

29 February 2008

Dear Councillor (and Parishioners for information only)

LEISURE AND RECREATION COMMITTEE

YOU ARE HEREBY SUMMONED to the Meeting of the above Committee to be held on **Thursday 6 March 2008** in the **Roger Barwick Room** at The Woodlands Centre, Woodlands Avenue, Rustington, commencing at **7.00 pm**.

DUE TO THE CHANGE OF VENUE, YOU ARE REQUESTED TO ENTER VIA THE RECREATION GROUND ENTRANCE.

Yours sincerely

Clerk of the Council

To: All Members of the Leisure and Recreation Committee and other Members for information

A G E N D A

1. Apologies for Absence
2. Declarations of Interest by Members

Members are reminded to make any declarations of personal and/or prejudicial interests that they may have in relation to items on this Agenda.

You should declare your interest by stating:-

- a) whether it is a personal interest and the nature of the interest*
 - b) whether it is also a prejudicial interest*
 - c) if it is a prejudicial interest, whether you will be exercising your right to speak*
3. To approve the Minutes of the Meeting held on 8 November 2007
(Copy attached)
 4. To consider further such matters as arise from the Minutes

5. The Woodlands Centre - External (Recreation Ground):-
 - (a) Donated Tree Planting Scheme - Progress Report
 - (b) Charges for Sports Facilities - Cricket Pitches - To consider a letter received from Mr B Norris, Honorary Secretary, Rustington Cricket Club
(Copy *attached for Members*)
 - (c) Footpath Lights - Possible Replacement - Clerk to report
6. The Woodlands Centre - Internal:-
 - (a) Current Lettings - Progress Report
 - (b) Roger Montgomeri Room - Replacement of Chairs - To consider sample designs and a revised Estimate received from Action Office Furniture, together with a sample design and Estimate received from Office Reality
(Copy *attached for Members*)
 - (c) John de Bohun Room - Replacement of Chairs - To consider a revised Estimate received from Action Office Furniture
(Copy *attached for Members*)
 - (d) Village Memorial Hall:-
 - (i) To consider the purchase of an additional set of Stage Steps - Clerk to report
 - (ii) Chair Storage Facility - Progress Report
 - (iii) Replacement of Defective Heating Boiler - To consider an Estimate received from Paine Manwaring for a Combination Boiler to replace the recently condemned Ideal Elan Boiler, and Clerk to report
(Copy *attached for Members*)
7. Woodland Park Sportsfield:-
 - (a) Risk Assessment - Rabbits and Moles - Progress Report
 - (b) Future of Pavilion - To consider a letter received from the Client Services Manager, West Sussex County Council, and Chairman to report on recent Meeting with representatives from Rustington Otters Football Club and Rustington Park Youth Football Club
(Copy *attached for Members*)
 - (c) Pavilion - Electrical Improvement Works - Clerk to report
8. Rustington Youth Centre - Situation Report
9. Urgent matters arising, for information only, since the preparation of this Agenda
10. Date of Next Meeting - 10 July 2008