

**RUSTINGTON COMMUNITY PARTNERSHIP
MEETING - 19.03.09 AT 2.30 P.M.
MINUTES**

Present: Iain Armstrong (Treasurer), Julie Armstrong (Vice Chair), Marilyn Burt (Secretary), Tom Carney, Deirdre Carolin, Mary Helyar, Don Rogers, Mervyn Wright.

1. **Apologies** : Austen Beard. Meeting chaired by Julie Armstrong.
2. **Minutes of Meeting - 26.02.09.** Agreed. Signed and seconded.
3. **Matters arising** - None except those to be dealt with under appropriate headings.
4. **Management Group - Officer updates**

Treasurer: Account Balance: £9389.65

Iain reported that it would be difficult to open a flexible savings account, but he had utilised the existing facility of a holding account to credit the £8,900 from the VDS bid and enter in ledger. This leaves £489.60 in the current account and includes £250.00 for the Plastic Bag Project.

Secretary: Letterhead. Some members could access but incompatibility of systems still a problem. Iain to try a transparency using printed template.

ACTION: MARILYN TO FORWARD HARD COPY

5. **Group project updates:**

(a) Village Design Statement - Austen Beard

Julie confirmed there had been a planning meeting on the 10.03.09 chaired by Austen which had been attended by Ashley Kent. (Minutes were circulated to planning committee members and it was agreed would also be forwarded to the Management Group). The outcome had been to agree various actions and to carry out further discussion with Ashley Kent on his appointment to draft the questionnaire, VDS document and negotiate its acceptance with Arun District Council. A community consultancy group was to be set up, whose views on the VDS would be sort at various stages, possibly by email.

The questionnaire was the first stage and it was suggested a member of the RCP may be available to co-ordinate its distribution etc.

No date set for next meeting.

ACTION: MARILYN

1. **FORWARD MINUTES TO MEMBERS**
2. **FOLLOW UP QUESTIONNAIRE DISTRIBUTION**
3. **CONTACT EX GROUP MEMBER AS DISCUSSED**

(b) Neighbourhood Management Forum - Marilyn Burt

Meeting set down for 12.03.09 cancelled.

(c) Community Garden - Julie Armstrong

Letters of support requested from local organisations - awaiting feedback. Deirdre agreed to follow up on schools. The grant was in progress but in view of the work already started, new estimates and plans were needed. Julie confirmed that if a lesser amount of grant requested, a new grant application would have to be made.

A future use for the garden would be events suggested by the community.

ACTION: DEIRDRE TO CONTACT SCHOOLS

(d) Cycle Cover Protection - John C-Hughes

No report.

ACTION: MARILYN TO CONTACT JOHN AND DISCUSS

(e) Recycling - Deirdre Carolin

Arun DC home recycling scheme improved to take more types of waste. Arun has also implemented a recycling survey involving the views of school children. Deirdre had lobbied Arun for more school involvement so was pleased this was now taking place, and was now campaigning for free removal of garden waste.

Deirdre would continue to feed details of recycling projects to the other schools.

(f) Jobs Information Board - Mervyn Wright

Mervyn was to progress the possibility of a separate Jobs Information Board, and to discuss with the Parish Council the replacement of the plastic window in the existing board, which was being updated regularly.

One company had provided a vacancy and an appointment had been made.

Mervyn was now happy to advertise the board, and posters would be put in the Information Centre, library and other public notice boards.

ACTIONS: MERVYN

(g) Plastic Bag free Rustington - David & Mary Helyar

Mary and David had visited Rustington and Georgian Garden Schools to set up a poster competition. These will be collected w/b 30 March and judged by Mike Warrington (Parish Council Chairman) and Paul White (Arun District Council). Prizes would be given and winners displayed at local shops etc.

Issues with funding preventing ordering of bags (different options available with varying delivery times). Grassroots funding of £400 will be decided in April as will the CLC bid who meet on 7.04.09. Arun match funding will now be considered in new financial year but still awaiting confirmation letter. This funding issue could impact on adding logos to the bags.

It was agreed the Chair and Secretary would progress any issues to enable this

project to be ready for the June launch.

ACTION: AUSTEN AND MARILYN

6. Membership of Management Committee - Invitations

It was agreed the Partnership needed to attract further members, and all current members should notify Secretary of potential new management committee members for contact to be made.

7. Projects Launch - 20.06.09 Rustington Carnival

Funding bid to assist to be decided 7.04.09.

Activities for day:- School competition posters display **ACTION: MARY/DAVID**
Recycling project for children using egg boxes, kitchen/toilet rolls tubes. Deirdre to bring samples to meeting on 14.05.09.
Mary offered her assistance on the day. **ACTION: DEIRDRE**
Project information **ACTION: PROJECT MANAGERS**
Fund Raising

8. Any other business

(1) Parish Council meeting on Monday 23.03.09 and RCP an agenda item (RCP minutes circulated from last meeting) so opportunity for Don to raise any issues. The funding of public liability insurance was discussed as a main issue - funding for the Associate Membership of £100 was possible from our limited resources but funds not available for the pro rata expenditure for this year up to end of September of around £130.

ACTION: DON

(2) St. Bridget's Pavement Group - Tom stated still awaiting contact from WSCC.

9. Date(s) of Next Meeting(s)

(1) 16.04.09 at 2.30 p.m.

(2) 14.05.09 at 2.30 p.m.