with the Performance Report received from Mr L Dawson, Chief Executive Officer  
(Copy *attached for Members*)
28. Government Office For The South East - Formal Submission of partial Review to the South East RSS in relation to: Somewhere to Live: Planning for - Gypsies, Traveller and Travelling Showpeople in the South East - Clerk to report
29. To receive Reports from Members attending other External Meetings (if any)
30. Urgent matters arising, for information only, since the preparation of this Agenda
31. Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that because of the confidential nature of the business to be transacted, the Public and the Press leave the Meeting during consideration of Agenda Items 32 and 33
32. Casual Vacancy - To consider the Report of the Casual Vacancy Interviewing Panel held on 15 June 2009, and Clerk to report  
(Copy *attached for Members*)
33. Rustington Sports and Social Club - Rent Review - Progress Report
34. To note the following Documents and Publications received for Members' information:-
  - (a) Campaign to Protect Rural England - "Fieldwork" - June 2009
  - (b) Chestnut Tree House - "Chestnuts" - Summer 2009
  - (c) Sea Estate Residents Association Limited - "seranews" - Issue 14 - Spring 2009