

11 March 2008

Dear Councillor (and Parishioners for information)

NOTICE IS HEREBY GIVEN that the **Monthly Meeting** of the Council will be held on **Monday 17 March 2008** in the **Roger Montgomeri Room** at The Woodlands Centre, Woodlands Avenue, Rustington, commencing at **7.15 pm**.

There will be a **Public Question Time** prior to the Meeting at 7.00 pm, when Members of the Public may question the Council. It is hoped that immediate answers can be given. If this is not possible, the answers will be given at the next Meeting or, if preferred, sent direct to the questioner.

Yours sincerely

**Clerk of the Council**

### **A G E N D A**

1. Apologies for Absence
2. Declarations of Interest by Members

*Members are reminded to make any declarations of personal and/or prejudicial interests that they may have in relation to items on this Agenda*

*You should declare your interest by stating:-*

- a) whether it is a personal interest and the nature of the interest*
  - b) whether it is also a prejudicial interest*
  - c) if it is a prejudicial interest, whether you will be exercising your right to speak*
3. To confirm the Minutes of the Monthly Meeting held on 25 February 2008  
(Copy *attached*)
  4. Proposed Pedestrian Safety Scheme - Sea Lane, Rustington - To receive a Presentation from Mr Richard Bennett, Area Highway Manager (Arun), West Sussex County Council

5. Sussex Police:-
  - (a) To receive a Report from PCSO Craig Wilson or PCSO Mrs Emma Orpin (if in attendance)
  - (b) To receive a Report from Councillor Mrs Lines - Community Safety Representative
6. District Councillors - Matters Arising (if any)
7. County Councillors - Matters Arising (if any)
8. To receive a Verbal Report from the Clerk on any matters arising from the Minutes
9. Chairman's Report
10. Planning Committee - To note the Report of the Meeting held on 25 February 2008  
(*Copy previously circulated*)
11. Finance and General Purposes Committee - To receive the Report of the Meeting held on 17 March 2008 from the Chairman of the Committee, and to consider the Recommendations contained therein  
(*Finance and General Purposes Committee Agenda and associated documentation previously circulated*)
12. Leisure and Recreation Committee - To receive the Report of the Meeting held on 6 March 2008 and to consider the Recommendations contained therein  
(*Copy to follow*)
13. Traffic Issues Working Party - To note the Report of the Meeting held on 11 March 2008  
(*Copy to follow*)
14. Arun Eastern Parishes Group - To note the 28 February 2008 Meeting Report  
(*Copy attached for Members*)
15. Meeting Dates 2008 - To consider a request received from the Chairman and Vice-Chairman for the 23 June 2008 Meeting to be either brought forward to 16 June 2008 or set back to 30 June 2008
16. Website Re-design - To receive a Report from Councillor Mrs Lines on behalf of the Working Party
17. Rustington Youth Centre - Progress Report
18. Rustington Museum Project:-
  - (a) Progress Report
  - (b) To note the Report of the Meeting of the Management Committee held on 13 March 2008 and to consider any Recommendations contained therein  
(*Copy to follow*)
  - (c) Raise the Roof Campaign
19. Annual Assembly of the Parish Meeting - 3 April 2008 - Progress Report
20. South and South East In-Bloom/Britain in Bloom 2008 - Progress Report
21. Village Memorial Hall - 70<sup>th</sup> Anniversary - 12 October 2008 - To consider a Report from the Working Party in respect of the production and design costs of Mrs Taylor's sixth book entitled "Origins of the Village Hall"  
(*Copy to follow*)

22. Rustington Community Partnership (formerly Parish Community Action Plan) - Progress Report
23. Local Government Pension Scheme (LGPS) Regulations 1997 - Local Government Pension (Transitional Provisions) Regulations 1997 - To consider the following Resolution:-

That the Rustington Parish Council hereby resolve, under the Local Government Pension Scheme Regulations 1997 to specify as a pensionable employee for the purpose of the Local Government Pension Scheme Regulations 1997, the following permanent member of staff of the Council:-

Julie Covey        -        Administrative Assistant

24. Annual Risk Management - To consider the Council's Risk Assessment procedures and revise, if necessary  
*(Copy of Reports enclosed for Members)*
25. Community Asset Register - To consider the Community & Fixed Asset Registers as at 7 March 2008 and to approve their content as a true record  
*(Copy enclosed for Members)*
26. Review of Insurance Provision - Clerk to report
27. Health & Safety Policy - To review the Council's Policy, if necessary  
*(Copy attached for Members)*
28. Zachary Merton Community Hospital - Reduction in Staffing and Bed Levels - To note a copy of a letter from the Managing Director, Provider Services, West Sussex Primary Care Trust, to Peter Bottomley, MP, and Clerk to report  
*(Copy attached for Members)*
29. Electoral Review of West Sussex County Council - Chairman and Vice-Chairman to report on their attendance at the Boundary Commission for England's Briefing Meeting on 6 March 2008
30. Arun District Council:-
  - (a) Arun Strategic Housing Land Availability Assessment - To consider a letter received from Mr R Davidson, Principal Planner  
*(Copy attached for Members)*
  - (b) Arun Crime and Disorder Reduction Partnership (CDRP) - Mobile Speed Indicator Device (SID) - To consider email correspondence received from Mr R Bartram, Community Safety Officer  
*(Copy attached for Members)*
31. Sussex & Surrey Associations of Local Councils - Training Courses - Clerk to report
32. To receive Reports from Members attending other External Meetings (if any)
33. Urgent matters arising, for information only, since the preparation of this Agenda
34. To note the following Documents and Publications received for Members' information:-
  - (a) CPRE Sussex - "Sussex Review" - Spring 2008
  - (b) Southern Stakeholder Brief - Issue 47 - January 2008