

RUSTINGTON COMMUNITY PARTNERSHIP

MEETING - 21 JANUARY 2010 at 2.30 P.M. VENUE - RUSTINGTON VILLAGE HALL

MINUTES

Present: Austen Beard (Chair), Julie Armstrong (Vice Chair), Mervyn Wright (Treasurer), Maggie Line (Secretary), Deidre Carolin, Don Rogers, Ashley Kent - RVDS Consultant, in attendance for part of the meeting.

Apologies

Iain Armstrong, Florence Harrison

Minutes of Meeting – 05 November 2009

Agreed

Matters Arising

There were no matters arising from the previous meeting

Management Group - Officers Reports

Treasures Report

Mervyn provided a report of the RCP accounts to date - copy attached. He proposed that the funds should be kept in one account which was accepted by the committee. Austen & Maggie signed the required forms for this to be processed by the bank.

Group Projects

(a) Village Design Statement (VDS)

Ash reported delays owing to staff changes at Arun District Council however, as Martyn White has now replaced Brian Banister as the Council's Conservation Officer, the project is moving forward with a projected timetable as follows –

14th February	Completion and issue of 1 st draft to Council and Stakeholders for comment and approval
1 st March	Commencement of 2 nd draft
15 th March	2 nd draft finalized and submitted to parties for comment
1 st April	Completion of 3 rd (final draft) if required, arising from comments on 2 nd draft

30th April VDS goes to print.
May/June VDS adopted.

Submit form to '*Awards For All*' as proof of completion of the VDS project.

Ash will contact Mervyn regarding any further photographs required to illustrate the first draft of the VDS. Maggie offered her help if required.

(b) Neighbourhood Management Forum

The meeting due to be held on 06 January 2010 had been re-scheduled owing to the hazardous weather conditions. Items discussed at the meeting on 05 November 2010 covered the heightened surveillance against shoplifters over the Christmas period and dealing with parking problems in The Street.

The proposed employment of Facebook, with regard to the younger population of Rustington, had been abandoned as it could be open to abuse.

(c) Community Garden

Don and Austen thanked Julie for the amount of preparatory work she has done on the Community/Quiet garden. Don was pleased to report that, after a great deal of form filling, a lottery grant had been received. The project does require planning permission which will incur a cost but it is hoped that the expense can be recovered.

Quotations are being requested from three interested contractors and it is envisaged that, depending on the weather, work will commence in mid-March with completion in early June. It was noted that the official launch would provide an opportunity for the Partnership to publicise their accomplishments to date.

Maintenance and management of the site will involve voluntary help from local institutions, such as the schools and Cheshire Homes, together with council support. Half of the £1000.00 allowance for plants would be allocated to the schools taking part. £1500.00 has been set aside for three free-standing seats but it was hoped that this cost could be off-set by donations.

(d) Green Projects

Deidre reported that local schoolchildren were working towards the Green Flag in eco-friendly recycling. Having seen some attractive decorative notice boards made from reclaimed materials Deidre asked

if something similar could be incorporated in the Community Garden design .

(e) Jobs Information Board

Mervyn informed the committee that a traditional wooden JIB would cost approximately £600.00. He had however found an alternative one made of aluminum priced at £176.00. The board will be sited on the side of the Barclays Bank building.

Any Other business

The treasurer drew to the committee's notice the RCP's responsibility for an annual payment of £100.00 for liability insurance. Members were asked to think of fund raising measures to finance the annual costs of running the RCP.

Action Point

Committee members to discuss ideas and venues for fund raising at the next meeting.

Dates of Next Meetings

18th February 2010 – 2.30pm

18th March 2010 – 2.30pm (This meeting will take place in the Roger Montgomery room)