

30 June 2009

Dear Councillor (and Parishioners for information)

ALLOTMENTS COMMITTEE

YOU ARE HEREBY SUMMONED to attend a Meeting of the above Committee to be held on **Monday 6 July 2009.**

Will Members please assemble at the entrance to the Penfold Lane Allotments at 2.00 pm.

Yours sincerely

Clerk of the Council

To: All Members of the Allotments Committee and other Members for information

A G E N D A

1. Election of Chairman
2. Apologies for Absence
3. Declarations of Interest

(Members are reminded to make any declarations of personal and/or prejudicial interests that they may have in relation to items on the Agenda. Notice should be given at this part of the Meeting of any intended declaration. The nature of the interest should then be declared later at the commencement of the item or when the interest becomes apparent)

4. To approve the Minutes of the Meeting held on 9 February 2009
(Copy attached)

5. To consider further such matters as arise from the Minutes
6. Vacant Plots - Current Position - Clerk to report
7. Judging of Penfold Lane Allotments
8. Site Inspection - Penfold Lane Allotments
9. Penfold Lane - Installation of Fencing - Eastern Boundary - Progress Report
10. Judging of Conbar Avenue Allotments
11. Site Inspection - Conbar Avenue Allotments
12. Conbar Avenue:-
 - (a) Provision of a Notice Board - Clerk to report
 - (b) Plot 24 - To consider a letter received from Mr A Marshall
(Copy *attached for Members*)
13. Judging of Worthing Road Allotments
14. Site Inspection - Worthing Road Allotments
15. Urgent matters arising, for information only, since the preparation of this Agenda
16. Date of Next Meeting - 12 October 2009